

Minutes of the Executive Committee

Monday, September 16, 2019

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Dave Swan, Peter Wolff, Christine Howard, Larry Nelson, and Dave Zimmermann.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Accounting Services Manager Danielle Igielski, Bridges Library Director Connie Meyer, Treasurer Pam Reeves, Budget Management Specialist Bill Duckwitz, and Senior Financial Analyst Steve Trimborn.

Approve Minutes of September 9, 2019

MOTION: Nelson moved, second by Zimmermann to approve the minutes of September 9. Motion carried 7-0.

Future Meeting Dates

- September 30, 2019 (a.m./p.m.)
- October 14, 2019

Standing Committee Reports by Committee Chairs

Committee chairs gave reports on their respective committee meetings.

Chair's Report on Economic Development and Transportation Issues

Decker highlighted recent meetings he attended. He discussed the Waukesha Business Alliance and donated equipment given to schools for training, mostly for skilled trades.

Ordinance 174-0-053: Modify 2019 County Library Levy Fund Budget To Appropriate Expenditures To Transfer To The Bridges Library System And Increase Fund Balance Revenues

Meyer and Igielski discussed this ordinance as outlined which authorizes the Waukesha County Library Levy Fund to transfer the accumulated fund balance of \$611,251, which is legally restricted for Library System purposes, to the Bridges Library System, a legally separate entity per Wisconsin State Statute 43.19(2)(a).

This fund balance was generated by revenues exceeding expenditures within the Waukesha County Federated Library System. When Jefferson County and Waukesha County joined to become the Bridges Library System, the funds were transferred into the County Library Levy Fund to allow for the tracking of fund balance generated before and after the Bridges Library System was created. Since this funding is restricted for library system purposes, this ordinance transfers the restricted fund balance into the Bridges Library System Fund to make it available for Library System purposes.

The revenue received within the Bridges Library System will lapse to Bridges Library System fund balance which will be available for future use as approved by the appointed Bridges Library System board. This ordinance results in no tax levy impact.

MOTION: Heinrich moved, second by Nelson to approve Ordinance 174-O-053. Motion carried 7-0.

Determine Sale Values on County-Owned Foreclosure Properties Less than \$5,000

Reeves referred to her handout that included three properties: City of Brookfield (landlocked remnant, tax key BRC 1038.999.001, with an assessed value of \$1,000); Town of Mukwonago (.52 acre vacant land, tax key MUKT 1940.006.003, with an assessed value of \$5,000); and the Village of Pewaukee (landlocked remnant, tax key PWV 0896.124, with an assessed value of \$1,000) of which Reeves provided updated information as to incorrect 2017 and 2018 amounts.

MOTION: Zimmermann moved, second by Heinrich to approve a sale value of \$400 for BRC 1038.999.001. Motion carried 7-0.

MOTION: Zimmermann moved, second by Swan to approve a sale value of \$1,000 for MUKT 1940.006.003. Motion carried 7-0.

MOTION: Howard moved, second by Heinrich to approve a sale value of \$400 for PWV 0896.124. Motion carried 7-0.

Approve Appointments 174-A-016: Pat Haukohl to the Community Development Block Grant Board; Appointment 174-A-017: Meg Wartman to the Community Development Block Grant Board; Appointment 174-A-018: Carla Friedrich to the Aging & Disabilities Resource Center Advisory Board; Appointment 174-A-019: Sandie Heberling to the Aging & Disabilities Resource Center Advisory Board; Appointment 174-A-020: Phyllis Wesolowski to the Aging & Disabilities Resource Center Advisory Board; Appointment 174-A-021: Wendy Johnson to the Aging & Disabilities Resource Center Advisory Board; Appointment 174-A-022: Paulette LaMountain to the Aging & Disabilities Resource Center Advisory Board; Appointment 174-A-023: Sandy Wolff to the Aging & Disabilities Resource Center Advisory Board; and Appointment 174-A-024: James M. Kebisek to the Veteran's Service Commission

MOTION: Wolff moved, second by Howard to approve the above-listed appointments. Motion carried 7-0.

Further Discussion and Consideration of Capital Projects Plan Items

Swan advised the Public Works Committee unanimously voted against the Administration Center first floor re-configuration project. The second year funding of \$540,000 could be pulled for separate consideration and/or year one 2020 design of \$50,000 may be also pulled. Mader said Supervisor Ted Wysocki had indicated he would like the Moorland Road extension to be considered as a Capital Project.

State Legislative Update

Spaeth indicated there would be a vote on the old County Health & Human Services building this week. She also described the related permit process.

MOTION: Wolff moved, second by Zimmermann to adjourn at 10:05 a.m. Motion carried 7-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary