

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING
Wednesday, March 13th, 2024 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Shawn McCauley
Excused: Kurt Weis
Staff: Kurt Stanich, Sarah McCalvy, Maddie McLennand, Nick Marszalkowski
Mead & Hunt: Brad Musinsky, Alexandra Gale, Anthony Gonzalez
Others: Jim Brown, Jason Curran, Sue Davies, Don Shine

Public comment/correspondence.

None.

Approve or Modify Meeting Minutes from February 14th, 2024.

Meeting minutes approved by Commissioner Lorenz and second offered by Commissioner Betzler.
Motion approved unanimously.

Chairman's Report.

None.

Presentation on Airport Master Planning Process

Waukesha County Airport, in partnership with Mead & Hunt, is kicking off a 20-year Master Plan. Brad Musinski, Project Manager, presented to the Commission detailing the purpose and expectations of the plan. He also discussed timelines, the formation of a master plan input committee, the role of the airport, goals, and next steps. Ongoing updates will be presented to the Commission throughout the process.

Youth In Aviation Task Force Report

Update provided by Commissioner Lorenz regarding taskforce progress. States the committee has grown substantially and that a website and new social media platform will be created. Next meeting will be held April 3rd at 11:30am. Minutes included in post meeting packet.

Operations Report.

February 2024 Fuel Farm Flowage: Jet A fuel sales increased by 4.56% in February 2024 compared to February 2023. 100LL sales decreased 100% in February 2024 compared to February 2023. Overall total gallons are down 10%.

Tower Operations: Total Traffic increased by 60.15% compared to February last year. General Aviation increased by 60.57%, Air Taxi increased by 67.63% and there were 6 military aircraft in February 2024 compared to 28 in February 2023.

Regional airports comparison for February 2023 shows Waukesha ahead of Janesville, Kenosha, Waukegan and Timmeman for general aviation operations.

Manager's Report.

Kurt Stanich, Airport Manager, reports that the airport recently hired Nick Marszalkowski as the second Grounds Maintenance employee and that Maddie McLennand is back from leave as Ops Assistant.

Currently, UES has four Air Traffic Controllers and one manager. Stanich is currently reviewing the contract tower program in hopes to bring on another ATC controller.

Annual airport tenant survey is now out and includes Master Plan questions. We are requesting that everyone take the survey to give input as we continue to grow as an airport.

Airport is working on a grant for the Silvernail Road project. There has been a significant cost increase, and an additional infusion of cash will be needed from the fund balance.

Stanich and Corporate Council continue to work through leases.

T Hangar roof is still not repaired, and decisions must be made about future capital projects. The good news is that airport took over snow removal and has had a significant cost savings.

No further information has been communicated about the Capital Flight restaurant and facility to date.

Progress has been made to straighten the RNAV approach to 28.

Future Commission Items.

None.

Adjourn Meeting.

Motion to adjourn offered by Commissioner Lorenz. and second offered by Commissioner McCauley.
Motion carried unanimously. Meeting adjourned at 9:05 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary
Waukesha County Airport Operations Commission