

Minutes of the Combined Health & Human Services Board & Committee

Thursday, December 6, 2018

Chairs Howard and Nelson called the meeting to order at 1:00 p.m.

Committee Members Present: Supervisors Christine Howard, Jeremy Walz, Jim Batzko, Joel Gaughan, Darlene Johnson, and Duane Paulson. Kathleen Cummings arrived at 1:01 p.m.

Board Members Present: Supervisors Larry Nelson, Christine Howard, Duane Paulson, and Citizen Members Robert Menefee, Michael O'Brien, Christine Beck, Vicki Dallmann-Papke, Dr. Adel Korkor, Laurie Schwartz, Mary Lodes, and Tim Whitmore. **Absent:** Citizen Jeffrey Genner.

Also Present: Chief of Staff Mark Mader, Health & Human Services Director Antwayne Robertson, Health & Human Services Deputy Director Laura Kleber, City of Waukesha Fire Department Chief Steve Howard, Mental Health Center Administrator Jeff Lewis, Human Services Supervisor John Kettler, Aging and Disability Resource Center (ADRC) Manager Mary Smith, Accounting Services Coordinator Lisa Davis, and Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj.

Committee Agenda Items

Approve Minutes of 11-15-18

MOTION: Paulson moved, second by Johnson to approve the minutes of November 15. Motion carried 6-0.

Cummings arrived at 1:01 pm.

Review Correspondence

Howard advised of year-end fund transfers for the ADRC to cover higher than budgeted interdepartmental charges, and for the Health & Human Services General Fund due to HIPAA compliance and employee safety.

Advisory Committee Reports

Howard said the ADRC Advisory Committee discussed the distribution of transportation funding. She noted it is a very tight budget and the number of vendors willing to do this type of transportation, especially in the four corners of the county, is very limited. They also heard a presentation on taking care of caretakers.

Next Meeting Date

- January 10

Executive Committee Report of 11-27-18

Howard said the Executive Committee, at their last meeting, approved two appointments and heard standing committee reports.

Board Agenda Items

Approve Minutes of 11-15-18

MOTION: Paulson moved, second by Lodes to approve the minutes of November 15. Motion carried 11-0.

Next Meeting Date

- January 10

Items For Discussion And Consideration

City of Waukesha Fire Department Response to Opiate/Heroin Epidemic (*Board and Committee*)

Chief Howard gave a PowerPoint presentation on the opiates/heroin epidemic. He explained how Narcan works and is administered and showed a map of their response locations in the City of Waukesha between 2011 and 2018. He indicated the number of doses of Narcan administered by EMS providers per year and noted they have become very good at treating overdoses. Committee and board members shared concerns and questions with Chief Howard.

Clinical Division's Privileging of Medical Staff (*Board*)

Lewis asked that the appointment of Parag Panchal, MD, effective December 6, 2018 through December 31, 2019, be approved. Lewis noted that their process, including background and reference checks, has been completed.

MOTION: Whitmore moved, second by Korkor to approve the appointment of Parag Panchal, MD. Motion carried 11-0.

MOTION: Paulson moved, second by Whitmore to adjourn the board meeting at 1:50 p.m. Motion carried 11-0.

Ordinance 173-O-070 Modify the Department of Health and Human Services 2018 Budget to Appropriate Expenditures for Aging and Disability Resource Center and Increase General Government Revenue (*Committee*)

Smith and Davis were present to discuss this ordinance which modifies the 2018 Department of Health and Human Services – Aging and Disability Resource Center (ADRC) budget by appropriating \$60,300 of additional operating expenses to fund program costs. Additional expenditures include \$14,300 of contracted services for project management; \$14,000 for office equipment and furniture; and \$32,000 for advertising, marketing and printing services. The additional budget appropriations will be funded by \$60,300 of additional state and federal ADRC grant funds that were approved by the state to be carried over from 2017 to 2018. This ordinance results in no additional tax levy impact.

MOTION: Paulson moved, second by Cummings to approve Ordinance 173-O-070. Motion carried 7-0.

Ordinance 173-O-069 Establish a Pretrial Services Subunit of the Criminal Justice Collaborating Council (CJCC) Authorized to Perform Pretrial Release Supervision in Waukesha County (*Committee*)

Luczaj discussed this ordinance which establishes a Pretrial Services subunit of the Criminal Justice Collaborating Council (CJCC). The mission of the CJCC is to enhance public safety in Waukesha County through community collaboration by ensuring offender accountability, providing rehabilitation programs, and supporting the rights and needs of victims. The subunit is necessary in order to obtain access to the National Crime Information Center to conduct criminal background checks on pretrial defendants. The CJCC seeks to establish the subunit as the designated pretrial release agency which is authorized to perform pretrial release supervision of accused persons or criminal offenders. This subunit will perform the administration of criminal justice and a substantial portion (greater than 50%) of its annual budget will be allocated to the administration of criminal justice. This subunit will also perform the following activities related to the administration of criminal justice: pretrial release, pretrial supervision, and rehabilitation of accused persons or criminal offenders.

MOTION: Batzko moved, second by Cummings to approve Ordinance 173-O-069. Motion carried 7-0.

State Legislative Update

Spaeth presented a PowerPoint presentation covering legislators, leadership, and Waukesha County's delegation. She went on to discuss initiatives such as county work zone issues, child support birth costs, TIF district reform, and child and family aids funding. She also reviewed the Wheeler legislation tracking system.

MOTION: Cummings moved, second by Walz to adjourn the committee meeting at 2:35 p.m. Motion carried 7-0.

Respectfully submitted,

Christine Howard
Secretary