

OPEN MEETING MINUTES

Waukesha County Health and Human Services Virtual Business Skype Meeting ADRC Advisory Board October 1, 2020

Present Committee Members: Pat Carriveau, Secretary
Carla Friedrich
Sandie Heberling
Wendy Johnson
Betty Koepsel
Susan Schweda, Chair
Phyllis Wesolowski, Vice Chair
Sandy Wolff

Absent Committee Members: Judie Berthelsen
Christine Howard

HHS Board Liaison: Christine Howard (Absent)

HHS Staff Liaisons: Mary Smith (Present)
Lisa Bittman (Present)
Sally DuPont (Present)

Call to Order

The meeting was called to order at 9:31 a.m. by Chair Susan Schweda.

Public Comment

None

Review and Approval of Minutes from September 3, 2020 Meeting

Chair Susan Schweda called for approval of the minutes from September 3, 2020. Sandy Wolff moved to approve the minutes; Vice Chair Phyllis Wesolowski seconded the motion. All in attendance approved. Motion carried.

ADRC Reinvestment State Initiative

Mary Smith presented on the ADRC Reinvestment State Initiative

ADRC Manager Report – Mary Smith

- At the November 5, 2020 ADRC Advisory Board meeting, Jackie Smith from the Housing Action Coalition will have a presentation about homelessness in Waukesha County.
- The ADRC staff is continuing to return to the office, with managers and supervisors returning 3 days a week starting October 5, 2020.
- The ADRC will be starting the process of moving to an electronic file system.

ADRC Coordinator Report – Lisa Bittman

- The ADRC call volume is increasing and averaging 40 calls a day.
- Staffing Update:
 - 2 ADRC Specialist positions have been filled
 - 1 part-time Outreach Specialist position needs to be filled
 - 1 part-time Caregiver Specialist position needs to be filled
- All the ADRC staff are due to be trained in QPR training.
- November is Caregiver month and the ADRC is having drive-thru caregiver recognition events on November 10th, November 12th, and November 13th.

Health and Human Services Board Report – Christine Howard

No Report

Agency Announcements and Updates

Mary Smith asked the board members to bring to her attention any community concerns the they may be seeing or hearing about in the community.

Adjourn

Chair Susan Schweda called for a motion to adjourn the meeting at 10:37 a.m. Sandie Heberling moved to adjourn; Secretary Pat Carriveau seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Minutes were approved 11/05/2020