

**MEETING MINUTES**  
**AIRPORT OPERATIONS COMMISSION MEETING**  
Wednesday, September 13, 2023 – 8:30 a.m.  
Waukesha County Airport  
Terminal Building Conference Room  
2525 Aviation Drive

**In Attendance.**

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Kurt Weis  
Excused: Shawn McCauley  
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy  
Others: Sue Davies, Sean Donham, Don Shine

**Public comment/correspondence.**

Airport Director working with neighborhood in Merton regarding noise complaints. Individual referred to Milwaukee Flight Standards District Office due to airspace jurisdiction.

**Approve or Modify Meeting Minutes from Aug 9th 2023.**

Meeting Minutes approved by Commissioner Lorenz and second offered by Commissioner Betzler.  
Motion approved unanimously.

**Chairman's Report.**

None.

**Discussion and Action on Hangar Land Lease Agreement Between Waukesha County and KIAS, LLC for 592 Northview Rd.**

Motion to approve offered by Commissioner Betzler and second offered by Commissioner Lorenz.  
Motion approved unanimously contingent upon first right of refusal language and final approval by council.

**Discussion and Action on Hangar Land Lease Agreement between Waukesha County and Ten Mile, LLC for 620A Northview Rd.**

Motion to approve offered by Commissioner Weis and second offered by Commissioner Betzler. Motion approved unanimously.

**Discussion and Action on Hangar Land Lease Agreement between Waukesha County and Water Boys, LLC for 630 Northview Rd.**

Motion to approve offered by Commissioner Betzler and second offered by Commissioner Chair Crowley. Motion approved unanimously.

**Taskforce for Youth Participation in Aviation.**

Update provided by Commissioner Lorenz regarding taskforce. Meetings are held the first Wednesday of the month at 11:30am.

**Operations Report.**

**August 2023 Fuel Farm Flowage:** Jet A fuel sales decreased by -20% in August 2023 compared to August 2022. 100LL sales decreased -50% in August 2023 compared to August 2022. Overall total gallons are down -23%.

Tower Operations: Total Traffic increased by 16% compared to August last year. General Aviation increased by 13%, Air Taxi increased by 75% and there were 27 military aircraft in July 2023 compared to 30 in August 2022.

Regional airports comparison for August 2023 shows Waukesha slight ahead of Kenosha, Janesville, Waukegan and Timmeman for general aviation operations.

**Manager's Report.**

Parking lot construction is ongoing and will be completed and painted the end of October. Winds caused roof damage to another T-hangar and airport is working on prioritizing funding. Commissioner Chair recommends talking to head of DOA about identifying funds and gaps in the budget.

Airport Director discussed laws regarding personal property taxes as it relates to airport tenants. Also gave update on outstanding leases.

Airport will be hiring two Ground Maintenance individuals and will soon be in the process of interviewing applicants and bringing snow removal in house which will be a huge operational shift for the airport. Airport budgeted \$400,000 for snow removal for 2023-2024 season and will have operational and fiscal control moving forward.

ATC is conducting a runway safety RSAT presentation tomorrow.

Food Truck Friday wrapped up prior to Labor Day and was a huge success. Future events include Kingdom Prep Gala, Young Eagles Event, and Steins for Scouting Airtoberfest.


**Future Commission Items.**

PR/Marketing Taskforce for Youth Participation in Aviation Reports

**Adjourn Meeting.**

Motion to adjourn offered by Commissioner Lorenz and second offered by Commission Betzler. Motion carried unanimously. Meeting adjourned at 9:30 a.m.

Respectfully Submitted,



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Kurt J Weis

Secretary  
Waukesha County Airport Operations Commission