

OPEN MEETING - MINUTES
Waukesha County Health and Human Services
Children and Family Services Advisory Committee (CAFSAC)
July 20, 2023

Present CAFSAC Members: Addiction Resource Council (Jessica Brost), Catholic Charities (Sarah Matson), Easterseals Safe Babies Healthy Families (Karen Villarreal), Elevate, Inc. (Mary Adele Revoy (Chair)), Family Service (Laura Cherone), Michelle Huebschen, Parent’s Place, Inc. (Ann-Marie St John), Prohealth Care, Inc. (Colleen Allen), Public Defender’s Office (Maura McMahon), The Women’s Center (Jessica Trauth (Vice Chair)), Variety – the Children’s Charity of Wisconsin (Dua Vang-Ramirez), Wisconsin Community Services, Inc. (Mary Sweeney)

Absent CAFSAC Members: Darlene Johnson, School District of Waukesha (Marc Lehnerer)

HHS Board Liaison: Bob Menefee

HHS Staff Liaison: Penny Nevicosi, Ron Pupp

Guests: Jamie Bauer, Chloe Bingenheimer, Hugh Davis, Ashley Derry, Nancy Doucette Wilkinson, Leah Featherstone, Jessica Hannaman, Jennifer Hawley, Mark Mertens, Jessica Warden

1. Call to Order

Chair Revoy called the meeting to order at 8:35 a.m. Introductions were exchanged among the committee members and guests.

Allen and Matson arrived at 8:36 a.m.

2. Review and Approval of Minutes

Motion: Brost moved, second by Trauth, to approve CAFSAC minutes of June 15, 2023. Motion passed without a negative vote.

McMahon arrived at 8:39 a.m.

3. Committee Business

a. Elections (Term: September 1, 2023 – August 31, 2024)

i. Chair

Motion: Cherone moved, second by Vang-Ramirez, to elect McMahon as the Chair of the Children and Family Services Advisory Committee. Motion passed without a negative vote.

ii. Vice Chair

Motion: Cherone moved, second by Vang-Ramirez, to elect Trauth as the Vice Chair of the Children and Family Services Advisory Committee. Motion passed without a negative vote.

b. Membership Reappointments (Term: September 1, 2023 – August 31, 2026)

i. Addiction Resource Council (Provider)

Motion: Villarreal moved, second by Allen, to reappoint membership to the provider seat for Addiction Resource Council for the Children and Family Services Advisory Committee. Motion passed without a negative vote.

- ii. **Darlene Johnson (Citizen)**
This vote was tabled to a future meeting as Johnson was not present to confirm interest in continuing membership in the committee.
- iii. **Parent’s Place, Inc. (Provider)**
Motion: Matson moved, second by Villarreal, to reappoint membership to the provider seat for Parent’s Place, Inc. for the Children and Family Services Advisory Committee. Motion passed without a negative vote.
- iv. **Prohealth Care, Inc. (Provider)**
Motion: Villarreal moved, second by Sweeney, to reappoint membership to the provider seat for Prohealth Care, Inc. for the Children and Family Services Advisory Committee. Motion passed without a negative vote.
- v. **Public Defender’s Office (Provider)**
Motion: Cherone moved, second by Vang-Ramirez, to reappoint membership to the provider seat for Public Defender’s Office for the Children and Family Services Advisory Committee. Motion passed without a negative vote.

Huebschen arrived at 8:43 a.m.

- c. **Speakers Update**
 - Asset Limited, Income Constrained, Employed (ALICE) Presentation (Pupp to reach out to United Way for a presenter)
 - Look into speakers from agencies that provide Spanish speaking services

d. **Coordinated Services Team (CST) Update**

There were no CST updates.

4. **American Recovery Plan Act (ARPA) Child Welfare and Youth Justice System Enhancement Grant Projects Presentation**

Representatives from the four awardee agencies (Leah Featherstone of Professional Services Group (PSG), Hugh Davis of Wisconsin Family Ties, Ashley Derry and Jennifer Hawley of Orion Family Services, and Laura Cherone of Family Service) displayed and presented a PowerPoint on their specific agency.

For more information or to make referrals to the agencies, go to:

- PSG
 - waukeshacclinic@psgcip.com or 262-652-2406
 - www.psgcip.com
- Wisconsin Family Ties
 - <https://www.wifamilyties.org>
- Orion Family Services
 - Contact Intake Office at 608-270-2511, ext. 13 or email intake@orionfamilyservices.org
 - www.orionfamilyservices.org
- Family Service
 - info@fswaukesha.org
 - www.fswaukesha.org

5. **Committee and Organization Updates**

a. **HHS Board Liaison**

The HHS Board reviewed the Critical Needs presentations from the Advisory Committees and the overall feedback was that the committees did a great job.

b. **HHS Staff Liaison**

The 2024 budget is being finalized and will be reviewed by the HHS Board soon.

- c. **Aging & Disability Resource Advisory Committee**
There were no Aging & Disability Resource Advisory Committee updates.
- d. **Mental Health Advisory Committee (MHAC)**
There were no MHAC updates.
- e. **Public Health Advisory Committee**
There were no Public Health Advisory Committee updates.
- f. **Substance Use Advisory Committee (SUAC)**
There were no SUAC updates.
- g. **Children's Community Options Program (CCOP)**
There were no CCOP updates.
- h. **Comprehensive Community Services (CCS)**
Pupp reported that the July CCS meeting focused on elections for the new term.

6. Agency Updates/Announcements

Easterseals hosted a picnic for the approximately 30 families that recently graduated from the program.

Variety had approximately 130 participants, including 32 Augmentative and Alternative Communication (AAC) users, at their annual summer camp. Returning families served as mentors to the new participants.

Elevate held Waukesha Peers training at the end of June. This training is a peer helper program that is run in the high schools. It is intended to train the students to provide support and education to teach younger youth about mental health and substance abuse. The students are trained on mandated reporting, confidentiality, and communication. The returning participants helped to form an action plan by helping to identify the area(s) they would like to focus on for the next school year.

The Women's Center Speaker Series is starting back up again. The topic for the July session is "A Day in the Life: Emergency Shelter" and will be held virtually. The Speaker Series is free for anyone interested in learning more about the work of The Women's Center and how to access services. For more information, go to: <https://twcwaukesha.org>.

7. Discuss Agenda Items for Next Meeting

- August – no meeting
- Continue to discuss the Critical Needs presentation at future meetings

8. Public Comment

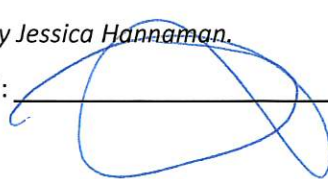
There was no public comment.

9. Adjourn

Motion: Villarreal moved, second by Trauth, to adjourn the meeting at 9:48 a.m. Motion carried unanimously.

Respectfully submitted by Jessica Hannaman.

Minutes Were Approved: _____



Date: _____

9/21/23