

**Bridges Library System Board Meeting Minutes**  
**March 20, 2018**

PRESENT: Dick Nawrocki, Howard Pringle, Larry Nelson, Linda Ager, Rose Sura, Jim Heinrich, Art Biermeier, Nancy Wilhelm, Amy Reichert, Dwayne Morris

ABSENT: Jean Yeomans

OTHERS: Connie Meyer, Bridges Library System Director; Jennie Stoltz, Pewaukee Public Library Director and APL representative; and Meg Henke, Bridges Library System Administrative Specialist

Call to order: Dick Nawrocki, the Board President, called the meeting to order at 6:00 p.m. at the Bridges Library System office.

Comments for the Public: There were no comments from the public.

Correspondence: Meg Henke reported we received a thank you letter from the female inmates at Waukesha County Jail for the recent addition of assorted new books for their library. The letter was shared at the meeting.

Meeting Minutes: A Morris/Reichert motion to approve the minutes as presented for the February 2018 meeting passed unanimously.

**ACTION ON THE BILLS AND FINANCIAL REPORT**

*Bills Report:* Trustee Pringle inquired if the \$43,748.80 cost for the new routers for the Waukesha County libraries was the total cost. Connie responded yes, and that \$17,910 of the cost will be absorbed by 2017 LSTA grant funding. She further stated that this is the last of LSTA technology block grant funding moving forward. A Morris/Sura motion to approve the March 2018 invoices for funds as submitted passed unanimously.

*Financial Report:* Connie Meyer reviewed the reports. A Heinrich/Pringle motion to accept the December 31, 2017 and a subsequent motion to accept the February 2018 financials both passed unanimously.

**REPORTS**

*APL:* Jennie Stoltz reported the APL decided not to meet in March 2018 being mindful of resource time and cost as there was nothing urgent that required attention. APL will be meeting twice in the month of April, once for the monthly APL meeting and then for the Bridges Strategic Planning retreat on April 19.

*Resource Library Report:* Bruce Gay submitted a written report as he was unable to attend the meeting in person. On March 8, the Waukesha Public Library Board of Trustees approved an agreement with the school district of Waukesha to create a new, shared full-time position, the Community Library Liaison. This person will coordinate programming and resources between the library and schools. The School Board approved the contract at its March 14 meeting. The library is advertising the open position and hopes to have someone on board in May. Gay further reported that he attended a full day Public Library System Redesign (PLSR) meeting in Green Lake on February 22. The meeting was designed to present the various workgroup reports to the PLSR Steering Committee. The PLSR

Technology workgroup finished its report on March 16. Waukesha Public Library has chosen WiLS as its strategic planning consultant. Planning will begin in mid-April and should conclude in the fall of 2018. The Library Board approved the proposal to eliminate limits on Waukesha media items, including DVDs, CDs, books on CD, and Playaways. The library is working on a plan to reduce overcrowding on the shelves and this step is part of that plan. Lastly, the library will host a PLA Virtual Conference on March 22 and 23. The virtual conference represents one live session within each time slot for librarians and other staff who are not able to attend the conference in Philadelphia. Jennie Stoltz commented that the 2018 Wisconsin Association of Public Libraries (WAPL) Conference will be held in early May at the County Springs Hotel and Conference center. Waukesha Public Library as well as Pewaukee Public Library will be hosting open houses on May 3<sup>rd</sup> and May 2<sup>nd</sup> respectively. Bridges Library System offices will also be open on May 3<sup>rd</sup> as well. Trustee Nelson further commented the Waukesha Public Library Friends have authorized funds to host a reception during the open house on May 3<sup>rd</sup>. Additionally the WPL Friends group is hosting their Mystery Mingle event on April 27<sup>th</sup> as a fund raiser for the library.

*Bridges Staff Report:* Meg Henke reported that Angela Meyers is at the 2018 Public Library Association (PLA) national conference in Philadelphia this week. She is the WAPL liaison for the event and is blogging her experiences as part of her scholarship from the Wisconsin Library Association (WLA). The AT & T circuit installation is complete at Menomonee Falls, New Berlin and Sussex.

*Bridges Director's Report:* Connie reported the March 2018 edition of the Wisconsin Association of Counties publication features many great articles about Wisconsin libraries. The three info graphics found in the publication were used on February 20<sup>th</sup> for Library Legislative Day in Madison. Connie Meyer and Kathy Klager, Director of the Pauline Haass Public Library in Sussex, will be in Stevens Point on Thursday March 22, 2018 for the Wisconsin Counties Association meeting. They will be speaking in broad terms about goals for libraries for the next state biennial budget. Butler public Library has hired a new director, Jodi Kessel Szpiszar. All 24 libraries answered yes to the statement concerning public library system effectiveness, "Did your library system provide effective leadership and adequately meet the needs of the library?" on their 2017 state annual report. Connie further shared the individual comments from the nine libraries that chose to write a narrative to the DPI on the last page of their report. All nine libraries spoke highly of the effort and expertise of the Bridges Library System staff. Meyer's PLSR update is that she attended the retreat at Green Lake as a member of the Chapter 43 committee to listen to ideas from the various PLSR workgroups with an eye to any potential statute impacts. A PLSR report will be published in early April and libraries and library systems will have a three (3) week comment period to submit their statements back to the PLSR Steering Committee. Trustee Nelson commented that Bridges is a roles model for how library systems should function in Wisconsin and that the use of our best practices could benefit others.

## **DISCUSSION/ACTION ITEMS**

*2018 Tech Days Presenter agreement:* Meg Henke shared a brief biography on presenter Jason Griffey. He is a librarian, technologist, consultant, writer and speaker. He is a Fellow at the Berkman Klein Center for Internet & Society at Harvard University. He will present his keynote address at each of the Technology Days session locations in Wisconsin. The cost of his services will be shared across eight (8) library systems as part of the total 2018 Technology Days programming. This year Bridges Library System will operate as the fiscal agent for these sessions in an effort to streamline contract and accounting services. A Morris/Biermeier motion to approve the 2018 Tech Days keynote speaker contract for Jason Griffey passed unanimously.

*2018 Bridges Library System Strategic Planning retreat:* Connie Meyer commented the meeting location is confirmed at New Berlin Public Library on Thursday, April 19. In the next day or so a SWOT (strengths, weaknesses, opportunities and threats) questionnaire will be distributed to all invited attendees. Attendees are encouraged to review and jot down ideas so they will come prepared to the meeting.

Next meeting: **Monday, April 16, 2018 at 6:00 p.m.** at the **Hartland Public Library.**

At 7:25 p.m., an Amy Reichert/Dwayne Morris motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke  
Administrative Specialist

Respectfully Submitted:

Jean Yeomans  
Board Secretary