

# Waukesha County Board of Supervisors

## Minutes of the Public Works Committee Thursday, November 10, 2022

Vice Chair Morris called the meeting to order at 8:30 a.m.

**Public Works Committee Members Present:** Supervisors Richard Morris (Vice Chair), James Batzko, Joel Gaughan, Christine Howard and Darlene Johnson. Darryl Enriquez joined the meeting at 8:32 a.m. **Absent:** Keith Hammitt

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Administrative Specialist Barbara Hollander, Facilities Manager Shane Waeghe, Construction Projects Supervisor Jeff Lisecki, Engineering Services Manager Karen Braun, Fleet Maintenance Manager Tom Zembruski, Budget Manager Bill Duckwitz, Senior Landscape Architect Nicki Jensen, County Board Chairman Paul Decker, Budget Management Specialist Stephanie Hall and Business Manager Rhiannon Cupkie.

### Approve Minutes of October 13

MOTION: Johnson moved, second by Howard to approve the minutes of October 13. Motion carried 6-0

### Next Meeting Date

- December 8

### Executive Committee Report from October 24<sup>th</sup>

Fraley reported that the Executive Committee reviewed and approved two Sale Values for County-owned Foreclosure Properties. The Committee also conducted interviews for the District 22 Vacancy. The appointment of Gary Szpara will be voted on at the November 22<sup>nd</sup> Board meeting.

### Bid To Review for Project #201503.03 -- Demolish Former Health and Human Services Building Waukesha County

Waeghe and Lisecki presented that nine bids were received. After reviewing the nine bid proposals, their recommendation is to award the contract to HM Brandt, LLC in the lump sum amount of \$649,561. Based on information submitted on the proposal form, HM Brandt LLC has stated that they can complete the work within the County's schedule, completed the non-collusion affidavit, and demonstrated sufficient qualification and responsibility for this project. They noted that Perfection Property Restoration, Inc., operating as First Onsite Property Restoration, submitted a bid for \$192,881. It is recommended to reject their bid based upon their bidders proof of responsibility that they are not qualified bidder.

MOTION: Batzko moved, second by Johnson to approve the bid to demolish former Health and Human Services Building Waukesha County. Motion carried 6-0

**Discuss And Consider Ordinance 177-O-071 Modify The 2022 Budget for Inflationary Impacts related to Fuel Vehicle Parts, And Utilities, Funded with American Rescue Plan Act**

Duckwitz gave a presentation on this item. Higher prices have been affecting the nation and one area that it is noticeable in the County is vehicle prices, vehicle parts and utilities, particularly electricity and natural gas. Fuel costs have been affected by increase in demand as the pandemic restrictions ease, reduction in supply as refineries went offline, and global conflict. Parts are affected by supply chain reductions and scarcity of parts. Utilities are affected by disruptions to supply chains and the cost to transport fuel.

Some of the over budget amounts could have been addressed by doing a number of funds transfers and ordinances. Instead, ARPA funds are proposed because it is categorically eligible, and County policy is to use more restrictive funds first rather than general dollars.

MOTION: Howard moved, second by Gaughan to approve Ordinance 177-O-071. Motion carried 6-0

**Discuss And Consider Ordinance 177-O-070 Modify The 2022 Capital Project Budget to Appropriate Additional Expenditures for Capital Project #201611 CTH C, Hasslinger Drive Intersection, Funded With Prior-Year Project Revenues**

Duckwitz and Braun were present to discuss this item. In 2015, the DPW Engineering Division started to do some in-house engineering and design so they could claim federal revenues. Some of the projects early on in this process were accounted for incorrectly and this ordinance is to correct that. Reimbursement for that revenue was supposed to remain in the Capital Project fund and used to net off the expenses. Some of the revenue associated with the outside design work went to the operating budget, transportation fund along with the revenue that goes with the staff. That netting of costs never happened, so it consumed a larger portion of the Capital budget than was anticipated.

This ordinance is seeking to take that revenue that was meant to go to capital projects and put it back in the capital project fund to pay the final bills that are coming in now. The expectation is that this will not be an issue in the future.

Braun stated they are at the point in this project where they are finalizing out the bills and they are running out of money. That is why this is being brought up now.

MOTION: Gaughan moved, second by Batzko to approve Ordinance 177-O-070. Motion carried 6-0

**Bid To Award The Construction Contract For The Lake Country Trail Underpass At STH 67**

Jensen presented to the Committee that after reviewing the proposal forms and bid amounts, the recommendation is to award the contract to the lowest of four bids, submitted by Zenith Tech. Inc., in the amount of \$1,750,600.61 Based on information submitted on the proposal form, Zenith Tech. Inc. has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project.

MOTION: Enriquez moved, second by Batzko to Award the Construction Contract for the Lake Country Trail Underpass at STH 67. Motion carried 6-0

**Advisory Committee Reports**

Johnson gave an update on the safety issues presented at the Traffic and Safety Committee meeting.

Morris gave an update on upcoming projects presented at the Railroad Commission.

**Legislative Updates**

Fraleley shared that post-election the leadership meetings are occurring in both parties and later this year she will provide an overview of leadership, committees, and an overall landscape.

MOTION: Johnson moved, second by Gaughan to adjourn at 9:14 a.m. Motion carried 6-0

Respectfully submitted,

A handwritten signature in cursive script that reads "Christine Howard". The signature is written in black ink and is positioned above the printed name and title.

Christine Howard  
Secretary - Public Works Committee