

## **Waukesha County Board of Supervisors**

### **Minutes of the Finance Committee Wednesday, April 3, 2024**

Chair Heinrich called the meeting to order at 8:15 a.m.

**Present:** Supervisors Jim Heinrich, James Batzko, Darryl Enriquez, Joel Gaughan, Richard Morris, Gary Szpara. **Absent:** Larry Bangs

**Also Present:** Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, Chairman Paul Decker, Parks System Manager Rebecca Mattano, Health and Human Services Director Liz Aldred, Health & Human Services Coordinator Jenny Wrucke, Administrative Services Manager Randy Setzer, County Treasurer Pam Reeves, Deputy County Treasurer Terri Schultz, Principal Financial Analyst Linda Hein, Financial Analyst Christianne Hill

**Discuss and Consider Ordinance 178-O-113 Approve Easements To ANR Pipeline Company To Construct, Install, Operate And Maintain, Underground Utility Facilities On Waukesha County Property**  
Mattano presented that this ordinance approves ANR Pipeline Company's permanent and temporary easement requests. The Department of Parks and Land Use (PLU) will receive a total of \$66,700 in revenue for the easements. The revenue is to be deposited into the Parkland Management and Land Acquisition (Tarmann) Fund for future parks and land use maintenance projects.

**MOTION:** Gaughan moved, second by Morris to approve Ordinance 178-O-113. Motion carried 6-0

**Discuss and Consider Ordinance 178-O-112 Modify The Department Of Health And Human Services 2024 Budget And Create One (1) Regular Full-Time Sunset Clinical Therapist Position For The Crisis Response Unit In Partnership With The City Of Waukesha**

Aldred and Wrucke presented that this ordinance modifies the 2024 Health and Human Services budget to increase expenditures by \$90,780 to expand the Crisis Response Unit partnership with the City of Waukesha, including the creation of a 1.0 FTE sunset Clinical Therapist position. The city intends to use grant funding awarded from the U.S. Department of Justice, Office of Community Oriented Policing Services to pay for about \$70,700 of the costs in 2024, with the remaining \$20,100 covered through Medicaid. The city's grant is expected to continue through September 2025.

**MOTION:** Enriquez moved, second by Szpara to approve Ordinance 178-O-112. Motion carried 6-0

#### **Treasurer's Annual Report**

Reeves and Schultz discussed the "Waukesha County Treasurer's Office Annual Report for 2023" as outlined including total receipts and disbursements, 2022 roll collected in 2023 per municipality, tax deed properties sold in 2023, agricultural land use conversions, parcel counts, county tax levy totals, and property taxes collected.

MOTION: Batzko moved, second by Morris to accept the 2023 Treasurer's Office annual report. Motion carried 6-0

**Year End Proprietary Funds Report**

Hein discussed the 2023 year-end report for each of the County enterprise and internal service funds. Those funds that showed a net income at year-end were the Naga-Waukee Golf Course (\$482,876); Moor Downs Golf Course (\$126,259); Eble Park Ice Arena (\$82,691); Materials Recycling (\$2,599,658); Vehicle/Equipment Replacement (\$1,147,645); Central Fleet (\$52,571); Collections (\$52,761); and Health Insurance (\$1,616,037). Those funds that showed a net income loss were the Naga-Waukee Ice Arena (-\$35,653); Airport (-\$244,690); Radio Services (-\$91,735); Risk Management/Workers Compensation (-\$1,226,347); and End User Technology (-\$150,152).

MOTION: Enriquez moved, second by Batzko to accept the year-end report on proprietary funds. Motion carried 6-0

**Motion to Allow Secretary Morris to Approve the Final Set(s) of Committee Minutes on Behalf of the Committee**

MOTION: Szpara moved, second by Gaughan to allow Secretary Morris to approve the final set(s) of committee minutes on behalf of the committee. Motion carried 6-0

**Approve Minutes of March 20**

MOTION: Morris moved, second by Batzko to approve the minutes of March 20. Motion carried 6-0

**Next Meeting Date**

May 22

**Announcements**

Heinrich announced he is stepping down as chairman of the Finance Committee. Spaeth said she sent out an email regarding the process at the next organizational meeting for anyone seeking a leadership position. There was also a reminder about the farewell party on April 12 for outgoing supervisors.

MOTION: Gaughan moved, second by Enriquez to adjourn at 9:28 a.m. Motion carried 6-0

Respectfully submitted,



Richard Morris  
Secretary – Finance Committee