

**OPEN MEETING - MINUTES**  
**Waukesha County Health and Human Services**  
**Children and Family Services Advisory Committee (CAFSAC)**  
**June 15, 2023**

**Present CAFSAC Members:** Addiction Resource Council (Jessica Brost), Easterseals Safe Babies Healthy Families (Kristin Serio), Elevate, Inc. (Mary Adele Revoy (Chair)), Family Service (Laura Cherone), Michelle Huebschen, Parent's Place, Inc. (Ann-Marie St John), Prohealth Care, Inc. (Colleen Allen), Public Defender's Office (Maura McMahan), Wisconsin Community Services, Inc. (Mary Sweeney)

**Absent CAFSAC Members:** Catholic Charities (Sarah Matson), Darlene Johnson, School District of Waukesha (Marc Lehnerer), The Women's Center (Jessica Trauth (Vice Chair)), Variety – the Children's Charity of Wisconsin (Dua Vang-Ramirez)

**HHS Board Liaison:** Bob Menefee

**HHS Staff Liaison:** Penny Nevicosi, Ron Pupp

**Guests:** Eve Altizer, Chloe Bingenheimer, Teresa Cocker, Nancy Doucette Wilkinson, Patricia Fabian, Jessica Hannaman, Amanda Huber, Joe Kiel

**1. Call to Order**

Chair Revoy called the meeting to order at 8:32 a.m. Introductions were exchanged among the committee members and guests.

Cherone arrived at 8:33 a.m.

**2. Review and Approval of Minutes**

Motion: Revoy moved, second by Brost, to approve CAFSAC minutes of May 18, 2023. Motion passed without a negative vote.

**3. Waukesha Housing Action Coalition: Who We Are and What We Do – Patricia Fabian, Executive Director, The Housing Action Coalition for Waukesha County, Inc.**

Fabian displayed and presented a PowerPoint titled "The Housing Action Coalition of Waukesha County, Inc".

McMahon arrived at 8:51 a.m.

For more information, go to <https://www.waukeshacoc.org/>, call 262-326-5322, or e-mail [cocwaukesha@gmail.com](mailto:cocwaukesha@gmail.com).

**4. Committee Business**

**a. Membership Update**

There were no Membership updates.

**b. Speakers Update**

- July – Elections
- July – American Recovery Plan Act (ARPA) Award Updates
- Asset Limited, Income Constrained, Employed (ALICE) Presentation (Pupp to reach out to United Way for a presenter)

**c. Elections Discussion**

Revoy will not be available to be Chair for the new term.

**d. Coordinated Services Team (CST) Update**

Altizer shared the Youth Services Guide with attendees. For the electronic version of the Youth Services Guide, go to: [https://www.waukeshacounty.gov/globalassets/health--human-services/clinical-services/mental-health-services/youth-services-guide\\_2022\\_waukesha-county.pdf](https://www.waukeshacounty.gov/globalassets/health--human-services/clinical-services/mental-health-services/youth-services-guide_2022_waukesha-county.pdf).

The next CST meeting is being held on Wednesday June 28 at 12:00 p.m. It is a public meeting, and all are welcome to join.

Members of the youth CCS and CST teams have begun facilitating Positive Youth Initiative (PYI) groups that focus on emotional regulation, social skills, and anger management for older youth. PYI creates groups that are meaningful to the youth and provide opportunities for them to explore things they might not normally explore. Some of the initiatives in the program include Teen Court, Teen Cuisine, and the Waukesha County Community Youth Garden. For more information on PYI, go to: <https://www.waukeshacounty.gov/HealthAndHumanServices/adolescent-and-family-services/PYI/> or view the PYI brochure at: [https://www.waukeshacounty.gov/globalassets/health--human-services/adolescent--family-services/positive-youth-initiatives\\_brochure-for-web\\_2021.pdf](https://www.waukeshacounty.gov/globalassets/health--human-services/adolescent--family-services/positive-youth-initiatives_brochure-for-web_2021.pdf).

**5. Committee and Organization Updates**

**a. HHS Board Liaison**

The HHS Board will be reviewing the Critical Needs presentations from April at the June 22 meeting.

**b. HHS Staff Liaison**

There was an event held on May 24 to recognize Orion Family Services, Professional Services Group (PSG), Wisconsin Family Ties, and Family Service, the agencies that were awarded ARPA funds, to acknowledge and build momentum for their newly implemented programs.

Nevicosi announced that HHS hosted an event for dedication of the renovated visitation rooms. The updated rooms integrated trauma and sensory informed principles.

Pupp displayed a sample Overdose Aid Kit (OAK) box. The OAKs include Naloxone nasal spray, a breathing mask and gloves, drug administration instructions, Fentanyl testing strips, information about resources for treatment and recovery support, Waukesha County partner information, and Substance Abuse and Mental Health Services Administration (SAMHSA) hotline information. The boxes are currently in 15 County Parks and will be added to school bathrooms once school is back in session. To request an OAK box, contact 262-896-8061 or [overdoseprevention@waukeshacounty.gov](mailto:overdoseprevention@waukeshacounty.gov).

**c. Aging & Disability Resource Advisory Committee**

There were no Aging & Disability Resource Advisory Committee updates.

**d. Mental Health Advisory Committee (MHAC)**

Huber and Altizer will be doing a presentation on the Youth Services Guide at the July MHAC meeting.

**e. Public Health Advisory Committee**

The Community Health Assessment is now live and can be found: <https://www.waukeshacounty.gov/HealthAndHumanServices/PublicHealth/chip/>.

**f. Substance Use Advisory Committee (SUAC)**

There were no SUAC updates.

**g. Children's Community Options Program (CCOP)**

Nevisosi provided an update from the May CCOP meeting which focused on firming up the plan on how to distribute the CCOP state funds. It was decided that it will be on a first come, first serve basis with a maximum of \$500 per family per item.

**h. Comprehensive Community Services (CCS)**

There were no additional CCS updates.

**6. Agency Updates/Announcements**

There were no agency updates or announcements.

**7. Discuss Agenda Items for Next Meeting**

- July – ARPA Awards Updates
- July – Elections
- August – no meeting
- September – tour of visitation rooms

**8. Public Comment**

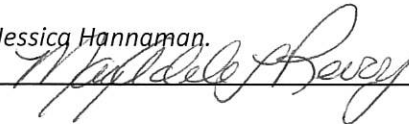
There was no public comment.

**9. Adjourn**

Motion: McMahon moved, second by Allen, to adjourn the meeting at 9:36 a.m. Motion carried unanimously.

*Respectfully submitted by Jessica Hannaman.*

Minutes Were Approved:



Date:

