

**WAUKESHA COUNTY BOARD OF ADJUSTMENT
SUMMARY OF MEETING**

The following is a Summary of the Board of Adjustment Meeting held on Wednesday, October 11, 2023, at 6:00 p.m. in Room 255/259 of the Waukesha County Administration Center, 515 W. Moreland Blvd., Waukesha County Wisconsin, 53188.

BOARD MEMBERS PRESENT: Richard Bayer, Acting Chairman
Nancy M. Bonniwell
Stephen Schmidt
Joseph Kershek
Curtis Podd

BOARD MEMBERS ABSENT: None

SECRETARY TO THE BOARD: Stephen Schmidt

PLANNING STAFF MEMBER: Jacob Heermans

The following is a record of the motions and decisions made by the Board of Adjustment. Detailed minutes of these proceedings are not produced, however, an audio recording of the meeting is kept on file in the office of the Waukesha County Department of Parks and Land Use, and an audio recording is available, at cost, upon request.

SUMMARY OF PREVIOUS MEETING:

Ms. Bonniwell *I make a motion to approve the Summary of the Meeting of September 13, 2023, as presented.*

The motion was seconded by Mr. Kershek and carried 4-0 with Mr. Podd abstaining.

NEW BUSINESS:

BA176: FRANK AND KIERSTEN CARLSON (OWNERS), DANIEL GROSKOPF (APPLICANT)

Public Hearing:

Staff provided a brief summary of the Staff Report and Recommendation. Staff's recommendation was for **approval** for a special exception variance from the non-conforming to offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance, to permit a vertical expansion of the existing detached garage.

Discussion between the petitioner (Dan Groskopf), Board and Staff followed.

Public Reaction: None

Decision and Action:

Ms. Bonniwell *I make a motion to **approve** the request in accordance with the staff report for the reasons stated in the staff report.*

The motion was seconded by Mr. Schmidt and carried unanimously.

BA177: DENNIS AND AMY SKRYPCHAK (OWNERS), TYLER FOSTER (APPLICANT)

Public Hearing:

Staff provided a brief summary of the Staff Report and Recommendation. Staff's recommendation was for **approval** of variances from the road setback, shore setback and offset requirements of the Waukesha County Shoreland and Floodland Protection Ordinance and **approval** of the special exception from the minimum floor area requirements to permit the construction of a new two-story single-family residence with a lakeside balcony.

Discussion between the petitioner (Dan Eckerman, on behalf of Tyler Foster), owner (Dennis and Amy Skrypchak), Board and Staff followed.

Public Reaction: None

Decision and Action:

Mr. Schmidt *I make a motion to **approve** the request in accordance with the staff report with the condition and reasons stated in the staff report.*

The motion was seconded by Ms. Bonniwell and carried unanimously.

OTHER ITEMS REQUIRING BOARD ACTION:

- Consider and act on proposed amendments to the Board of Adjustment Rules of Procedure.

Decision and Action:

Mr. Kershek *I make a motion to **approve** the amendments to the Board of Adjustment Rules of Procedure in accordance with the staff memorandum.*

The motion was seconded by Mr. Schmidt and carried unanimously.

- Election of Officers for the Board of Adjustment.

Decision and Action:

Mr. Schmidt: *I make a motion to nominate Mr. Bayer as Chairperson and Ms. Bonniwell as Vice-Chairperson.*

The motion was seconded by Mr. Kershek and carried unanimously.

Mr. Bayer appointed Mr. Schmidt as Secretary.

OTHER ITEMS:

- Update regarding recently adopted Waukesha County Floodland Protection Ordinance and Waukesha County Shoreland Protection Ordinance by Ben Greenberg, Senior Planner.

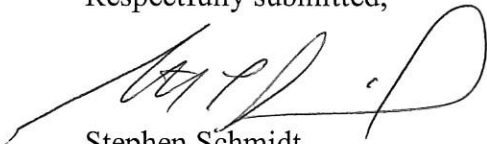
ADJOURNMENT:

Mr. Schmidt

I make a motion to adjourn this meeting at 6:53 p.m.

The motion was seconded by Ms. Bonniwell and carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stephen Schmidt', written over a horizontal line.

Stephen Schmidt
Secretary, Board of Adjustment