

**Minutes of the Health and Human Services Committee
Thursday, June 10, 2021**

Chair Dondlinger called the meeting to order at 1:00 p.m.

Present: Supervisors Timothy Dondlinger, Jeremy Walz, Jim Batzko, and Joel Gaughan. **Absent:** Kathleen Cummings, Steve Whittow, and Ted Wysocki.

Also Present: Chief of Staff Sarah Spaeth, Health & Human Services Director Liz Aldred, Business Manager Lisa Davis, Administrative Specialist Mary Pedersen, Services Coordinator John Kettler, Chief Information Officer Lance Spranger, Clinical Therapist Felicia Behnke-Shaw, Business Application Administrator Sandra Masker, and Senior Financial Analyst Alex Klosterman.

Ordinance 176-O-034 Modify the Department of Health and Human Services 2021 Budget to Accept the Urban Black and Hispanic Grant Funding and Appropriate Additional Expenditures

Davis and Kettler were present to discuss this ordinance which authorizes the Department of Health and Human Services to accept \$100,000 of Urban Black and Hispanic grant funding from the State of Wisconsin Department of Health Services. The grant will be used to educate minority populations in Waukesha County about substance use services by contracting with community providers, in particular, to provide substance use treatment to uninsured or underinsured minority residents. The grant period is through December 31, 2021.

This ordinance also modifies the 2021 Health and Human Services budget by increasing personnel expenses by \$26,250, increasing operating expenses by \$70,750, increasing interdepartmental charges by \$3,000, and increasing general government revenues by \$100,000. Personnel costs of \$26,250 are meant to fund 0.33 FTE limited-term employee (LTE) Clinical Therapist position. Operating expenses include \$48,334 for contracted services for substance abuse treatment services, \$19,000 for prescription medication, \$2,059 for travel and training, and \$1,357 of other operating expenses (e.g. printing brochures). Interdepartmental charges include \$3,000 of indirect cost recovery. This ordinance results in no direct levy impact.

MOTION: Walz moved, second by Batzko to approve Ordinance 176-O-034. Motion carried 4-0.

Ordinance 176-O-035 Create 2.00 Regular Full Time Principle Information Technology Professional Positions and Abolish 2.00 Full Time Senior Information Technology Professional Positions in the Department of Health and Human Services

Davis, Spranger, and Masker were present to discuss this ordinance. The Department of Health and Human Services Administrative Services budget currently includes three regular, full-time Senior Information Technology Professional positions, Open Range 15 (\$35.40/hour minimum, \$41.11/hour mid-point, \$46.81/hour maximum). This ordinance requests the abolishment of two of the three Senior Information Technology Professional positions: one position that is vacant and another upon vacancy during the summer of 2021. The third Senior Information Technology

Professional position at its current classification will be retained. The ordinance also replaces these abolished positions by authorizing the creation of two regular, full-time Principal Information Technology Professional positions, Open Range 18 (\$40.97/hour minimum, \$49.98/hour mid-point, \$58.99/hour maximum).

Davis said the partial-year impact of this change is expected to result in \$6,300 of lower costs (not including potential changes in employee benefit plan selection) due to one of the previous employees having been near the top of their salary range and no modification to the 2021 budget is being requested. This position change will eventually result in higher overall position costs because the Principal Information Technology Professional positions have a higher salary range than the Senior Information Technology Professional positions. The department plans to cover this ongoing tax levy impact within its future tax levy allocations.

MOTION: Gaughan moved, second by Walz to approve Ordinance 176-O-035. Motion carried 4-0.

Approve Minutes of May 13, 2021

MOTION: Walz moved, second by Batzko to approve the minutes of May 13. Motion carried 4-0.

Next Meeting Date

- July 15, 2021

Executive Committee Report of May 17, 2021

Dondlinger said the Executive Committee heard an update on Waukesha County's Center for Growth and approved two ordinances and one appointment.

Future Agenda Item

- Presentation on Criminal Justice Collaborating Council Programming (Gaughan)

Legislative Update

Spaeth gave an update on the state budget process and state revenues for Waukesha County.

MOTION: Gaughan moved, second by Walz to adjourn at 1:29 p.m. Motion carried 4-0.

Respectfully submitted,

Jeremy Walz

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Secretary