

# Waukesha County Board of Supervisors

## Minutes of the Land Use, Parks & Environment Committee Tuesday, October 5, 2021

Chair Mitchell called the meeting to order at 8:30 a.m.

**Present:** Supervisors Bill Mitchell, Keith Hammitt, Tom Michalski, Chris Mommaerts, Richard Morris, and Tom Schellinger. **Absent:** Steve Whittow.

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Register of Deeds James Behrend, Deputy Register of Deeds Beth Zimmermann, Senior Administrative Specialist Brian Ore, Senior Financial Analyst Robert Dunn, Parks and Land Use Director Dale Shaver, Business Manager Steve Trimborn, Chairman Paul Decker and Senior Financial Analysts Alex Klosterman and Clara Daniels.

### **Approve Minutes of September 21, 2021**

MOTION: Hammitt moved, second by Morris to approve the minutes of September 21. Motion carried 6-0.

### **Next Meeting Date**

- October 19, 2021

### **Executive Committee Report of October 4**

Mitchell advised at the October 4 meeting, the committee discussed and approved 2022 operating budgets for UW-Extension, Bridges Library, and Non-Departmental. They also approved sale prices for County-owned foreclosure properties under \$5,000 going to auction, and the Capital Projects plan.

### **Discuss and Consider the 2022 Operating Budget for the Register of Deeds**

Behrend and staff discussed the proposed 2022 operating budget for the Register of Deeds as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$1,491,999 – an increase of \$121,000 or 1.5% from the 2021 budget. The County tax levy line item shows a credit of \$2,364,751 – an increase of \$110,000. The number of full-time equivalent positions increased 0.26 for a total of 16.18. No major concerns were voiced.

MOTION: Schellinger moved, second by Morris to approve the 2022 operating budget for the Register of Deeds Office. Motion carried 6-0.

### **Discuss and Consider the 2022 Operating Budget for the Department of Parks and Land Use**

Shaver and staff discussed the proposed 2022 operating budget for the Parks and Land Use Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$22,370,396 – an increase of \$4,977,985 or 28.6% from the 2021 budget. The County tax levy totals

\$7,249,010 – an increase of \$50,000 or 0.7%. Expenditures total \$30,440,467 – an increase of \$4,789,497 or 18.7%. The number of full-time equivalent positions increased 2.94 for a total of 163.86. No major concerns were voiced.

MOTION: Morris moved, second by Michalski to approve the 2022 operating budget for the Parks and Land Use Department. Motion carried 6-0.

**Legislative Update**

Ignatowski updated the committee on state redistricting and appointments.

MOTION: Morris moved, second by Schellinger to adjourn at 10:50 a.m. Motion carried 6-0.

Respectfully submitted,

*Richard Morris*

Richard Morris  
Secretary