



**Waukesha County  
Criminal Justice Collaborating Council  
Evidence-Based Decision Making Victim Rights Workgroup Minutes  
Monday, August 7, 2017**

**Team Members Present:**

Jen Dunn	Hon. Michael Aprahamian	Jay Laufenberg
Carla Fries	Marla Bell	

**Team Members Absent:**

Kathy Madden	Kelsey Loshaw	Monica Paz
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**Also Present:**

Rebecca Luczaj	Janelle McClain	Mimi Carter
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Dunn called the meeting to order at 12:27 p.m.

Dunn informed the workgroup that she has received questions from State Representative Andre Jacque regarding the workgroup's Restitution Memo. It appears that pieces of the memo are being considered for possible incorporation into proposed legislation.

**Approve Minutes from June 27, 2017 Meeting**

Motion: Bell moved, Laufenberg second, to approve the minutes from June 27, 2017. Motion carried unanimously.

**Review & Discuss Workgroup's Data/Outcomes "Dashboard"**

Luczaj distributed and reviewed a document titled "Victim Rights Workgroup Dashboard."

The group suggested updates, which include:

- Make it clear that restitution collected is just by the county, and does not include restitution collected by DOC (Bell indicated that DOC is not able to break down restitution they collect by county)

The group discussed data to consider including in the future, to be obtained by Dunn and Fries:

- 2016 stipulated restitution versus testimony by victims
- Number of cases with restitution collected upfront
- Victim response rate, both pre- and post-hiring of the Restitution Specialist
- Satisfaction surveys to partner agencies
- Number of trainings conducted

**Discuss Feedback from Judges on SPD Policy/Legislative Analyst's Comments Regarding Statute 973.09(3)(c) Language**

Aprahamian stated that the Criminal/Traffic judges' meeting is tomorrow, where this item will be discussed. He e-mailed the other judges but has not received any feedback.

**Continue Review of Restitution Affidavit Form**

Fries distributed and reviewed the draft Affidavit for Restitution.

If the form contains a declaration statement, versus utilizing a notary, defense counsel could object to it, stating that it is not a legitimate affidavit since the signature was not witnessed. Dunn and Fries will look into the notary process for Fries, as well as for the Mobile Victim Assistance Unit staff.

Aprahamian left at 1:19 p.m.

**Discuss Agenda Items for Next Meeting**

The August 28, 2017 meeting will be cancelled. The next workgroup meeting will be on September 18, 2017.

**Adjourn**

The meeting adjourned at 1:23 p.m.