

Waukesha County Board of Supervisors

**Minutes of the Health & Human Services Committee  
Thursday, May 12, 2022**

Chair Wolff called the meeting to order at 1:00 p.m.

**Present:** Supervisors Peter Wolff, Larry Bangs, Jim Batzko, Jennifer Grant, Tom Schellinger, Jeremy Walz, and Matthew Weil.

**Also Present:** Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, Administrative Specialist Mary Pedersen, Health & Human Services (HHS) Director Liz Aldred, Public Health Manager Ben Jones, Public Health Strategy Supervisor Frances Thomas, Senior Financial Analysts Alex Klosterman and Michelle Czech, and Accounting Services Coordinator Kristen Tranel.

**Next Meeting Date**

- June 16

**Committee Welcome and Opening Remarks of the Chair**

Wolff asked committee members to review their materials in advance of meetings and noted there may be times when the committee meets before the County Board.

**Committee Duties and Responsibilities as Written in the County Code of Ordinances**

Ignatowski discussed the duties and responsibilities of the HHS Committee as written in the County Code of Ordinances.

**Nomination and Election of Vice-Chair and Secretary**

MOTION: Schellinger moved, second by Batzko to elect Walz as Vice Chair of the HHS Committee. Motion carried 7-0.

MOTION: Schellinger moved, second by Walz to elect Batzko as Secretary of the HHS Committee. Motion carried 7-0.

**Overview of Health and Human Services Projects and Issues**

Aldred discussed key projects/issues as outlined in her handout for various divisions in the HHS Department and potential/planned uses for ARPA dollars and other grant funds.

**Ordinance 177-O-017 Modify the Department of Health and Human Services – Public Health Division 2022 Budget to Accept Federal Centers for Disease Control and Prevention Covid-19 Crisis Response Workforce Development Grant Funds Provided by the Wisconsin Department of Health Services and Appropriate Additional Expenditures**

Aldred, Tranel and Jones were present to discuss this ordinance which authorizes the HHS Department to accept the COVID-19 Crisis Response Workforce Grant of \$435,600 and modifies the 2022 budget to appropriate \$125,671 of additional expenditure authority and increase general government revenue of \$125,671. The COVID-19 Crisis Response Workforce Grant can be used to

evaluate organizational effectiveness, provide programmatic training, and purchase supplies and equipment to support COVID-19 prevention, preparedness, response, and recovery initiatives. The grant period is through June 30, 2023. The ordinance appropriates \$125,671 for 2022, as described in the table below.

Appropriation Unit	Description	Amount
<b>Included in this Ordinance</b>		
Operating	Training, Travel, and Consulting	\$77,215
Operating	Laptop & Software	\$13,300
Operating	Office/Training Supplies & Other	\$3,840
Fixed Assets	Replace Fit Testing Machine (N-95 Masks)	\$16,070
Interdepartmental	Indirect Cost Recovery	\$15,246
Subtotal		\$125,671
<b>Not Included in this Ordinance - Expenses Already in Budget/Planned for Future Budgets</b>		
Multiple	Staff Time for Training, Grant Mgmt./ Future Budget Amounts	\$309,929
<b>TOTAL GRANT</b>		<b>\$435,600</b>

Approximately \$310,000 of this grant is not included in the ordinance and is meant to reimburse existing staff time participating in training and performing grant management through the life of the grant, which is already included in the base budget. Some of the remaining funds may also be included to continue grant objectives in the 2023 budget request. This ordinance does not result in a direct tax levy impact.

Grant asked what type of training would be offered to staff. Jones indicated the types of trainings would be broad to bring his post-pandemic workforce back up-to-speed on not Covid related Public Health issues.

MOTION: Walz moved, second by Batzko to approve Ordinance 177-O-017. Motion carried 7-0.

**Ordinance 177-O-018 Modify the Department of Health and Human Services – Public Health Division 2022 Budget to Accept Federal Centers for Disease Control and Prevention Immunization Covid-19 Supplemental Grant Funds Provided by the Wisconsin Department of Health Services and Appropriate Additional Expenditures**

This ordinance authorizes the HHS Department to accept the Immunization COVID-19 Supplemental Grant of \$530,700 and modifies the 2022 Public Health budget to appropriate \$119,287 of additional expenditure authority in the Public Health Division and increase general government revenue of \$119,287. The Immunization COVID-19 Supplemental Grant will be used to provide the COVID-19 vaccine to underserved or under-vaccinated communities. The grant period is through June 30, 2024. The ordinance appropriates \$119,287 for 2022, as described in the table below.

Appropriation Unit	Description	Amount
<b>Included in this Ordinance</b>		
Operating	Marketing & Community Outreach	\$90,000
Operating	Two Freezers and One Refrigerator	\$15,000
Operating	Medical Supplies	\$5,000
Interdepartmental	Indirect Cost Recovery	\$9,287
Subtotal		\$119,287
<b>Not Included in this Ordinance - Expenses Already in Budget/Planned for Future Budgets</b>		
Multiple	Staff Time for Public Communication & Grant Mgmt./ Future Budget Amounts	\$411,413
<b>TOTAL 2022 GRANT APPROPRIATION</b>		<b>\$530,700</b>

The remaining, unappropriated portion of this grant (\$411,400) will be used, in part, to reimburse existing staff time dedicated to public communication efforts and performing grant management through the life of the grant, which is already included in the base budget. Some of the remaining funds may also be included to continue grant objectives in the 2023 and 2024 budget requests. This ordinance does not result in a direct tax levy impact.

Grant had concerns with using \$90,000 to promote the Public Health Division and bringing in additional clients. Bangs agreed. Jones said this would also promote services elsewhere.

MOTION: Schellinger moved, second by Walz to approve Ordinance 177-O-018. Motion carried 7-0.

### **Legislative Update**

Ignatowski noted the legislature is not in session and he gave an update on supplemental crisis stabilization funding at the Joint Finance Committee.

### **Future Agenda Item(s)**

- Discuss the COVID-19 Crisis Response Workforce Grant and Training Related to Ordinance 177-O-017 (Wolff)
- Discuss the Use of \$90,000 for Marketing and Public Outreach Related to Ordinance 177-O-018 (Wolff)

MOTION: Walz moved, second by Bangs to adjourn at 2:12 p.m. Motion carried 7-0.

Respectfully submitted,

*James Batzko*

James Batzko  
Secretary