

Waukesha County Board of Supervisors

Minutes of the Finance Committee Wednesday, April 19, 2023

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Larry Bangs, James Batzko, Darryl Enriquez, Richard Morris, Joel Gaughan and Gary Szpara

Also Present: Chief of Staff Sarah Spaeth, Administrative Specialist Barbara Hollander, Chairman Paul Decker, Treasurer Pam Reeves, Deputy County Treasurer Terri Schultz, Environmental Health Manager Sarah Ward, Environmental Health Supervisor Skylar Behm, Principal Financial Analyst Linda Hein, Financial Analyst Britan Smith, Engineering Services Manager Karen Braun, Civil Engineer Ryan Hilgendorf, Chief of Staff Shawn Lundie, Director of Administration Andy Thelke, Public Works Director Allison Bussler, Facilities Manager Shane Waeghe, Senior Financial Analyst Alex Klosterman, Budget Manager Bill Duckwitz, Judge Paul Bugenhagen, Judge Jack Melvin, District Court Administrator Mike Neimon, Clerk of Circuit Courts Monica Paz, Principal Information Technology Professional Zach Tremaine, John Schmidbauer (Kueny Architects), Mike Sanders (Old Republic Surety), Laura Hause (Gilbane Building Company)

Approve Minutes of March 22

MOTION: Batzko moved, second by Gaughan to approve the minutes of March 22. Motion carried 6-0 (Enriquez not present for vote)

Next Meeting Dates

April 25 at 6:15 p.m. and May 17

Executive Committee Report of April 17

Heinrich reported that reported that the Committee approved the advertising contract with the Waukesha Freeman, and two ordinances related to the Lake Country Classical Academy charter school and Courthouse Project Step 2 renovation. Spaeth reported on the Strategic Plan update presented at the meeting regarding video streaming County Board and/or committee meetings and proposed organizational meeting changes.

Announcements

Reminder about supervisor group photo before April County Board meeting

Treasurer's Annual Report

Reeves discussed the "Waukesha County Treasurer's Office Annual Report for 2022" as outlined including total receipts and disbursements, 2021 roll collected in 2022 per municipality, tax deed properties sold in 2022, agricultural land use conversions, parcel counts, county tax levy totals, and property taxes collected.

MOTION: Gaughan moved, second by Enriquez to accept the 2022 Treasurer's Office annual report. Motion carried 7-0

Discuss and Consider Ordinance 178-O-005 Authorize The Department Of Parks And Land Use To Apply For And Accept Grant Funding From The Wisconsin Department Of Health Services Childcare Lead-In-Water Testing And Remediation Initiative

Ward and Behm presented that this ordinance authorizes the Department of Parks and Land Use (PLU), Environmental Health Division to accept grant funding from the State of Wisconsin, Department of Health Services estimated at \$36,000 for an initiative to test an estimated 30 childcare facilities for lead in water, which will be reimbursed at \$1,200 per facility.

MOTION: Szpara moved, second by Batzko to approve Ordinance 178-O-005. Motion carried 7-0

Year End Proprietary Funds Report

Hein and Smith discussed the 2022 year-end report for each of the County enterprise and internal service funds. Those funds that showed a net income at year-end were the Naga-Waukeee Golf Course (\$241,334); Moor Downs Golf Course (\$102,738); Eble Park Ice Arena (\$50,161); Vehicle/Equipment Replacement (\$857,029); Central Fleet (\$152,944); Collections (\$79,273); and Health Insurance (\$1,345,951). Those funds that showed a net income loss were the Naga-Waukeee Ice Arena (-\$83,629); Materials Recycling (-\$103,266); Airport (before non-operating items, -\$530,853); Radio Services (-\$121,340); Risk Management/Workers Compensation (-\$61,567); and End User Technology (-\$19,872).

MOTION: Morris moved, second by Bangs to accept the year-end report on proprietary funds. Motion carried 7-0

Discuss and Consider Procurement Process Approval for Design Services contract with regards to Capital Project 201901

Braun and Hilgendorf presented that the contract for the Culvert Replacement Program 2023-2027 was awarded to JT Engineering, Inc, and the total contract cost will be \$94,657.23.

MOTION: Morris moved, second by Batzko to approve the contract procurement process for design services contract for Capital Project 201901. Motion carried 7-0

Discuss and Consider Ordinance 178-O-007 Sale Of Excess Right Of Way USH 18, Waukesha West Bypass, City Of Waukesha

Braun presented that this ordinance authorizes the sale of land that was originally acquired as right-of-way for a highway improvement project #200917, Waukesha West Bypass. This project is substantially completed, and the land has been determined to be excess right-of-way. The sale price is \$86,000, and the net proceeds after closing costs will be returned to the Wisconsin Department of Transportation (WisDOT) to replenish the funding that was used to make the original purchase. WisDOT plans to use these funds to reimburse Waukesha County for the ongoing litigation costs related to this project incurred by the County.

MOTION: Szpara moved, second by Gaughan to approve Ordinance 178-O-007. Motion carried 7-0

Discuss and Consider Ordinance 178-O-008 Amend The 2023 Non-Departmental Budget For Costs Related To Overseeing And Administering The Independent School Charter With Lake Country Classical Academy, Inc.

Thelke and Lundie were present to discuss this item. Independent charter schools are not authorized by a public school district, but are public schools created through a charter between the charter governance board and the chartering authority. Passage of the 2015-2017 Biennial State Budget added the Waukesha County Executive to the list of charter school authorizers. Late last year, the Lac Courte Oreilles Ojibwe informed Lake Country Classical Academy (LCAA) that they were not going to renew the school's charter authorization from the 2021-2022 academic year. Since that time, the County Executive worked closely with the school and another potential charter authorizer, the UW-System Office of Educational Opportunity (OEO). When it became less certain that the OEO would make a long-term commitment to the school, the County Executive exercised his own authority to re-authorize the school. Lundie explained that reauthorization of a school is a much lower risk to the county than authorization because there is established academic achievement and a track record of financial stability.

The charter school's board of directors and educational leadership teams oversee the day-to-day operations and education of students within their own schools. This ordinance increases the operating expenses budget in Non-Departmental by \$75,000 to cover costs related to overseeing and administering the reauthorized charter contract with the Lake Country Classical Academy, Inc. (LCCA), including hiring a consultant to monitor the educational, financial, and operational success of the school and file the statutorily required reports with the State Department of Public Instruction. The county is currently conducting an RFP process to select a consultant for these services, and the figure included in this ordinance is an estimate.

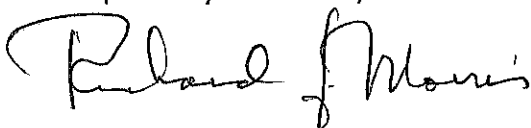
MOTION: Bangs moved, second by Szpara to approve Ordinance 178-O-008. Motion carried 7-0

Discuss and Consider Ordinance 178-O-009 Modify The 2023-2027 Capital Plan To Increase Expenditures For Capital Project #201705 – Courthouse Project Step 2 – Renovate 1959 Courthouse
Bussler and Waeghe presented that this ordinance modifies the 2023-2027 Capital Plan to increase expenditures by \$15,000,000 in 2024 for capital project #201705 – Courthouse Project Step 2 – Renovate 1959 Courthouse. The cost increase would be funded with \$6,000,000 of American Rescue Plan Act funding, \$5,000,000 from additional planned debt issuance of general obligation promissory notes, and \$4,000,000 of General Fund balance use.

MOTION: Morris moved, second by Enriquez to approve Ordinance 178-O-009. Motion carried 7-0

MOTION: Gaughan moved, second by Enriquez to adjourn at 10:26 a.m. Motion carried 7-0

Respectfully submitted,



Richard Morris
Secretary – Finance Committee