

**Bridges Library System Board Meeting Minutes – DRAFT
December 15, 2021**

PRESENT:

In person - Linda Ager, Art Biermeier, Jim Heinrich, Larry Nelson, Howard Pringle, Nancy Wilhelm.

Via Zoom: Joan Fitzgerald, Dick Nawrocki, Amy Reichert, Jean Yeomans

OTHERS: In person- Karol Kennedy, Bridges Library System Director; Mellanie Mercier, Bridges Library System Automation Coordinator/Assistant Director; Bruce Gay, Waukesha Public Library Director; Beth North, Bridges Departmental Executive Assistant; Via Zoom - Alex Klosterman, Waukesha County Senior Financial Analyst.

Call to Order: Linda Ager, Board President, called the meeting to order at 4:02 p.m. in person at the Bridges Library System Office with optional attendance via Zoom.

Introductions: Introductions were completed after the call to order.

Comments from the Public: None.

Correspondence: Linda Ager presented a thank you email from a family that used the 1,000 Books Before Kindergarten app.

Meeting Minutes: A Wilhelm/Biermeier motion to approve the minutes of the November 15, 2021 meeting as presented passed unanimously.

ACTION ON THE BILLS REPORT

Bills Reports: A Yeomans/Pringle motion to approve the monthly invoices for funds 210 and 215 for December 2021 as submitted passed unanimously.

Financial Reports: A Heinrich/Pringle motion to accept the financial reports as of November 30, 2021 for funds 210 and 215 passed unanimously.

REPORTS

Bridges Director's Report:

In addition to Karol's written Director's Report, she updated the Board that a transfer of funds from operating expenses to personnel expenses within account 210 was approved at the December 15, 2021 Waukesha County Board Finance Committee. Karol apprised the Board that Jill Fuller is doing a "10 Days of Giving" social media marketing campaign highlighting stories of ways our member libraries are giving back to their communities. Karol also shared that Jill was nominated for the 2021 Wisconsin Library Association Special Services award and received 7 letters of support. WLA ultimately did not present the award to anyone, and Bridges gave Jill their own award.

Bridge's Staff Report: No additions

APL: A new president will be elected in January and APL nominations were discussed. New streaming video product options were discussed (Kanopy and InfoBase) and the group recommended an InfoBase pilot project. Bridges will offer two grant opportunities for libraries in 2022, the competitive grant program offered in previous years as well as a new block grant program. Information and deadlines were provided. Flipster and

Overdrive titles that will be added or removed were discussed. 2022 database selections were discussed, and the continuation of 2021 offerings was recommended with the exception of HelpNow. The HelpNow homework/tutorial database was not recommended for renewal in 2022 despite being offered a 50% reduction in the annual cost. APL directors found that the database wasn't utilized. There was discussion on the Hoopla BingePass which is a new type of Hoopla Instant Borrow that provides patrons with unlimited access to popular streaming content (magazines and Great Courses) for 7 days. Library Legislative Day is scheduled for February 8, 2022 in Madison. Karol presented the Strategic Plan 2022 extension at the meeting.

Resource Library: Bruce said it has been an eventful month at the Waukesha Public Library. Construction continues and the library has become a hub for those seeking solace and support in the aftermath of the Waukesha Christmas Parade tragedy. Compassion kits are available to patrons and the public has been decorating hearts to display in the library's windows to show community support. The library's capital campaign has raised \$725,000 of their \$1.5 million dollar goal. Bruce also updated the Board that a member of the WPL has volunteered to be on the Bridges Board in 2022.

DISCUSSION/ACTION ITEMS

9. Accessibility Surveys Memorandum of Understanding – Action

A Yeomans/Biermeier motion to approve the Accessibility Surveys Memorandum of Understanding with Independence First in the amount of \$1700 passed unanimously.

10. 2022 Database Selections – Action

A Heinrich/Wilhelm motion to approve the 2022 database selections, which include Ancestry, Consumer Reports, Cypress Resume, Gale Courses, Morningstar and Novelist Plus passed unanimously. An additional motion to use reserve funds for a pilot project for 14 months of Infobase was made. The Heinrich/Pringle motion passed unanimously.

11. Bridges Library System Strategic Plan 2022 Extension - Action

A Wilhelm/Heinrich motion to approve the 2022 Extension as an addendum to the Bridges Library System Strategic Plan passed unanimously.

12. System Director's Goals for 2022 – Action

A Nelson/Heinrich motion to approve the System Director's Goals for 2022 passed unanimously.

13. Appoint Nominating Committee for 2022 Officers – Action

Nancy Wilhelm, Art Biermeier, Jean Yeomans and Richard Nawrocki volunteered and were appointed to be on the Nominating Committee for 2022.

Confirmation of Next Meeting: Wednesday, January 19, 2022 (Bridges Library System Office)

At 5:19 p.m., a Wilhelm/Nawrocki motion to adjourn passed unanimously.

Minutes prepared by:
Beth North
Executive Assistant

Respectfully Submitted:
Amy Reichert
Board Secretary