

**OPEN MEETING MINUTES
WAUKESHA COUNTY
TEMPORARY CHAPTER 980 COMMITTEE MEETING
December 20, 2022
MINUTES**

COMMITTEE MEMBERS PRESENT: Liz Aldred (virtual), Lisa Roberts, Erik Weidig, Dale Shaver, Angie Serwa (DHS), (virtual), Jason Popp (DOC), Kim Meinert, Kristin Keel (DHS)

GUESTS PRESENT: Jim Landwehr, Trista Mathisen

NOT PRESENT: Karen Schmitz (DOC), Shannon Gustavson

Shaver called the meeting to order at 3:02pm.

- The Department of Health Services is tasked with identifying the county of residence of individuals on supervised release.
 - Case No. 06CI01, Michael Monyelle, will meet criteria of a serious child sex offender.
 - Case No. 20-CI-02, John L Field, will meet criteria of a serious child sex offender.
- Residential orders for placement need to be submitted to the courts within 120 days from the date of the order.
 - MM – March 14
 - JF – March 16
- Zoning, planning and land resources will build out a map, find houses for sale and work with potential vendors to buy residence for this service
 - Max of 2 individuals placed in a single-family home.
- Current reimbursement threshold:
 - \$200,000
 - \$1000/month
 - Serwa's recommended is to ask each landlord about limitations upon communication.
- Impacted victims search restrictions. Victims need to be identified before placing individuals in a home.
 - Deeper dive to be performed regarding impacted persons once properties have been identified.
 - No enrolled victims for the current individuals needing placement.
- Daycare comparison is up to date
- 2 state leased properties – both under current lease, both 2-bedroom homes.
- Leases are with the program, not the client/tenant. Capacity of the dwelling.
- Big Bend Road property still meets eligibility criteria and there is 1 vacancy available.
- New listing on Monday 12/19, 2 houses, 4 rentals
- DOC action item from 12/6: follow up with rental property vendors.
 - Popp reported the 3 rental properties were assigned to probation agents who were given 24-48 hours to reach out to landlords.
 - New Berlin location does not rent to registered sex offenders.
 - Surrey Drive location does not rent to anyone where 3rd parties (someone else other than the tenant) pay the rent. Tenants also need to have minimum credit score of 625 and income 3x the rental amount.
 - Townline Road location, email inquiry sent on 12/14/22. No response received; no phone number listed.
 - No report out on Waukesha rental properties

- Serwa and Weidig suggest sending the property inquiry out to the current list of potential landlords prior to the holidays to show commitment to the process and attempt from the committee.
- Individuals coming out on supervised release are protected under chapter 980. Any further information inquiries would require a signed information release.

MOTION: Shaver moved to enter closed session, Serwa second the motion. Motion carried 9-0. Closed session called to order at 3:25 p.m.

MOTION: Shaver moved to resume open session, Serwa second the motion. Motion carried 9-0. Open session resumed at 3:42 p.m.

Action Items:

- Mathisen with coordinate next meeting dates via Teams and Conference Room 271 with Gustavson.
- Meinert will resend updated spreadsheet with current listings and continue to update the property listing weekly beginning January 1, 2023.
- DOC will review weekly lists, assign probation, and parole officer and report at next scheduled meeting.
- HHS will connect with interested vendors regarding continued interest in participation with the SR Program, the 2 properties for sale, max purchase limitations, preferred search parameters, what they are willing to purchase and what they are willing to put into the property. Documentation trail is needed.
- Serwa will provide landlord contact information for to the committee.
- DHS will determine clinical compatibility for preference of which individual will be placed at Big Bend Road address.
- Spreadsheet will be updated, noting contact dates to help filter our duplicate results.
- Weidig to present status updates to the court regarding placement and any difficulties being faced.
- Upon placement, law enforcement will have a community meeting about the individuals being released.

Meetings to resume on Tuesday, Jan 10 at 3:00 p.m. per Weidig' s recommendation to resume after the holidays and cadence every other week for 4 meetings thereafter.

Standard Agenda Items #3 Sale and Rental
Add Village of Vernon, Big Bend Road Property updates.

MOTION: Weidig moved to adjourn, second by Serwa at 3:50 p.m. Motion carried 9-0.


Elizabeth Aldred Director

Waukesha County Health and Human Services

Date approved: 1/23/2023
Minutes Recorded by: Trista Mathisen