

Minutes of the Waukesha County Health and Human Services (HHS) Board
Thursday, January 25, 2024
1:00 p.m.

Chair Nelson called the meeting to order at 1:09 p.m.

Board Members Present: Supervisor Larry Nelson (Chair), Supervisor Joel Gaughan, Supervisor Christine Howard, Dr. Mike Goldstone, Robert Menefee Jr., Mary Baer, Christine Beck (via Teams), Mary Berg, Vicki Dallmann-Papke (via Teams)

Board Members Absent:

Waukesha County Staff Also Present: Health & Human Services (HHS) Director Elizabeth Aldred, Health & Human Services (HHS) Deputy Director Lisa Roberts, Mental Health Center Administrator Andrew Grzybowski, Clinical Services Division Manager Kirk Yauchler, Health Officer/Public Health Manager Benjamin Jones, Social Worker Stephanie Engle, Public Health Strategy Supervisor Frances Thomas, Senior Administrative Specialist Janelle McClain

Approve Minutes of November 16, 2023

MOTION: Baer moved, second by Gaughan, to approve the HHS Board minutes of November 16, 2023. Motion carried 9-0.

Review of Correspondence

There was no correspondence to review.

Next Meeting Date

February 22, 2024; Division presentation: Child and Family Services

Advisory and Standing Committee Reports

Baer had reported to Nelson that both the Public Health Advisory Committee (PHAC), as well as the Aging and Disability Resource Center (ADRC) Advisory Board, have expressed positive feedback for the open communications that have occurred between their members and the HHS Board.

Baer reported that Spring City Corner Clubhouse presented at the December ADRC Advisory Board meeting. Mike Glasgow also presented the ADRC Advisory Board with the 2024 85.21 grant application summary focusing on the ADRC specialized transportation projects. New projects for 2024 will include: consumer vehicle modifications, an independent driver pilot, and an increase for senior taxi reimbursement rates.

Friendships Unlimited presented at the January ADRC Advisory Board meeting.

The ADRC Advisory Board is looking for three additional Board members. They are looking for members that utilize their services for the disabled, either as a caregiver or a direct user. Interested parties can find additional information, including regarding the application process, here: <https://www.waukeshacounty.gov/CountyExecutive/boardscommissions/>

Additional topics of discussion at the January ADRC Advisory Board meeting include:

- A quality improvement project, implemented to reduce errors in data reporting to the State
 - In the beginning of 2023, the error rate was 5%
 - In November 2023, the error rate was 1.9%

- There were 9000 contacts in 2023
- ARPA funding will end in September 2024
- Completing the 2024 Aging Plan and beginning the planning for the 2025-2027 Aging Plan
 - Five areas of focus: nutrition, dining, dementia, caregiving, and community engagement

Baer reported that the January PHAC meeting included a celebration of the promotion of the Waukesha County Public Health Department from a Level II to a Level III.

Additional topics discussed at the January PHAC meeting included:

- Update on the Community Health Improvement Plan (CHIP)
- Strategic planning process for the division's vision
- Three-year plan for modernizing the division
- Overdose Fatality Review
- Environmental Health utilizing a new online complaint form, reducing calls by 40%
- Environmental Health will be receiving an onsite inspection, which occurs every three years, from the Department of Agriculture in May
- Emergency Preparedness is focusing on training for the Republican National Convention
- All HHS staff are being assigned to one of 12 Emergency Preparedness subcommittees to assist in health emergencies
- Andrew Dresang provided an annual overview on the work of Froedtert Health, who is focusing on collective impact in their strategic plan

Menefee reported that the Child and Family Services Advisory Committee (CAFSAC) discussed NAMI and the services they offer for adolescents.

Dallmann-Papke commented that the Mental Health Advisory Committee (MHAC) and Substance Use Advisory Committee (SUAC) held a joint meeting earlier this month. They discussed Delta 8's lack of regulation in the community, as well as sharing ideas for April's Community Needs presentation to the HHS Board.

Announcements

Nelson announced that four HHS Board members are up for reappointment. Baer, Beck, and Menefee have agreed to serve another term; Goldstone will be resigning after April. Nelson and Aldred are meeting with a perspective member in the medical field. Goldstone's resignation will leave openings for the Substance Use Advisory Committee (SUAC) Liaison, as well as the Joint Conference Committee. Dallmann-Papke offered to take on SUAC, as SUAC and MHAC work closely together.

Clinical Services Division's Privileging of Medical Staff

Grzybowski distributed and reviewed a document titled, "Background Information for Privileging Approval of Kevin Hansen, MD."

MOTION: Howard moved, second by Goldstone, to approve the privileging of Kevin Hansen, MD. Motion carried 9-0.

Clinical Services Division Presentation

Yauchler distributed and reviewed a presentation titled, "Clinical Services."

HHS is collecting data regarding how often OAK box refills are needed in the community.

Starting November 1, Jenny Wrucke has worked with law enforcement to fill out a Chapter 51.15 Emergency Detention (ED) Tracking Log. This log allows law enforcement to track the length of time that each step of the ED process takes, which will allow stakeholders to identify and address any issues in the process.

After a few delays, the Crisis Resource Center, located at the Mental Health Center, is set to open this coming Monday. Yauchler said that there are many individuals that have called and are eagerly waiting to take advantage of the center.

Public Health Level III Health Department Designation

Jones distributed and reviewed a document titled, "For Immediate Release; Waukesha County Public Health Achieves Designation as a Level III Health Department," as well as a document sharing the various health department levels.

Jones expressed gratitude toward the HHS Board and the Public Health staff for their work and support of the Public Health Division Level III Health Department Designation.

The CHIP will officially kick off on Thursday, March 14.

Overdose Fatality Review (OFR) Update

Jones distributed and reviewed a document titled, "January 2024; Overdose Fatality Review; Waukesha County."

The OFR, consisting of a core team of 60 multi-disciplinary partners, launched last week. Engle plans for the team to review nine cases this year.

Engle will be providing bereavement outreach to the next-of-kin, as well as conduct next-of-kin interviews approximately nine months after the passing to provide insight on the family's perspective regarding gaps.

Jones added that, while the OFR had started once before in late 2019, the team has now developed a comprehensive process and additional improvements.

Engle will be collecting and reviewing data from 2018 to the present; however, interviews will be in reference to more recent decedents.

Celebrating a Year of Achievement

Aldred distributed and reviewed a document titled, "Director's Update – January 2024; Subject: Celebrating a Year of Achievements – Thank You for Your Hard Work!"

Nelson requested that the document is shared with the HHS Committee as well. Baer requested knowing which division submitted which accomplishments.

Board members commended the HHS Leadership for the positive changes that have been made over the last 3 years since Aldred began as Director of HHS.

Announcements Continued

Roberts provided a brief update on the emergency warming shelter that was opened the weekend before Reverend Dr. Martin Luther King Junior Day.

On April 11 at 6:30 p.m., Plowshare and HHS will be hosting a 90-minute presentation showcasing the Embedded Mental Health Professionals program. The presentation is being held at Waukesha State Bank downtown.

Thurs, Apr 11 at 6:30 – 90 min program with speakers from the embedded clinician program will be held.

Future Agenda Items

There were no new future agenda items.

MOTION: Menefee moved, second by Gaughan to adjourn the meeting at 3:07 p.m. Motion carried 9-0.

Respectfully submitted,

Larry Nelson

Larry Nelson
HHS Board Chair