

178th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
178-O-001	03/21/23 03/21/23	LU	ORD: Amend The Text Of The Town Of Delafield Zoning Code By Creating Section 17.04 5. R. Planned Development District No. 1 RZ114
178-O-002	03/21/23 03/21/23	LU	ORD: Year 2020 Amendment To The Comprehensive Development Plan For Waukesha County (1A – Amy Thomas, Section 23, T7N, R18E, Town Of Delafield)
178-O-003	03/21/23 03/21/23	LU	ORD: Amend The Text Of The Town Of Delafield Zoning Code By Repealing And Recreating Section 17.08 7. B, Relating To The Procedure For Issuance Of Sign Permits RZ113
178-O-004	03/21/23 03/21/23	LU	ORD: Amend The Text Of The Town Of Eagle Zoning Code By Revising Various Sections Of Chapter 500 RZ112
178-O-005	04/05/23 04/05/23	LU FI	ORD: Authorize The Department Of Parks And Land Use To Apply For And Accept Grant Funding From The Wisconsin Department Of Health Services Childcare Lead-In-Water Testing And Remediation Initiative
178-O-006	04/05/23 04/05/23	LU	ORD: Approve Distribution Easement To Wisconsin Electric Power Company To Construct, Install, Operate, Maintain, Repair, Replace And Extend Underground Utility Facilities On Waukesha County Property Known As The Bugline Recreation Trail
178-O-007	04/05/23 04/05/23	PW FI	ORD: Sale Of Excess Right Of Way USH 18, Waukesha West Bypass, City Of Waukesha
178-O-008	04/05/23 04/05/23	EX FI	ORD: Amend The 2023 Non-Departmental Budget For Costs Related To Overseeing And Administering The Independent School Charter With Lake Country Classical Academy, Inc.
178-O-009	04/06/23 04/06/23	EX PW JU FI	ORD: Modify The 2023-2027 Capital Plan To Increase Expenditures For Capital Project #201705 – Courthouse Project Step 2 – Renovate 1959 Courthouse
178-O-010	04/06/23 04/06/23	FI	ORD: Authorizing The Sale Of \$12,500,000 General Obligation Promissory Notes, Series 2023A
178-O-011	04/20/23 04/20/23	EX FI	ORD: Modify The 2023-2027 Capital Plan And 2023 Capital Project Budget To Appropriate Additional Construction Expenditures For Capital Project #202106 CTH VV (Silver Spring Drive) And CTH YY (Pilgrim Road) Intersection
178-O-012	04/27/23	LU	ORD: Amend The District Zoning Map Of The Town Of Delafield Zoning Code By Rezoning Certain Lands Located In Part Of The NE ¼ Of Section 31, T7N, R18E, Town Of Delafield, Waukesha County, Wisconsin, From The A-1 Agricultural District To The A-3 Suburban Home District (RZ117)
178-O-013	05/03/23 05/03/23	LU FI	ORD: Accept Grant Funding From The State Of Wisconsin Department Of Military Affairs/Office Of Emergency Communications And Appropriate Funds To Modify The Parks And Land Use Land Information Systems 2023 Budget To Update And Enhance Next Generation 9-1-1 GIS Data To Meet State Standards

178th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
178-O-014	05/03/23 05/03/23	EX PW FI	ORD: Modify The 2023-2027 Capital Plan And 2023 Capital Projects Budget To Increase Expenditures For Capital Project #202217 – Mental Health Center Remodel, Funded With Revenues From The American Rescue Plan Act – Coronavirus State And Local Fiscal Recovery Funds Program
178-O-015	05/01/23 05/03/23	EX FI	ORD: Modify The Bridges Library System 2023 Budget To Accept And Appropriate Award Funding To Expand Library Services For People Living With Memory Loss And Their Caregivers
178-A-001	04/14/23	EX	APPT: Gary Szpara Appointment Of Waukesha County Board Supervisor To The Waukesha County Park And Planning Commission
178-A-002	04/28/23	EX	APPT: Chase Kostichka Appointment Of Business Representative to The Waukesha Ozaukee Washington Workforce Development Board
178-A-003	05/02/23	EX	APPT: Larry Bangs Appointment Of Waukesha County Board Supervisor To The Lake Denoon Lake District Board
178-O-016	05/01/23 05/03/23	JU FI	ORD: Approve Intergovernmental Cooperation Agreement With Kenosha County For The Waukesha County Medical Examiner’s Office To Provide Pediatric Autopsy Services For Kenosha County
178-O-017	04/26/23 04/27/23	HS	ORD: Reauthorize The Use Of The Secure And Non-Secure Detention Facilities For Short Term Detention
178-O-018	04/26/23 04/27/23	HS FI	ORD: Authorize The Waukesha County Department Of Health And Human Services To Accept The Cash Donation From The Freemason Grand Lodge Of Wisconsin And Modify The Department’s 2023 Budget To Appropriate Expenditures
178-O-019	05/03/23 05/03/23	HS FI	ORD: Authorize The Waukesha County Department Of Health And Human Services To Accept The Wisconsin Department Of Veterans Affairs’ County Veterans Service Officer Supplemental Funding Grant And Modify The 2023 Department Of Health And Human Services Budget To Appropriate Additional Expenditures
178-O-020	05/03/23 05/03/23	HS FI	ORD: Authorize The Waukesha County Department Of Health And Human Services To Accept State Opioid Response Grant Funding And Modify The 2023 Department Of Health And Human Services Budget To Appropriate Additional Expenditures
178-O-021	05/03/23 05/03/23	HS FI	ORD: Modify The 2023 Department Of Health And Human Services Budget To Appropriate Additional Opioid Settlement Funds To The Waukesha County Department Of Health And Human Services

1 AMEND THE DISTRICT ZONING MAP OF THE TOWN OF DELAFIELD ZONING CODE BY
2 REZONING CERTAIN LANDS LOCATED IN PART OF THE NE ¼ OF SECTION 31, T7N, R18E,
3 TOWN OF DELAFIELD, WAUKESHA COUNTY, WISCONSIN,
4 FROM THE A-1 AGRICULTURAL DISTRICT TO THE A-3 SUBURBAN HOME DISTRICT
5 (RZ117)
6

7 WHEREAS, after proper notice was given, a public hearing was held and the subject matter of
8 this Ordinance was approved by the Delafield Town Board on March 28, 2023; and
9

10 WHEREAS, the matter was referred to and considered by the Waukesha County Park and
11 Planning Commission, which recommended approval and reported that recommendation to the
12 Land Use, Parks and Environment Committee and the Waukesha County Board of Supervisors,
13 as required by Section 60.62, Wis. Stats.
14

15 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
16 that the District Zoning Map for the Town of Delafield Zoning Code, adopted by the Town of
17 Delafield on July 20, 1998, is hereby amended to rezone from the A-1 Agricultural District to the
18 A-3 Suburban Home District, certain lands located in part of the NE ¼ of Section 31, T7N,
19 R18E, Town of Delafield, Waukesha County, Wisconsin, and more specifically described in the
20 "Staff Report and Recommendation" and map on file in the office of the Waukesha County
21 Department of Parks and Land Use and made a part of this Ordinance by reference RZ117, is
22 hereby approved.
23

24 BE IT FURTHER ORDAINED that the Waukesha County Clerk shall file a certified copy of
25 this Ordinance with the Town Clerk of Delafield.
26

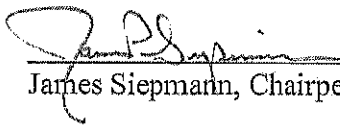
27 BE IT FURTHER ORDAINED that this Ordinance shall be in full force and effect upon passage,
28 approval and publication.

COMMISSION ACTION

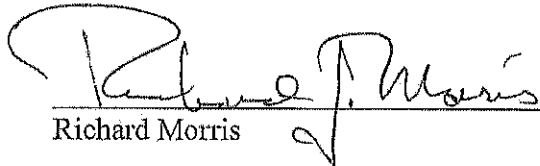
The Waukesha County Park and Planning Commission after giving consideration to the subject matter of the Ordinance to amend the Town of Delafield Zoning Code hereby recommends approval of **RZ117 (Kessler)** in accordance with the attached "Staff Report and Recommendation".

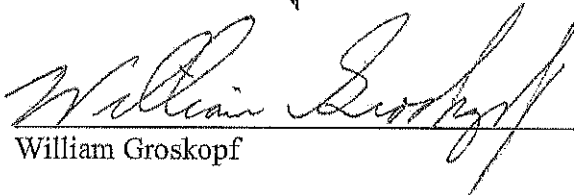
PARK AND PLANNING COMMISSION

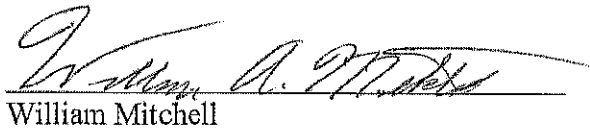
April 20, 2023


James Siepmann, Chairperson

Absent
Robert Peregrine


Richard Morris


William Groskopf


William Mitchell

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE
STAFF REPORT AND RECOMMENDATION
ZONING MAP AMENDMENT

DATE: April 20, 2023

FILE NO.: RZ117

OWNER: Bruce J. Kessler Living Trust
W333 S221 Glen Oaks Drive
Delafield, WI 53018

APPLICANT: Scott Kessler
W334 N5810 Garvin Lane
Nashotah, WI 53058

TAX KEY NO.: DELT 0841.031.002

LOCATION:

The property is described as part of the NE ¼ of Section 31, T7N, R18E, Town of Delafield. More specifically the property is located on Cushing Park Road containing approximately 2.8 acres.

EXISTING ZONING:

A-1 Agricultural District

PROPOSED ZONING:

A-3 Suburban Home District

EXISTING USE(S):

Vacant lot

REQUESTED USE(S):

Single-family residential home site

PUBLIC HEARING DATE:

March 21, 2023

PUBLIC COMMENT:

None

TOWN PLAN COMMISSION AND BOARD ACTION:

On March 21, 2023, the Town of Delafield Plan Commission recommended unanimous approval of the rezone.

On March 28, 2023, the Town of Delafield Board recommended unanimous approval of the rezone.

COMPLIANCE WITH THE COMPREHENSIVE DEVELOPMENT PLAN (CDP) FOR WAUKESHA COUNTY AND THE TOWN OF DELAFIELD CDP:

The town and county land use plans designate the subject parcel in the Suburban I Density Residential category which allows a density of 1.5 to 2.9 acres per dwelling unit. The proposed rezoning complies with both plans.

STAFF ANALYSIS:

The property owners are seeking a zoning change for their approximately three-acre property located on Cushing Park Road in order to make the parcel conforming to the Town of Delafield Zoning Ordinance.

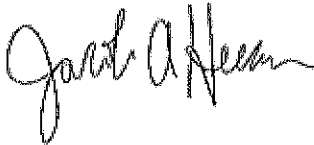
There is no county shoreland zoning jurisdiction for this property, so the property is solely subject to the Town code. The Town Planner indicated that the former farm that was subdivided to create this parcel and several others along Cushing Park Road was zoned A-1 Agricultural District. At the time of the land division, the A-1 District allowed for a minimum lot size of three acres. The proposal to rezone the property to the A-3 Suburban Home District, which requires a two acre minimum lot size, would again make the lot conforming to the effective code. The primary difference between the A-1 and A-3 District standards is that the open space requirements in the A-3 District require less open space (85%) than the A-1 District (95%).

The proposal is consistent with the Town Land Use Plan and the County Development Plan which identify the property in the Suburban I Density Residential category (1.5-2.9 acres per dwelling unit maximum density). The Town Planner's report indicates that the town considered whether all properties within the town that were zoned A-1 should be examined when the lot area minimum for the A-1 District was altered. Upon the advice of the town attorney, the town chose to instead address each property at the request of individual property owners. If this request is approved, the subject property will match the zoning of the lot to the north which was rezoned to the A-3 District in 2012. It is anticipated that the owners of other vacant lots in the immediate vicinity may also request similar zoning changes in the future.

STAFF RECOMMENDATION:

It is the opinion of the Planning and Zoning Division Staff that this request be **approved**. The proposal conforms to the town and county land use plans and will make the subject parcel a conforming lot.

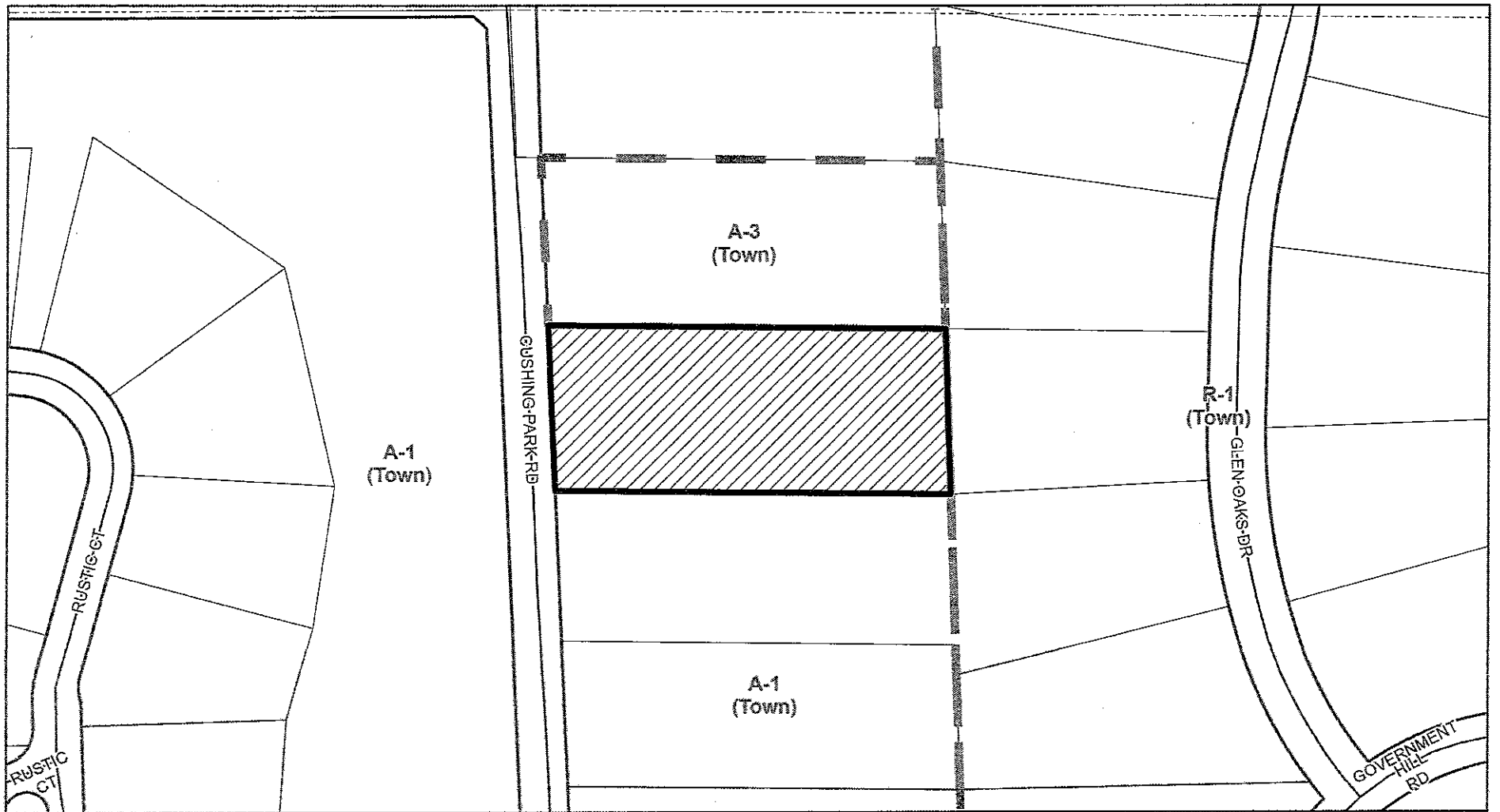
Respectfully submitted,



Jacob Heermans
Senior Land Use Specialist

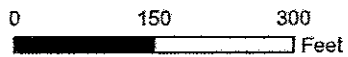
Attachments: Rezone Map
 Town Ordinance

N:\PRKANDLU\Planning and Zoning\Rezoning\Staff Reports\RZ115 Swedberg oct.doc



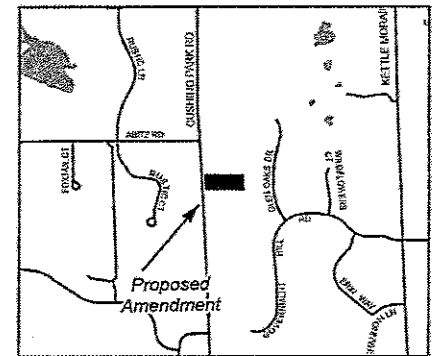
ZONING AMENDMENT

PART OF THE NE 1/4, SECTION 31,
TOWN OF DELAFIELD



TOWN ZONING CHANGE FROM A-1 AGRICULTURAL DISTRICT TO A-3 SUBURBAN HOME DISTRICT

FILE.....RZ117
 DATE OF PLAN COMMISSION.....4/20/23
 AREA OF CHANGE.....2.8 ACRES
 TAX KEY NUMBER.....DELT 0841.031.002



Prepared by the Waukesha County Department of Parks and Land Use

STATE OF WISCONSIN

TOWN OF DELAFIELD

WAUKESHA COUNTY

ORDINANCE NO. 2023-08

**AN ORDINANCE TO AMEND THE ZONING MAP OF THE TOWN OF DELAFIELD
FROM A-1 TO A-3 ON LANDS LOCATED AT THE NORTH ¼ CORNER OF SECTION
31, T7N, R18E, TOWN OF DELAFIELD, WAUKESHA COUNTY WISCONSIN**

The Town Board of Delafield, Waukesha County, Wisconsin, does hereby ordain as follows:

SECTION 1: The Town of Delafield Zoning Map is hereby amended to change the zoning classification from A-1 to A-3 on the following described parcel of land:

Commencing at the North ¼ corner of Section 31, T7N, R18E, thence South 2°32' East, 433.17 feet to the point of beginning; thence South 89°15' East, 574.16 feet; thence South 1°44' East, 227.00 feet; thence North 89°15' West, 570.96 feet; thence North 2° 32' West, 227.16 feet to the point of beginning, excluding the westerly 33 feet for road purposes

SECTION 2: Severability.

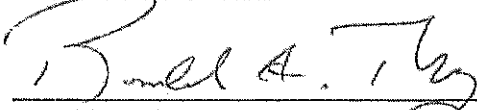
The several sections of this ordinance are declared to be severable. If any section or portion thereof shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect. Any other ordinances whose terms are in conflict with the provisions of this ordinance are hereby repealed as to those terms that conflict.

SECTION 3: Effective Date.

This ordinance shall take effect immediately upon passage by Waukesha County and posting or publication as provided by law.


This ordinance passed this 28th day of March 2023.

BY THE TOWN BOARD OF THE
TOWN OF DELAFIELD:



Ronald A. Troy, Town Chairman

ATTEST;



Dan Green
Town Administrator/Clerk/Treasurer

tgb H:\1201600\Doc\0 200714 Gerke Rezoning.docx

1 ACCEPT GRANT FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF
2 MILITARY AFFAIRS/OFFICE OF EMERGENCY COMMUNICATIONS AND
3 APPROPRIATE FUNDS TO MODIFY THE PARKS AND LAND USE LAND
4 INFORMATION SYSTEMS 2023 BUDGET TO UPDATE AND ENHANCE NEXT
5 GENERATION 9-1-1 GIS DATA TO MEET STATE STANDARDS
6

7 WHEREAS, the State of Wisconsin Department of Military Affairs/Office of Emergency
8 Communications has made Next Generation 9-1-1 funding available to Wisconsin counties to
9 assist with costs related to the updating and enhancing of land information system data; and
10

11 WHEREAS, the Department of Parks and Land Use and the Department of Emergency
12 Preparedness have been working together to apply for grant funding on behalf of Waukesha
13 County; and
14

15 WHEREAS, the Department of Military Affairs/Office of Emergency Communications has
16 awarded grant funding to Waukesha County for use by the Department of Parks and Land Use –
17 Land Information Systems; and
18

19 WHEREAS, the awarded funding is to be used to reimburse contracted costs associated with the
20 updating of mapping data to allow faster responses to emergency calls with location data that is
21 more accurate; and
22

23 WHEREAS, Waukesha County received a grant award notice of \$80,940 for the 2023 budget
24 year; and
25

26 WHEREAS, the grant award requires a five percent match of up to \$4,260, which will be
27 prioritized within the existing Department of Parks and Land Use 2023 budget; and
28

29 WHEREAS, the Department of Parks and Land Use 2023 budget already anticipated \$20,000 of
30 appropriations and revenues for this project, resulting in a net appropriation needed of \$60,940.
31

32 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
33 that the Director of the Department of Emergency Preparedness or his designee is authorized to
34 enter into a grant agreement on behalf of Waukesha County to accept the State of Wisconsin
35 Department of Military Affairs/Office of Emergency Communications grant funding to update
36 and enhance Next Generation 9-1-1 data in the amount of \$80,940.
37

38 BE IT FURTHER ORDAINED that the Department of Parks and Land Use budget be modified
39 by appropriating \$60,940 for operating expenses and increasing general government grant
40 revenues by \$60,940 to fund costs related to this project.

FISCAL NOTE

ACCEPT GRANT FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF
MILITARY AFFAIRS/OFFICE OF EMERGENCY COMMUNICATIONS AND
APPROPRIATE FUNDS TO MODIFY THE PARKS AND LAND USE LAND
INFORMATION SYSTEMS 2023 BUDGET TO UPDATE AND ENHANCE NEXT
GENERATION 9-1-1 GIS DATA TO MEET STATE STANDARDS

This ordinance authorizes the Director of the Department of Emergency Preparedness or his designee to enter into a grant agreement on behalf of Waukesha County to accept the State of Wisconsin Department of Military Affairs/Office of Emergency Communications grant funding of \$80,940, which is 95% of the \$85,200 approved budget. (Department Management has indicated that they will prioritize the \$4,260 or 5% local match from existing operating appropriations.) The ordinance also modifies the Department of Parks and Land Use – Land Information Systems 2023 budget (where the work in this project will be accounted for) to appropriate additional expenditure authority and increase general government revenue. The 2023 budget already includes \$20,000 of appropriations and revenues for this project, resulting in a net appropriation needed of \$60,940. The grant period is through June 30, 2024.

This ordinance does not result in a direct tax levy impact.

William Duckwitz

William Duckwitz
Budget Manager
4/28/2023
CD JE#2023-00004357



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

December 15, 2022

Waukesha County
Gary Bell, Emergency Preparedness Director
515 W Moreland Blvd
Room AC 260
Waukesha, WI 53188

RE: **NextGen9-1-1 GIS Grant Program**

Dear Gary Bell,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Waukesha County** state funding through the NG9-1-1 GIS Grant Program to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
1. The **Signatory Official** must sign and initial where indicated including the bottom of each page, after each general and/or special condition, and the last page. Electronic signatures are acceptable.
2. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
3. *Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.*

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Waukesha County**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Re: **NextGen9-1-1 GIS Grant Program**

Grant Number: **2023-G124**

The Office of Emergency Communications (OEC), Department of Military Affairs (DMA) hereby awards to **Waukesha County** (hereinafter referred to as the Grantee), the amount of \$85,200.00 for programs or projects pursuant to § 256.35 (3s) (br), Stats., and DMA NGSP.1 NG9-1-1 GIS Grants Policy.

This grant may be used until **June 30, 2024** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) when the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

DocuSigned by:
Erik Viel
4249C866540744F...
Erik Viel, Director
Office of Emergency Communications
Wisconsin Department of Military Affairs

12/15/2022 | 12:42 PM CST
Date

The Grantee, Waukesha County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: **Waukesha County**

By: _____
Gary Bell
Emergency Preparedness Director

Date

Signing Official _____
Initials _____
Date _____

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Waukesha County** Grant Number: **2023-G124**
 Project Title: **FY23 NG9-1-1 GIS Grant Program**
 Statute Reference: **§ 256.35 (3s) (br) and § 20.465 (3) (qm)**

Grant Period from: **Date of Award Signature** to **June 30, 2024**

APPROVED BUDGET

Cost Category	State & Match
Software	\$0.00
Contractual Services	\$85,200.00
NG9-1-1 Specific Training	\$0.00
Equipment Hardware	\$0.00
Supplemental Staff/Other Services	\$0.00
STATE (95%) TOTAL	\$80,940.00
MATCH (5%) TOTAL	\$4,260.00
TOTAL APPROVED BUDGET	\$85,200.00

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signing official need to be reported to grant administrative staff via email.

Name of Grant Specialist: **Grant Grywalsky**
 Phone Number: **608-471-2155**
 Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
 Phone Number: **608-888-5520**
 Email: **Jessica.Jimenez@widma.gov**

Signing Official _____
 Initials _____
 Date _____

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Award General Conditions

1. *Supplantation:* In appropriate circumstances, grant funds may be used to supplant local funds authorized for a county land information office. However, grant funds must increase the amount of funds for the county land information office that would otherwise be available from local resources. County land information office base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure base budgets are not being reduced.
2. *Training:* All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance:* To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs:* Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes:* Any changes to the grant require prior approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, Period of Performance, Project Director, Fiscal Manager, and/or applicable Performance Measures.
6. *Contracts and Procurement:* Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest:* No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).
8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a

Signing Official _____
Initials _____
Date _____

4

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

completed Request for Reimbursement Form signed by the Signatory Official for your agency. If the grant project included supplemental staffing, proof of payroll/general ledger must be submitted at grant closeout.

10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the DMA or by their contractors.

Signing Official _____
Initials _____
Date _____

5

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

- a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- b. The Grantee is prohibited from transferring funds between programs (i.e., NG9-1-1 Program, Homeland Security, Emergency Management Program, Wisconsin Land Information Program, etc.)
- c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 5% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 95% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable DMA grants policy or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

7. Maintenance of Records

Signing Official
Initials _____
Date _____

ATTACHMENT B – GRANT ASSURANCES

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of three (3) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

12. 9-1-1 Fee Diversion

Signing Official _____
Initials _____
Date _____

ATTACHMENT B – GRANT ASSURANCES

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signing Official
Initials _____
Date _____

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be to DMA within thirty (30) days (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2023	Due: April 30, 2023
Report 2 – April 1, 2023 to June 30, 2023	Due: July 30, 2023
Report 3 – July 1, 2023 to September 30, 2023	Due: October 30, 2023
Report 4 – October 1, 2023 to December 31, 2023	Due: January 31, 2024
Report 5 – January 1, 2024 to March 31, 2024	Due: April 30, 2024
Report 6 – April 1, 2024 to June 30, 2024	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signing Official _____
 Initials _____
 Date _____



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

Signature of Authorized Agent	Date	Agency
Gary Bell		Waukesha County
Name (printed)		Grant Award Number
		2023-G124

This grant award is effective from the date of the above signature. Substitute signing or stamping is not accepted.

PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:

Interop@widma.gov
Subject: Signed Grant Award Documents



Attachment D - Application
**NG9-1-1 GIS Grant Program
 Application Form**



Eligible applicants should complete this form and submit with the required documentation to interop@wisconsin.gov by the deadline specified in the Grant Announcement. If you are experiencing issues submitting your application, please call [608] 888-5501 for assistance.

Section 1: Applicant Information	
A. Agency Name	Waukesha County
B. Physical Address	515 W. Moreland Blvd. Room AC 260 Waukesha, WI 53188
C. Mailing Address (Leave blank if same as above)	
D. Main Point of Contact	<u>Name:</u> James Landwehr
	<u>Title:</u> LIS Supervisor
	<u>Email:</u> jlandwehr@waukeshacounty.gov
	<u>Phone:</u> 262-548-7946
E. Secondary Point of Contact (Must be different from above)	<u>Name:</u> Alan Barrows
	<u>Title:</u> Land Resources Division Manager
	<u>Email:</u> abarrows@waukeshacounty.gov
	<u>Phone:</u> 262-896-8307
F. Signatory Official	<u>Name:</u> Gary Bell
	<u>Title:</u> Emergency Preparedness Director
	<u>Email:</u> gbell@waukeshacounty.gov
	<u>Phone:</u> 262-446-5075



NG9-1-1 GIS Grant Program Application Form



Section 2. Project Narrative

A. Provide a summary of the proposed project(s) to be funded during the grant period. In addition, the summary should include information in the following areas:

- The proposed project(s) alignment with the county's 2021 NG9-1-1 remediation report or Wisconsin NG9-1-1 GIS Implementation Plan. If you require a copy of the remediation report for your county or NG9-1-1 GIS Implementation Plan, please contact OEC staff as soon as possible.
- Whether the proposed project(s) provides wide ranging benefits to or coordination with multiple counties and/or statewide.

Waukesha County will use an outside GIS services provider to ensure that all GIS NG911 datasets are configured, populated, and corrected to meet State standards for i3 call routing. Items found in the 2020 Waukesha County NG911 QC Assessment report will be ranked according to their difficulty and then assigned to either the chosen GIS services provider or County staff depending on the level of effort required. A vendor project quote/estimate is included with this application. (See attachment A)

The project will benefit both the County's multi-jurisdictional PSAP as well as provide data-readiness for the additional four PSAPs that conduct their own dispatching, (Cities of Muskego and Waukesha and Villages of Mukwonago and Elm Grove.) The County will work with the GIS services provider to quickly resolve questions and provide feedback as the project progresses.

B. Provide a proposed timeline for your project(s), including proposed start date, anticipated purchasing process and implementation schedule.

Depending on the grant award date, Waukesha County intends to start the project within 60 days of grant approval.

Grant Approval Date (TBD)

30 Days from grant approval or RFP for contract for services award. (RFP currently in process)

Contractor to begin work no later than 1/30/2023

Q1 project status report 4/30/2023

Q2 project status report 7/30/2023

Q3 project status report 10/30/2023

Q4 project status report 1/31/2024

Project completion no later than 7/30/2024

Acceptance criteria review period 8/14/2024

Criteria met/payment issued 2/15/2024



NG9-1-1 GIS Grant Program Application Form



C. Describe any planned NG9-1-1 coordination between the applicant and the PSAPs within the applicant's county, including any specific plans for implementing NG9-1-1 at the PSAP(s) and how your grant project(s) will enable NENA I3 call routing in your county.

Waukesha County's shared dispatch system currently receives all cellular calls within the County. Calls outside the county's PSAP jurisdiction are received by the County and forwarded to the relevant PSAP. The NG911 data improvement and standardization completed using grant funding will bring all centerlines, address points, PSAP boundaries and ESN zones within the County's borders into compliance, regardless of jurisdiction. This will ensure that all calls can be correctly routed and that the data is "NG911-ready" when the additional four PSAP communities choose to adopt the state NG911 standard model and opt into the system. The County has received letters of support and cooperation from each of the four PSAP representatives (See Attachments B, C, D, E and F.)

Section 3: Proposed Project Budget

A. Provide a narrative for the proposed budget. The detail provided in the narrative must be sufficient so that reviewers can interpret what each identified cost is and how costs were estimated or calculated in the budget details in Section 3B based on the vendor quotes provided. The narrative should also identify the source of the local match required. The budget may include multiple projects.

Phase 1: Schema Migration, Data Creation and Cleanup \$46,400.00
Optional Phase 4: GIS and ALI/MSAG Reconciliation \$16,500.00
Optional Phase 5: Centerline Split at all Polygon Boundaries \$22,300.00

Total Project Cost: \$85,200
County Cash Match*: \$17,040

*County Cash Match funds to come from interdepartmental revenue received by Land Information Systems from Waukesha County Department of Emergency Preparedness.



NOTE: Please reference Attachment A for the approved grant budget.
NG9-1-1 GIS Grant Program
Application Form



B. Budget Details. Based on the narrative provided in Section 3A, enter the grant costs into the associated cost categories below. The total in the last row should reflect the entire amount to be funded with both the state share and any required local share/match. The state and local share is automatically calculated based on the required percentage and total cost of the grant project(s). The budget may include multiple projects.

Cost Category	Item(s) Description – List all proposed grant funded items	Total Cost	
Software		\$0.00	
Contractual Services	Schema Migration, Data Creation and Cleanup GIS and ALI/MSAG Reconciliation Centerline Split at all Polygon Boundaries	\$85,200.00	
NG9-1-1 Specific Training			
Equipment Hardware			
Supplemental Staff Time or Other Services			
	State Share: 80% of Total	Local Share/Match: 20% of Total	Total:
	\$68,160.00	\$17,040.00	\$85,200.00

Section 4: Grant Project Sustainability Plan

A. Provide a narrative for the proposed sustainment and maintenance of any grant-funded activities after the grant period has ended. Applicants must demonstrate that any projects that extend beyond the grant period will be sustained.

The Waukesha County Land Information Office has been charged with maintaining the E9-1-1 centerline data for the EOC since 2004 and will continue this relationship after all data has been made NG9-1-1 compliant. Additionally, in 2011, the office worked with the EOC to migrate the data and dispatch system from the Spillman software platform to the Hexagon solution. As part of its role in NG9-1-1 data maintenance, the LIS Office has addressing applications, ETL and geoprocessing workflows, manual processes and staff dedicated to the task of E9-1-1 data maintenance and validation. In anticipation of the increased work effort forthcoming with the migration to NG9-1-1 data maintenance, the County's EOC increased its interdepartmental funding to the LIS department to \$20,500 annually. County staff also strives to maintain data integrity and updates from the four other PSAPs within the County to insure that their most current data is integrated into the County data that is sent to EOC/Dispatch.



NG9-1-1 GIS Grant Program Application Form



B. Provide a narrative that demonstrates the Applicant's regular operating budget will not decrease as a result of receiving this grant award.

On an annual basis, the LIS Division receives \$20,500 interdepartmental revenue from the County's Department of Emergency Preparedness to cover costs of maintaining its CAD/E9-1-1 data. A portion of this funding will be used for the cash match.

Section 5: Additional Applicant Data

Number of PSAPs supported by the County Land Information Office	1
Number of GIS personnel working on PSAP data in the county	1
Who is the main GIS point of contact for your county related to NG9-1-1 GIS data to support the PSAP? (Name, Title)	Ms. Kimberly Meinert, LIS Analyst

Section 6: Authorized Signature

	18 October 2022
Signatory Official Signature	Date

1 MODIFY THE 2023-2027 CAPITAL PLAN AND 2023 CAPITAL PROJECTS BUDGET TO
2 INCREASE EXPENDITURES FOR CAPITAL PROJECT #202217 – MENTAL HEALTH CENTER
3 REMODEL, FUNDED WITH REVENUES FROM THE AMERICAN RESCUE PLAN ACT –
4 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PROGRAM
5

6 WHEREAS, the Waukesha County Mental Health Center (MHC) was constructed in 1994 and has
7 operated the inpatient unit for 29 years; and
8

9 WHEREAS, the past several years the inpatient unit has been experiencing a trend in decreasing
10 average daily census/annual patient days as a result of positive developments in utilizing HHS and
11 other community resources to more effectively transition patients back into the community
12 following an acute inpatient stay, as well as to identify alternatives to inpatient admissions when
13 these are avoidable; and
14

15 WHEREAS, with the declining demand for inpatient psychiatric beds, the MHC no longer needs
16 to maintain a 28-bed inpatient psychiatric hospital; and
17

18 WHEREAS, the Waukesha County Board of Supervisors approved Capital Project #202217
19 Mental Health Center Remodel in the 2023-2027 Capital Project Plan, with a total budget of
20 \$1,158,000; and
21

22 WHEREAS, the existing 1994 Waukesha County MHC will be remodeled to reduce the current
23 inpatient care unit from 28 to 16 beds and convert that space unit into a new 14-bed Crisis
24 Stabilization unit service and create space for the Crisis Services and Court Monitoring teams to
25 relocate from the Human Services Center to the MHC; remove and replace the nurse/patient
26 service counters, offices, and room signage; make patient room modifications; and upgrade the
27 entrance to be more energy efficient and provide better control and security; and
28

29 WHEREAS, after recent bid results, the project has come in above budget due to the potential
30 need to replace windows that was not originally anticipated, the accelerated construction
31 schedule, rising costs of materials, consumer demand and limitation of supply, inflation, overseas
32 conflicts, and shipping delays; and
33

34 WHEREAS, the Wisconsin Department of Health Services awarded the Waukesha County
35 Department of Health and Human Services a Regional Crisis Stabilization Facility (RCSF) grant
36 of approximately \$1.7 million during 2022, which can be used to fund the initial operating (but
37 not capital) costs of the new Crisis Stabilization unit through September 2025; and
38

39 WHEREAS, the RCSF grant specifies that the Crisis Stabilization unit needs to be operational by
40 January 2024, or the county loses its grant eligibility; and
41

42 WHEREAS, the grant timeline prevents the county from rebidding this contract at a later date;
43 and
44

45 WHEREAS, the revised project costs would have resulted in a cost increase of about \$727,000,
46 but department management has prioritized project expenses toward making the Crisis
47 Stabilization unit operational, limiting the impact to an increase of \$429,000 by eliminating

48 workstation and carpet upgrades that can be addressed in future facility improvements and may
49 be partly eligible for RCSF grant funding, helping reduce net county costs; and

50
51 WHEREAS, this project is directly eligible for American Rescue Plan Act (ARPA) funding
52 through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program, which may
53 be used to address prevention, treatment, recovery, and harm reduction for mental health,
54 substance use, and other behavioral health challenges; and

55
56 WHEREAS, this ordinance will cover the cost increase with available ARPA-CSLFRF revenues,
57 consistent with how the project was originally funded.

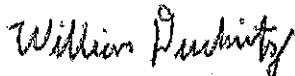
58
59 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
60 that the 2023-2027 Capital Plan and 2023 Capital Projects Budget be modified for capital project
61 #202217 Mental Health Center Remodel to increase expenditures \$429,000 and general
62 government revenues from the American Rescue Plan Act – Coronavirus State and Local Fiscal
63 Recovery Funds program by \$429,000.

FISCAL NOTE

MODIFY THE 2023-2027 CAPITAL PLAN AND 2023 CAPITAL PROJECTS BUDGET TO INCREASE EXPENDITURES FOR CAPITAL PROJECT #202217 – MENTAL HEALTH CENTER REMODEL, FUNDED WITH REVENUES FROM THE AMERICAN RESCUE PLAN ACT – CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PROGRAM

This ordinance modifies the 2023-2027 Capital Plan and the 2023 Capital Projects budget to increase expenditures by \$429,000 for project #202217 – Mental Health Center Remodel, based on recent bid results. Facilities management indicates the cost increase is largely due to the accelerated construction schedule, rising costs of materials, consumer demand and limitation of supply, inflation, overseas conflicts, and shipping delays. In addition, the updated costs also include the possibility that window replacements will be required. Department management will investigate the degree to which window replacement is needed and adjust actual spending levels to match that need. Health and Human Services management is proposing to offset the cost impact by reusing existing workstations and carpeting, both of which will not affect hinder the implementation schedule that calls for the Crisis Stabilization unit to be operational by January 2024 in order to receive the state’s \$1.7 million Regional Crisis Stabilization Facility (RCSF) grant. These items can be addressed in a future facility improvement project, which may be partly eligible for RCSF grant funding, helping reduce net county costs. This scope change reduces the cost increase from \$727,000 to \$429,000.

This ordinance also increases general government revenue from the American Rescue Plan Act (ARPA) – Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program by \$429,000 to cover the cost increases. This project is directly eligible for ARPA-CSLFRF funding, which may be used to address prevention, treatment, recovery, and harm reduction for mental health, substance use, and other behavioral health challenges.



William Duckwitz
Budget Manager
5/3/2023
JE# 2023-00004655

Project Title:	Mental Health Center Remodel	Project #:	202217
Department:	Public Works - Buildings	Project Type:	Renovation/Upgrade
Phase:	Formation	Sponsor:	Health and Human Services
Budget Action:	C - \$ Update C - Rev Update C - Scope	Manager:	Allison Bussler, DPW Director
Date:	May 3, 2023	Map / Image:	

CAPITAL BUDGET SUMMARY						
Year	2022	2023	2023	2024	2025	Total
Project Phase	Design/Constr	Construction	Ordinance			Project
Expenditure Budget	\$875,000	\$283,000	\$429,000	\$0	\$0	\$1,587,000
Revenue Budget	\$875,000	\$283,000	\$429,000	\$0	\$0	\$1,587,000
Net Costs After Revenues Applied	\$0	\$0	\$0	\$0	\$0	\$0
COST DOCUMENTATION	<u>2022</u>	<u>2023</u>	<u>Total</u>	REVENUE		
Design	\$30,000		\$30,000	American Rescue Plan		
Construction	\$782,000	\$660,000	\$1,442,000	Act Funding		
Contingency	\$63,000	\$52,000	\$115,000			
Total Project Cost	\$875,000	\$712,000	\$1,587,000	Total Revenue		\$1,587,000
EXPENDITURE BUDGET	\$875,000	\$712,000	\$1,587,000	REVENUE BUDGET		\$1,587,000

Project Scope & Description

This project is to remodel the Mental Health Center (MHC) to reduce the current inpatient care unit and convert that space unit into a new Crisis Stabilization unit service. The project also creates space for the Crisis Services and Court Monitoring teams to relocate from the Human Services Center to the MHC. This will require the remodel of approximately 2,500 square feet, which includes removing and replacing the nurse/patient service counters, offices, and room signage, as well as making patient room modifications and upgrading the entrance to be more energy efficient and provide better control and security.

The project would also include some minor remodeling of other impacted areas, including converting an existing group room into a staff kitchenette and break area to replace the current space slated to be remodeled for Crisis Services/Court Monitoring.

This project is updated to increase costs by \$429,000 based on bid results. Higher costs are due to the accelerated construction schedule, rising costs of materials, consumer demand and limitation of supply, inflation, overseas conflicts, and shipping delays. In addition, the updated costs also include the possibility that window replacements will be required. Department management will investigate the degree to which window replacement is needed and adjust actual spending levels to match that need. The cost impact is partially offset by a scope reduction to eliminate the replacement of workstations and carpet, both of which will not hinder the implementation schedule that calls for the Crisis Stabilization unit to be operational by January 2024 in order to receive the \$1.7 million state Department of Health Services Regional Crisis Stabilization Facility (RCSF) grant. These items can be addressed in a future facility improvement project and may be partly eligible for RCSF grant funding, helping reduce net county costs. This scope change reduces the cost increase from \$727,000 to \$429,000.

This project is also updated to increase revenue from the American Rescue Plan Act (ARPA) – Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) program to cover the additional costs. This project is directly eligible for ARPA-CSLFRF funding, which may be used to address prevention, treatment, recovery, and harm reduction for mental health, substance use, and other behavioral health challenges.

Location

Mental Health Center, 1501 Airport Road, Waukesha, WI 53086

Analysis of Need

The Mental Health Center (MHC) was constructed in 1994 and has operated the inpatient unit for 29 years. Over the past several years the inpatient unit has been experiencing a trend in decreasing average daily census/annual patient days. The reasons behind this trend include positive developments in utilizing HHS and other community resources to more effectively transition patients back into the community following an acute inpatient stay, as well as to identify alternatives to inpatient admissions when these are avoidable. These strategies align with the mandate to seek the least restrictive environment for appropriate patient/client care. As a result, Waukesha County no longer needs to maintain a 28-bed inpatient psychiatric hospital.

In addition to declining demand for inpatient psychiatric beds at the MHC, staffing the hospital has proved increasingly challenging over the past several years. Psychiatry is a specialty that has experienced significant declines in the workforce over the past decade, coupled with increased demand for these services. This has resulted in increased challenges recruiting psychiatrists to staff the hospital. Nursing shortages can be a perennial challenge but were exacerbated by the COVID-19 pandemic and its impact on the healthcare workforce. The hospital nursing leaders have struggled over the past year in particular to find qualified candidates for open nursing and certified nursing positions as a result. Also, under Medicaid rules, reducing the size of the inpatient hospital to 16 beds or

Project Title:	Mental Health Center Remodel	Project #:	202217
Department:	Public Works - Buildings	Project Type:	Renovation/Upgrade
Phase:	Formation	Sponsor:	Health and Human Services
Budget Action:	C - \$ Update C - Rev Update C - Scope	Manager:	Allison Bussler, DPW Director
Date:	May 3, 2023	Map / Image:	

less, would make 21-64 year-olds eligible for federal funding, helping recover more costs for clients that would otherwise lack insurance coverage.

While Waukesha County benefits from having an acute care psychiatric hospital at the MHC, it lacks the complementary subacute level of care known as a Crisis Stabilization facility. Neighboring counties have these facilities and have realized the benefits of avoiding acute hospitalizations as well as transitioning patients from inpatient care to subacute care when there are other placement challenges that do not allow for a safe discharge to the community. Milwaukee County is an example, and they run several Crisis Stabilization facilities via a contracted partnership with a local nonprofit agency. The first challenge with opening these facilities is finding an appropriate location to house them. The current inpatient facility design is conducive to a remodeling plan that would enable the county to downsize the inpatient hospital to 16 beds, and also to create a 14-bed Crisis Stabilization unit.

The MHC has become a regional resource to other neighboring counties via contracts for acute inpatient services, which helps maintain a stable census when there would otherwise be more beds available. Many of these counties also lack Crisis Stabilization facilities and have expressed interest in access to these beds as well should the county open such a facility. This would enable the Crisis Stabilization unit to serve as a regional resource for surrounding counties.

In addition, this remodel project would provide an opportunity to bring all 24/7 clinical teams under one roof because there is currently underutilized space at the MHC. The Crisis Services team is currently located at the Human Services Center (HSC) building but are space-constrained and physically separated from the inpatient team at the MHC. This project includes a plan to relocate the Crisis Services teams to the MHC. This would include the Clinical Therapists that staff the 24/7 crisis response team as well as the newly created community-based Crisis Stabilization services, and the Court Monitoring services (also currently located at the HSC). The remodeling plan would accommodate the existing teams and allow for anticipated future growth, particularly within Crisis Stabilization and Court Monitoring services. Having all these teams collocated at the MHC will allow for more synergies and cross-coverage with the inpatient services.

Alternatives

The county could continue to maintain the MHC acute crisis hospital facility without remodeling, but with fewer staff, as warranted by lower census levels. However, this would leave significant amounts of underutilized space, and the county would lose the opportunity to establish an on-site Crisis Stabilization unit and collocate all 24/7 clinical teams to enhance cross-coverage care.

Alternatives to creating a Crisis Stabilization unit at the MHC would include looking for opportunities to house this facility in the community, or contracting with another county for access to their Crisis Stabilization beds. There may be challenges to finding a suitable location for a new facility in the community, and the county would likely have limited access to this level of care with other counties, depending on bed availability.

Ongoing Operating Costs

Reducing the capacity of the Mental Health Inpatient hospital is expected to result in lower staffing and other costs of about \$760,000, partially offset by a net reduction in client fee revenue of \$382,000 from a lower budgeted census. Factoring in additional Medicaid eligibility funding for a hospital with 16 or fewer beds (mentioned previously) of \$158,000, the net levy savings from this change is estimated at \$536,000.

Department management anticipates requesting to use most of these savings to help fund its proposed new subacute Crisis Stabilization unit at the MHC. Department management estimates that this new program area would cost approximately \$1,036,000, which includes additional personnel costs for a human services supervisor to oversee the operation, contracted staffing to serve clients, and other expenses. Operational expenses would be partially offset by projected client fee revenues of about \$588,000, resulting in an increase in net levy need of about \$448,000.

The total impact of these changes are estimated at \$88,000 of net levy savings when fully operational. Please note that these estimates are based on the latest cost information available (for 2023 budget development purposes) and will be updated for future budget process.

Previous Action: This project was approved with this scope as Enrolled Ordinance 177-028, which modified the 2022-2026 capital plan. Approved as planned in the 2023-2027 capital plan.

1 MODIFY THE BRIDGES LIBRARY SYSTEM 2023 BUDGET TO ACCEPT AND
2 APPROPRIATE AWARD FUNDING TO EXPAND LIBRARY SERVICES FOR PEOPLE
3 LIVING WITH MEMORY LOSS AND THEIR CAREGIVERS
4

5 WHEREAS, the Bridges Library System established the Library Memory Project in 2015 and
6 offers memory cafes and educational programs at libraries in Jefferson, Waukesha, Washington,
7 and Racine Counties; and
8

9 WHEREAS, the Bridges Library System was selected by the Family Caregiver Alliance to
10 receive a \$20,000 Innovations in Alzheimer’s Caregiving Award in the category of Creative
11 Expression in recognition of the work done through the Library Memory Project to be received
12 in one payment in 2023; and
13

14 WHEREAS, the award funds will be used to enhance and expand library services for people
15 living with memory loss and their caregivers through the Library Memory Project; and
16

17 WHEREAS, during the preparation of the 2023 budget for the Bridges Library System, this
18 funding was not anticipated.
19

20 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
21 that the Bridges Library System may accept the award of \$20,000 from the Family Caregiver
22 Alliance in 2023 for the purpose of enhancing library services for people living with memory
23 loss and their caregivers.
24

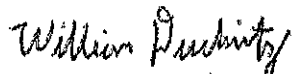
25 BE IT FURTHER ORDAINED that the Bridges Library System 2023 Budget be modified by
26 increasing other revenue by \$20,000 and appropriating \$20,000 of operating expenses to cover
27 the costs associated with this project in 2023.

FISCAL NOTE

MODIFY THE BRIDGES LIBRARY SYSTEM 2023 BUDGET TO ACCEPT AND
APPROPRIATE AWARD FUNDING TO EXPAND LIBRARY SERVICES FOR PEOPLE
LIVING WITH MEMORY LOSS AND THEIR CAREGIVERS

This ordinance authorizes the Bridges Library System to accept an award of \$20,000 from the Family Caregiver Alliance associated with the Innovations in Alzheimer's Caregiving Award received in recognition of the department's Library Memory Project. This ordinance appropriates \$20,000 of operating expenses for the Library Memory Project to provide educational programs on memory loss and brain health at community libraries and facilitate social gatherings for those impacted by memory loss conditions.

The proposed use of these grant funds has no direct impact on either the County General Tax Levy or the Special Library Tax Levy.

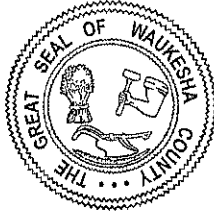


William Duckwitz

Budget Manager

4/28/2023

AJK JE#2023-00004252



Waukesha County
Office of the County Executive

DATE: April 14, 2023
TO: Paul Decker, County Board Chairman
FROM: Paul Farrow, County Executive
SUBJECT: Appointment of Gary Szpara to the Waukesha County Park and Planning Commission

I am pleased to submit to the County Board for your consideration the appointment of Gary Szpara to the Waukesha County Park and Planning Commission. He will replace Tom Michalski, to complete his term as a County Board Supervisor representative on the Commission.

Mr. Szpara has extensive experience in retail and commercial banking services. Outside of his professional roles, Gary has taken on active roles with the Commercial Association of Realtors Wisconsin (CARW), the Metropolitan Milwaukee Association of Commerce (MMAC), the Waukesha County Business Alliance and the New Berlin Chamber of Commerce. Mr. Szpara's service on the Waukesha County Board's Land Use, Parks and Environment Committee along with his business connections within the community make him a great candidate for service on the Park and Planning Commission.

Thank you for your swift consideration.

cc: Jason Fruth, Planning and Zoning Manager
Dale R. Shaver, Director of Parks and Land Use
Sarah Spaeth, Chief of Staff

Referred on: 04/14/23

File Number: 178-A-001

Referred to: EX



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: April 28, 2023
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Appointment of Business Representative to Waukesha Ozaukee Washington Workforce Development Board

This letter is submitted to recommend Mr. Chase Kostichka be appointed to the Waukesha Ozaukee Washington Workforce Development Board for Waukesha County. Mr. Kostichka would be completing the term of Grace Kostroski and would expire June 30, 2024.

Mr. Kostichka is the Senior Vice President of Commercial Real Estate Banking for First Business Bank located in Brookfield. Mr. Kostichka has worked for First Business bank for 9 years, currently leading the commercial real estate team for the Southeast Wisconsin market. In addition to his professional qualifications, Mr. Kostichka has previously served on other volunteer boards including for the Habitat for Humanity of Waukesha County and is a resident of Delafield.

Mr. Kostichka was nominated by Ms. Angela Stemo, a current board member and the Vice President of Human Capital at Husco International.

Thank you for your swift consideration.

PF:ha

cc: Dawn Schicker, Chair WOW WDB
Analiese Smith, Director WOW WDB

Referred on: 04/28/23

File Number: 178-A-002

Referred to: EX



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: April 26, 2023
TO: Paul Decker, County Board Chairman
FROM: Paul Farrow, County Executive
RE: Appointment of Supervisor Larry Bangs to the Lake Denoon Lake District

I am pleased to submit to the County Board for your consideration the appointment of Larry Bangs, District #24, to the Lake Denoon Lake District as the County's representative. He will replace Keith Hammitt.

Thank you for your consideration.

cc: Meg Wartman, County Clerk
Dale Shaver, PLU Director

1 APPROVE THE INTERGOVERNMENTAL COOPERATION AGREEMENT WITH
2 KENOSHA COUNTY FOR THE WAUKESHA COUNTY MEDICAL EXAMINER'S OFFICE
3 TO PROVIDE PEDIATRIC AUTOPSY SERVICES TO KENOSHA COUNTY
4

5 WHEREAS, the authority for a contract agreement which permits intergovernmental cooperation
6 for public purposes is contained in Wisconsin Statutes, Section 66.0301; and
7

8 WHEREAS, the Waukesha County Medical Examiner's Office currently employs a board-
9 certified forensic pathologist who is also board-certified in pediatric pathology; and
10

11 WHEREAS, Kenosha County has expressed the desire to contract for the services of a board-
12 certified forensic pathologist who is also board-certified in pediatric pathology to perform
13 pediatric forensic autopsies; and
14

15 WHEREAS, it would be beneficial to Waukesha County to enter this agreement to encourage
16 cooperation and sharing of expertise; and
17

18 WHEREAS, the proposed agreement, entitled Intergovernmental Cooperation Agreement
19 Between Waukesha County and Kenosha County Regarding the Provision of Medical Examiner
20 Services to Kenosha County, includes provisions to ensure cost recovery and prioritize
21 Waukesha County cases if resources are not available for Kenosha County cases; and
22

23 WHEREAS, this proposed agreement is expected to result in relatively few cases, and no budget
24 modification for the current year is requested at this time, but the 2024 proposed budget will
25 include additional revenues based on experience.
26

27 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
28 that the Intergovernmental Cooperation Agreement Between Waukesha County and Kenosha
29 County Regarding the Provision of Medical Examiner Services to Kenosha County is hereby
30 approved.
31

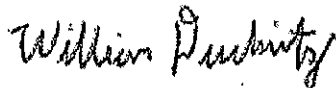
32 BE IT FURTHER ORDAINED that the Waukesha County Medical Examiner or her designee is
33 authorized to execute the Intergovernmental Cooperation Agreement Between Waukesha County
34 and Kenosha County Regarding the Provision of Medical Examiner Services to Kenosha County
35 and any other documents necessary to effectuate the intent thereof.

FISCAL NOTE

APPROVE INTERGOVERNMENTAL COOPERATION AGREEMENT WITH KENOSHA COUNTY FOR THE WAUKESHA COUNTY MEDICAL EXAMINER'S OFFICE TO PROVIDE PEDIATRIC AUTOPSY SERVICES FOR KENOSHA COUNTY

This ordinance authorizes Waukesha County to enter an intergovernmental agreement to provide contracted pediatric forensic autopsy services to Kenosha County. The proposed contract is to last 5 years, from April 1, 2023 through March 31, 2028, with an automatic extension of an additional 5 years, unless otherwise amended or terminated. Under the terms of the agreement, Kenosha County is to pay Waukesha County \$3,000 for each pediatric forensic autopsy performed, based on the estimated cost to provide these services. Kenosha County will also pay for related operating expenses, including laboratory fees in these cases. Additionally, Kenosha shall pay Waukesha the sum of \$957 for each half-day (0 – 4 hours) spent responding to a death scene investigation, court hearing time, and travel time.

For 2024 and 2025, the flat fee and half-day charge will be increased starting January 1st by 3% or the annual increase in the Consumer Price Index, all items in Midwest Urban, for the most recent 12 months ending on June 30th, whichever is higher. After the third year, Kenosha County shall pay for Waukesha County's actual costs of providing pediatric autopsy services to Kenosha – with the minimum payment being no less than 90% and the maximum payment being no more than 110% of the contract cost, based on actual costs in the preceding year. The number of cases will be difficult to predict; though, it is expected to be less than five per year. At this time, the department is not requesting an amendment to its current year budget for these additional revenues, but the 2024 proposed budget will include projected contract revenue.



William Duckwitz
Budget Manager
4/28/2023
TL

1 REAUTHORIZE THE USE OF THE SECURE AND NON-SECURE DETENTION
2 FACILITIES FOR SHORT TERM DETENTION
3

4 WHEREAS, Chapter 938 of the Wisconsin State Statutes is designed to hold juveniles
5 accountable for their violations of juvenile court orders and imposes direct accountability; and
6

7 WHEREAS, the use of the non-secure and secure detention facilities operated by Waukesha
8 County or under contract to Waukesha County to detain juveniles for up to 72 hours without a
9 hearing, as a consequence of violating terms of a dispositional order, furthers the philosophical
10 preamble of Chapter 938, which holds juveniles accountable for their actions, and is authorized
11 by Section 938.355(6d)(e), Wisconsin Statutes; and
12

13 WHEREAS, previous ordinances adopted by the County Board of Supervisors authorized the use
14 of nonsecure and secure detention facilities operated by, or under contract to, Waukesha County
15 for Waukesha County Department of Health and Human Services to detain juveniles for up to 72
16 hours without a hearing, as a consequence for violating terms of a dispositional order, and
17 required reauthorization every two years; and
18

19 WHEREAS, the historical use of the 72-hour hold has been a useful option in the Department's
20 array of services designed to hold juveniles accountable, and considering reauthorization every
21 two years is no longer necessary.
22

23 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
24 that the Circuit Court of Waukesha County, Juvenile Division, and the Waukesha County
25 Department of Health and Human Services are hereby authorized, using their established
26 decision-making procedures, to continue to detain juveniles adjudged delinquent under
27 938.355(6d)(a), placed on aftercare supervision under 938.355(6d)(b), or found to be in need of
28 protection and services under 938.355(6d)(c), and who also violate terms of a dispositional order
29 for up to 72-hours without a hearing in secure or non-secure facilities operated by Waukesha
30 County or under contract to Waukesha County.

1 AUTHORIZED THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN
2 SERVICES TO ACCEPT THE CASH DONATION FROM THE FREEMASON GRAND
3 LODGE OF WISCONSIN AND MODIFY THE DEPARTMENT'S 2023 BUDGET TO
4 APPROPRIATE EXPENDITURES
5

6 WHEREAS, part of the mission of the Waukesha County Department of Health and Human
7 Services, the Division of Child and Family Services is providing services to create strong
8 environments for the health and development of children, including supporting foster parents and
9 foster children; and

10
11 WHEREAS, the Freemason Grand Lodge of Wisconsin wishes to donate \$5,000 to the
12 Department of Health and Human Services in April 2023, in support of the Department of Health
13 and Human Services' foster care program; and

14
15 WHEREAS, the Department of Health and Human Services will use the \$5,000 cash donation to
16 support 2023 foster care events and activities for foster children and foster parents residing in
17 Waukesha County.
18

19 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
20 that the Waukesha County Department of Health and Human Services is authorized to accept the
21 \$5,000 cash donation from the Freemason Grand Lodge of Wisconsin for the specific use of
22 supporting the foster care program.
23

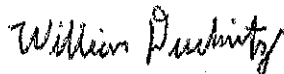
24 BE IT FURTHER ORDAINED that the 2023 Waukesha County Department of Health and
25 Human Services – Child & Family Services budget be modified by increasing operating
26 expenses by \$5,000 and other revenues by \$5,000.

FISCAL NOTE

AUTHORIZE THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES TO ACCEPT THE CASH DONATION FROM THE FREEMASON GRAND LODGE OF WISCONSIN AND MODIFY THE DEPARTMENT'S 2023 BUDGET TO APPROPRIATE EXPENDITURES

This ordinance authorizes the Department of Health and Human Services – Children and Family division to accept \$5,000 in donations from the Freemason Grand Lodge of Wisconsin for foster care events. These events promote foster parent and child bonding and allow for foster care families to socialize with other similar families. In prior years, these events were funded with donation revenues, but the preceding donation sources ended their pledged funds. The Freemason Grand Lodge of Wisconsin donation replaces this revenue. The Department is requesting \$5,000 of additional operating expense appropriation for the associated costs.

This ordinance results in no levy impact.



William Duckwitz

Budget Manager

4/24/2023

AJK BA#2023-00004045

1 AUTHORIZE THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN
2 SERVICES TO ACCEPT THE WISCONSIN DEPARTMENT OF VETERANS AFFAIRS'
3 COUNTY VETERANS SERVICE OFFICER SUPPLEMENTAL FUNDING GRANT AND
4 MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO
5 APPROPRIATE ADDITIONAL EXPENDITURES
6

7 WHEREAS, it is the mission of the Waukesha County Department of Health and Human
8 Services, Division of Veterans' Services, to advocate for and assist all veterans of the U.S.
9 Armed Services, their dependents, and survivors; and
10

11 WHEREAS, the Division of Veterans' Services is committed to providing services in a
12 courteous, effective and fiscally responsible manner and maximizing services available to its
13 clients; and
14

15 WHEREAS, the Wisconsin Department of Veterans Affairs ("DVA") has been tasked by the
16 Wisconsin Department of Administration to administer a portion of the state's allocation of
17 American Rescue Plan Act ("ARPA") funds; and
18

19 WHEREAS, the DVA is distributing ARPA funds through the issuance of the County Veterans
20 Service Officer ("CVSO") Supplemental Funding Grant; and
21

22 WHEREAS, the DVA has approved the issuance of \$19,178 in the form of the CVSO
23 Supplemental Funding Grant to the Waukesha County Division of Veterans' Services; and
24

25 WHEREAS, the Division of Veterans' Services will utilize the \$19,178 to automate the
26 processing of burial records, perform additional outreach services, create an internal
27 communication tracking and assignment system, and obtain required certification for the
28 Assistant CVSO; and
29

30 WHEREAS, the receipt and expenditures of these funds was not known or contemplated in the
31 Waukesha County Department of Health and Human Services 2023 Budget.
32

33 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
34 that the Waukesha County Department of Health and Human Services, Division of Veterans'
35 Services, is authorized to accept the Wisconsin Department of Veterans Affairs' County
36 Veterans Service Officer Supplemental Funding Grant in the amount of \$19,178.
37

38 BE IT FURTHER ORDAINED that the 2023 Waukesha County Department of Health and
39 Human Services – Division of Veterans' Services budget be modified by increasing operating
40 expenses by \$19,178 and increasing general government revenues by \$19,178.

FISCAL NOTE

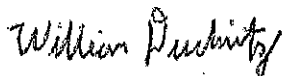
AUTHORIZE THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES TO ACCEPT THE WISCONSIN DEPARTMENT OF VETERANS AFFAIRS' COUNTY VETERANS SERVICE OFFICER SUPPLEMENTAL FUNDING GRANT AND MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO APPROPRIATE ADDITIONAL EXPENDITURES

This ordinance authorizes the Department of Health and Human Services (HHS) to accept the County Veterans Service Officer ("CVSO") Supplemental Funding Grant of \$19,178 and modifies the 2023 budget to appropriate additional expenditure authority and increase general government revenue. The grant period is through December 31, 2024

The ordinance appropriates \$19,178 for 2023, as described in the table below.

Appropriation Unit	Description	Amount
Operating Expenses	Automate the processing of burial records	\$ 5,000
Operating Expenses	Additional outreach services	\$ 5,000
Operating Expenses	Create internal communication tracking and assignment system	\$ 5,000
Operating Expenses	Certification for the Assistant CVSO	\$ 4,178
TOTAL 2023 GRANT APPROPRIATION		\$ 19,178

This ordinance does not result in a direct tax levy impact.



William Duckwitz
Budget Manager
4/28/2023
CD JE#2023-00004236

AUTHORIZE THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES TO ACCEPT STATE OPIOID RESPONSE GRANT FUNDING AND MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO APPROPRIATE ADDITIONAL EXPENDITURES

1 WHEREAS, the State of Wisconsin, Department of Health Services (“DHS”), has consolidated
2 the State Targeted Response to the Opioid Crisis grant and the Women’s Health and Recovery
3 Program grant into a single grant called the State Opioid Response grant; and
4

5 WHEREAS, DHS has awarded the Waukesha County Department of Health and Human
6 Services \$155,367 from the State Opioid Response grant to reduce the number of opiate related
7 deaths in Waukesha County by expanding access to treatment and recovery services; and
8

9 WHEREAS, the receipt and expenditure of these funds was not initially planned for in the 2023
10 Waukesha County Department of Health and Human Services budget making process; and
11

12 WHEREAS, the Department of Health and Human Services will utilize the State Opioid
13 Response grant to expand access to medication assisted treatment options, intensive outpatient
14 counseling, peer support, and recovery coaching; and
15

16 WHEREAS, the Department of Health and Human Services 2023 budget already includes
17 \$14,528 of personnel expenses for an existing clinical therapist position and \$2,575 of
18 department administrative cost that would be funded under this grant, meaning no additional
19 budget authority is required for these costs; and
20

21 WHEREAS, \$135,690 of operating expenditures and \$2,574 for countywide indirect cost
22 requires additional budget authority.
23

24 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
25 that the Waukesha County Department of Health and Human Services is authorized to accept the
26 State of Wisconsin, Department of Health Services, State Opioid Response grant of \$155,367.
27

28 BE IT FURTHER ORDAINED that the 2023 Waukesha County Department of Health and
29 Human Services budget be modified by appropriating operating expenses of \$135,690,
30 appropriating \$2,574 of interdepartmental charges, and increasing general government revenues
31 by \$138,264.

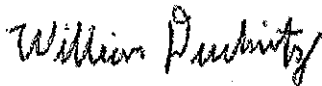
FISCAL NOTE

AUTHORIZE THE WAUKESHA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES TO ACCEPT STATE OPIOID RESPONSE GRANT FUNDING AND MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO APPROPRIATE ADDITIONAL EXPENDITURES

This ordinance authorizes the Waukesha County Department of Health and Human Services to accept \$155,367 of State Opioid Response (SOR) grant funding from the State of Wisconsin Department of Health and Human Services and appropriates \$138,264 of operating expenditures. The grant award includes \$14,528 to cover the personnel expenses for an existing Clinical Therapist position and \$2,575 of departmental administrative cost recovery, which is already included in the 2023 budget for the Department of Health and Human Services and does not require additional budget authority.

The purpose of this program is to increase access to FDA-approved medications for the treatment of opioid use disorder (MOUD), and for supporting the continuum of prevention, harm reduction, treatment, and recovery support services for opioid use disorders and other concurrent substance use disorders. The grant budget includes \$37,800 for peer support services, \$32,000 for contracted services, \$22,864 for MOUD services, \$16,466 for outpatient treatment, \$13,620 for advertising and public information, and \$12,940 of other operating expenses (i.e. travel, training, supplies). Additionally, this grant includes \$2,574 for countywide indirect cost recovery.

This ordinance results in no impact to tax levy.



William Duckwitz
Budget Manager
4/28/2023
AJK BA#2023-00004244

1 MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO
2 APPROPRIATE ADDITIONAL OPIOID SETTLEMENT FUNDS TO THE WAUKESHA
3 COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
4
5

6 WHEREAS, Waukesha County has previously joined national settlements with major opioid
7 pharmaceutical distributors and a manufacturer which will provide Waukesha County with
8 approximately \$13.5 million over a seventeen year period, beginning in 2022, to address the
9 state-wide opioid crisis; and
10

11 WHEREAS, Waukesha County has now joined additional preliminary settlements with other
12 national opioid manufacturers, distributors, and retailers (together with the original settlements,
13 the "Opioid Settlement Agreements") which when finalized are expected to provide the County
14 with approximately an additional \$10.5 million over a period of six to 15 years to further address
15 the opioid crisis; and
16

17 WHEREAS, Waukesha County received \$2.9 million during calendar year 2022 in association
18 with the Opioid Settlement Agreements; and
19

20 WHEREAS, the \$2.9 million was recorded and is being held as fund balance restricted for use in
21 accordance with the Opioid Settlement Agreements; and
22

23 WHEREAS, the Waukesha County Department of Health and Human Services 2023 budget
24 includes \$729,784 of the available opioid settlement funds for drug testing, treatment programs,
25 and pretrial diversions; and
26

27 WHEREAS, the Waukesha County Department of Health and Human Services has identified the
28 purchase of overdose aid kits and increased opioid addiction and treatment awareness
29 communications as helpful tools in the fight against the opioid overdose epidemic; and
30

31 WHEREAS, the cost for the purchase of the overdose aid kits and additional opioid addiction
32 and treatment awareness communications is \$205,000 and was not anticipated or accounted for
33 in the 2023 budget; and
34

35 WHEREAS, these additional expenditures are within the scope of the authorized uses for
36 settlement funds under the Opioid Settlement Agreements.
37

38 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
39 that the 2023 Waukesha County Department of Health and Human Services – Alcohol & Other
40 Drug Abuse ("AODA") Outpatient & Support Services division budget be modified to increase
41 operating expenses by \$205,000 and increase fund balance from previously received opioid
42 settlement funds by \$205,000.

FISCAL NOTE

MODIFY THE 2023 DEPARTMENT OF HEALTH AND HUMAN SERVICES BUDGET TO
APPROPRIATE ADDITIONAL OPIOID SETTLEMENT FUNDS TO THE WAUKESHA
COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

This ordinance modifies the 2023 Department of Health and Human Services (HHS) budget for \$205,000 of additional opioid settlement funds. These funds will be utilized to purchase overdose aid kits, which contain the overdose reversing drug Narcan, information for administering the drug, and information on additional resources related to the opioid epidemic. Additionally, these funds will be used for promotional purposes to increase community outreach. These funds include \$160,000 for advertisements/creation of a video marketing campaign and \$45,000 for overdose aid kits. Per the terms of the various settlement agreements, these funds can be utilized for this purpose.

The county was awarded \$13.5 million from two opioid settlements in 2021, to be paid out in 2022 through 2038. Another series of settlements are being finalized and are expected to award the county an additional \$10.9 million to be paid over 6-15 years. The county received \$2.9 million already in 2022, and this ordinance draws upon those funds. Opioid crisis mitigation efforts will be continually evaluated in the annual budget process and aligned with planned revenue payments and available funds already received.

This ordinance results in no impact to tax levy.

William Duckwitz

William Duckwitz
Budget Manager
4/28/2023
JE#2023-0004178
AJK