

175th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
175-O-027	08/05/20 08/06/20	LU	ORD: Amend The Text Of The Town Of Lisbon Zoning Code To Repeal And Recreate Section 27, Relating To The B-4 Commercial Special Use Zoning District (RZ60)
175-O-028	08/05/20 08/06/20	LU FI	ORD: Execute Subgrantee Agreements And HUD Grant Agreement For Community Development Block Grant (CDBG) And Home Investment Partnership (HOME) Programs For The 2021 Program Year
175-O-029	08/05/20 08/06/20	PW FI	ORD: Approve Resolution Petitioning The Secretary Of Transportation For Airport Improvement Aid
175-O-030	08/05/20 08/06/20	FI HS	ORD: Accept The State Of Wisconsin Routes To Recovery Grant And Modify Waukesha County's Non-Departmental 2020 Budget To Authorize Grant Expenditures
175-O-031	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The Urban Black And Hispanic Grant Funding And Appropriate Additional Expenditures
175-O-032	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The ADRC Critical Relief Funds For COVID-19 Pandemic Response Funding And Appropriate Additional Expenditures
175-O-033	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Appropriate Expenditures For Aging And Disability Resource Center And Increase General Government Revenue
175-O-034	08/06/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The CARES COVID-19 Planning Grant Funding And Appropriate Additional Expenditures
175-O-035	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The Collaborative Crisis Intervention Services To Youth (CCISY) Grant Funding And Appropriate Additional Expenditures
175-O-036	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept COVID Behavioral Health Part 1 Funding And Appropriate Additional Expenditures
175-O-037	08/05/20 08/06/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept State Opioid Response Grant Funding And Appropriate Additional Expenditures
175-O-038	08/06/06 08/06/06	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The ADRC Family First Coronavirus Response Act Funding And Appropriate Additional Expenditures
175-O-039	08/05/20 08/06/20	HR FI	ORD: Approve Vacation Payout And Additional Carryover For Public Health Staff And Other Specific Classifications Involved In COVID-19 Pandemic Response
175-O-040	09/03/20 09/03/20	LU FI	ORD: Authorize Application For And Acceptance Of County Conservation Grant For Okauchee Lake, Oconomowoc And Fox River System Watersheds 2021 Muskellunge Stocking
175-O-041	09/03/20 09/03/20	EX LU FI	ORD: Modify Budget For Capital Project 202003, Retzer Adventure Trail Renovation
175-O-042	09/03/20 09/03/20	EX LU FI	ORD: Modify Project Scope And Budget For Capital Project 202002, Menomonee Park Dog Exercise Area

175th BOARD YEAR

LEGISLATIVE ITEMS RECEIVED FOR COMMITTEE REFERRAL

File No.	Rec/Ref:	To:	Title
175-A-030	09/02/20 09/03/20	EX	APPT: Bill Mitchell to the Park & Planning Commission
175-A-031	09/02/20 09/03/20	EX	APPT: Robert Hamilton to the Park & Planning Commission
175-R-004	09/03/20 09/03/20	EX	RES: Adopt Five-Year Capital Projects Plan
175-O-043	09/03/20 09/03/20	JU FI	ORD: Modify The Waukesha County Sheriff's Department 2020 Budget To Accept The Law Enforcement Drug Trafficking Response Grant From The State Of Wisconsin Department Of Justice And To Authorize Grant Expenditures
175-O-044	09/03/20 09/03/20	JU FI	ORD: Modify The Waukesha County Sheriff's Department 2020 Budget To Accept The BJA FY 20 Coronavirus Emergency Supplemental Funding Program Grant From The Department Of Justice, Office Of Justice Programs, And To Authorize Grant Expenditures
175-O-045	09/03/20 09/03/20	HS FI	ORD: Modify The Department Of Health And Human Services 2020 Budget To Accept The Cares Covid-19 Test Coordination Grant Funding And Appropriate Additional Expenditures
175-O-046	09/03/20 09/03/20	HR FI	ORD: Modify The Waukesha County Clerk's 2020 Budget To Accept The Help America Vote Act Election Security Subgrant And Authorize Grant Expenditures

1 AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF COUNTY CONSERVATION
2 GRANT FOR OKAUCHEE LAKE, OCONOMOWOC AND FOX RIVER SYSTEM
3 WATERSHEDS 2021 MUSKELLUNGE STOCKING
4
5

6 WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding
7 available through the County Conservation Aids Program specifically for the installation of fish
8 and game projects under § 23.09(12), Wis. Stats; and
9

10 WHEREAS, Waukesha County has entered into an agreement with The Muskellunge Club of
11 Wisconsin (MCW) and the Milwaukee Chapter of Muskies (MCM) to stock fingerlings into
12 Okauchee Lake and the Oconomowoc and Fox River system watersheds which is contingent
13 upon the Board authorizing application and acceptance of grant funding; and
14

15 WHEREAS, the MCW and the MCM have an amount in their budget sufficient to satisfy and
16 agreed to pay all required matching funds; and
17

18 WHEREAS, the Department of Parks and Land Use plans to include these grant funds and
19 related expenditures in its 2021 budget request; and
20

21 WHEREAS, the State of Wisconsin requires County application and management of County
22 Conservation Fund projects; and
23

24 WHEREAS, the proposed project will benefit the entire Oconomowoc and Fox River watersheds
25 by helping to maintain a diverse and healthy gamefish population and improving water quality
26 through bio-manipulation.
27

28 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
29 that the Waukesha County Department of Parks and Land Use, through its Director or his
30 designee, is authorized to apply for and accept distribution of WDNR County Conservation
31 financial aid available for the stocking of Muskellunge fingerlings into Okauchee Lake, the
32 Oconomowoc and Fox River system watersheds.
33

34 BE IT FURTHER ORDAINED that the Waukesha County Department of Parks and Land Use
35 will submit to the WDNR reimbursement claims along with necessary supporting documentation
36 within one year of the project end date.

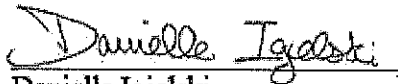
FISCAL NOTE

AUTHORIZE APPLICATION FOR AND ACCEPTANCE OF COUNTY CONSERVATION
GRANT FOR OKAUCHEE LAKE, OCONOMOWOC AND FOX RIVER SYSTEM
WATERSHEDS 2021 MUSKELLUNGE STOCKING

This ordinance authorizes the Waukesha County Department of Parks and Land Use to apply for and accept up to \$6,000 of County Conservation Aid Grant revenues from the State of Wisconsin Department of Natural Resources (WDNR) for the purposes of stocking muskies into Okauchee Lake and the Oconomowoc and Fox River system watersheds. The department indicates that the grant funds are incorporated into the Department of Parks and Land Use 2021 budget request.

According to Parks staff, the total estimated cost to complete this project is approximately \$12,000, with half coming from the State grant, and remaining project costs of up to \$6,000 coming from matching contributions from two area muskellunge clubs. The Department will reimburse the muskellunge clubs for project costs, based on awarded grant funds provided, upon project completion.

This ordinance results in no direct tax levy impact.



Danielle Igielski
Accounting Services Manager

9/2/2020

CAPITAL BUDGET SUMMARY						
Year	2020	2020	2020			Total Project
Project Phase	Original	Ordinance	Modified			
Expenditure Budget	\$209,000	\$79,000	\$288,000	\$0	\$0	\$288,000
Revenue Budget	\$185,000	\$79,000	\$264,000	\$0	\$0	\$264,000
Net Costs After Revenues Applied	\$24,000	\$0	\$24,000	\$0	\$0	\$24,000
COST DOCUMENTATION			REVENUE			
Design/ Engineering	\$20,000			Donation - Waukesha Rotary		\$45,000
Construction	\$240,000			CDGB Grant		\$150,000
Contingency	\$28,000			Donation - Friends of Retzer		\$45,000
				State DNR Grant		\$24,000
Total Project Cost	\$288,000			Total Revenue		\$264,000
EXPENDITURE BUDGET	\$288,000			REVENUE BUDGET		\$264,000

Project Scope & Description

This project will improve an existing 810 foot accessible trail, which was originally constructed in 1993 within the 483-acre Retzer Nature Center. The deteriorated existing trail will be reconstructed, ensuring full ADA accessibility and access to persons of all abilities. Features and plantings along the trail will be designed to provide an extension of the educational programming that is offered at Retzer. Some of the features will include an interactive sensory station, climbing logs, a rain garden, and a habitat play area. A new asphalt addition to the ADA-accessible trail will also be constructed to connect the original trail footprint to a new ADA-accessible boardwalk. This will increase ADA access by an additional approximately 400 feet, and it will connect to a 600-foot long boardwalk that is under construction as a component of another ADA enhancement project.

The project goal is to provide barrier-free access to both nature and outdoor education elements/programs; therefore, the project will be designed with input from local applicable experts and educators, to include teachers from area school districts who participate in programming at Retzer, and occupational therapists. This will ensure inclusion and access for all adults, students, and children with physical or mental impairments that substantially limit a major life activity. Project funding includes anticipated donation revenues from the Waukesha Rotary (\$45,000) and the Friends of Retzer Nature Center group (\$45,000). The project is also funded with a Community Development Block Grant (CDBG) intended to help improve ADA accessibility, and a State of Wisconsin Department of Natural Resources Stewardship Grant. Since this is a one-year project, funds for construction will not be spent until a standing committee of the County Board approves the project bid process. The project budget is modified to increase \$79,000 for higher-than-anticipated pavement costs. Higher expenses are offset by an additional \$79,000 of CDBG funding.

Locations: Retzer Nature Center, S14 W28167 Madison St, Waukesha, WI 53188

Analysis of Need

There is a need for improved access to nature and outdoor educational programs at Retzer Nature Center for persons of all abilities. Currently, approximately 20,000-plus residents visit Retzer annually, and it is anticipated that the number will grow in quantity and diversity due to this project.

The accessible trail will be designed and constructed to provide access to nature and educational signage and interactive exhibits at Retzer Nature Center. The 810-foot trail will be 8-foot wide, barrier-free asphalt with maximum 5% slopes to comply with ADA requirements. The original trail, which was constructed in 1993, was a concept that was leading the way in providing universal access to nature education. Since constructed, it has served park visitors of all abilities for nearly 30 years but is now in need of renovation. The original portion of the trail is in need of complete reconstruction and drainage improvements to reduce water and ice issues. New to the project is the proposed addition of a paved trail that will extend universal access to a new accessible boardwalk, furthering the opportunity for those with disabilities to access nature, and extending access to educational programs at Retzer Nature Center.

Alternatives

1. Remove the trail and restore the area to natural vegetation.
2. Repair and repave the trail only.

Ongoing Operating Costs

Ongoing maintenance, including plant care, invasive species removal, and snow removal will be performed by existing Retzer staff as a component of the care for the Retzer Nature Center grounds. Maintenance of the asphalt trail will be added to the pavement management capital project schedule. Any additional prep work to maintain the new interactive nature education elements for programming will be conducted by the existing staff at Retzer.

Previous Action: Approved as a new project in 2020-2024 capital plan.

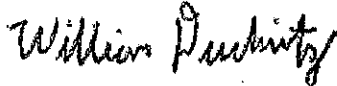
FISCAL NOTE
MODIFY BUDGET FOR CAPITAL PROJECT 202003,
RETZER ADVENTURE TRAIL RENOVATION

This ordinance modifies the 2020 Capital Project budget to increase expenditure authority by \$79,000 to cover above-budget pavement costs for the Retzer Adventure Trail Renovation project (#202003). The ordinance also authorizes an increase in the revenue budget of \$79,000 for additional Community Development Block Grant (CDBG) funds to cover the increased expenditures.

According to department management, the low bid received for the project is \$139,950, which is approximately \$72,500 over the estimated budget of \$67,400 for this portion of the project.

The \$79,000 grant funding will be added to the existing project total budget of \$209,000; the new total budget will be \$288,000. This project is funded mostly through revenue from the Waukesha Rotary Club (\$45,000), the Friends of Retzer Nature Center group (\$45,000), the Wisconsin Department of Natural Resources Stewardship Grant (\$24,000), and CDBG (\$150,000). The county's portion of the project is \$24,000.

The use of CDBG grant funding for the additional expenditures results in no impact to tax levy.



William Duckwitz
Budget Manager
9/1/2020
JE# 2020-00008207

MODIFY PROJECT SCOPE AND BUDGET FOR CAPITAL PROJECT 202002,
MENOMONEE PARK DOG EXERCISE AREA

1 WHEREAS, the Waukesha County Board of Supervisors approved Capital Improvement Project
2 #202002 in the 2020-2024 capital plan, with a total budget of \$500,000; and
3

4 WHEREAS, the project originally assumed that Waukesha County would fund half of the project
5 costs of \$250,000, with the villages of Menomonee Falls and Sussex each contributing \$125,000
6 for the other half; and
7

8 WHEREAS, officials with the Village of Menomonee Falls initially indicated a willingness to
9 provide \$125,000 of funding, but that funding is no longer available, requiring a modified project
10 scope to reduce the total project cost; and
11

12 WHEREAS, the scope of the project has been revised to include an addition to an existing
13 parking lot instead of constructing a new parking lot, which will decrease project costs; and
14

15 WHEREAS, staff has designed a revised circulation pattern for dog exercise area users that will
16 provide a safe road crossing and ADA-compliant access; and
17

18 WHEREAS, the project costs for the revised scope are estimated to total \$375,000, of which
19 \$250,000 will be funded by the County from Tarmann Parkland Acquisition Fund balance, and
20 the Village of Sussex will fund up to \$125,000.
21

22 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
23 that the project scope for Capital Project #202002, Menomonee Park Dog Exercise Area be
24 modified to account for a reduction in contributed revenue, and that the expenditure and revenue
25 budgets be decreased by \$125,000 accordingly.

CAPITAL BUDGET SUMMARY						
Year	2020	2020	2020			Total
Project Phase	Original	Ordinance	Modified			Project
Expenditure Budget	\$500,000	(\$125,000)	\$375,000	\$0	\$0	\$375,000
Revenue Budget	\$500,000	(\$125,000)	\$375,000	\$0	\$0	\$375,000
Net Costs After Revenues Applied	\$0	\$0	\$0	\$0	\$0	\$0
COST DOCUMENTATION			REVENUE			
Design/ Engineering	\$5,000			Village of Sussex Contribution		\$125,000
Construction	\$345,000			Tamann Fund Balance		\$250,000
Contingency	\$25,000					
Total Project Cost	\$375,000			Total Revenue		\$375,000
EXPENDITURE BUDGET	\$375,000			REVENUE BUDGET		\$375,000

Project Scope & Description

Waukesha County is partnering with the Village of Sussex to develop a regional dog exercise area (DEA) in Menomonee Park. Similar to other dog exercise areas in other Waukesha County parks, a local municipality proposed to make an up-front contribution to construct the facility with Waukesha County collecting revenue and being responsible for maintenance. An existing open space area of the park provides an opportunity to implement a sizable facility that serves the residents of the northeast section of the County. The design incorporates some of the existing park infrastructure, including parking, restrooms and a water source, while separating the facility from other popular use areas in the park. The scope of the project would include two separate areas for dogs of different sizes. The project budget is modified to reduce revenues and expenditures by \$125,000 because the Village of Menomonee Falls contribution toward this project will no longer be available. The project scope will be modified to accommodate the reduced budget, by eliminating the construction of a new parking lot, and instead add onto an original parking lot (discussed below).

An existing covered picnic shelter with modern restrooms will be incorporated into the space.

Due to the very shallow depth to bedrock in Menomonee Park, a unique buck and rail fencing system is proposed for the perimeter of the facility. This is a popular ranching fence style that is commonly used on large properties in the western United States. The design rests on grade and eliminates the need for costly drilling into bedrock for fence posts. Fence sections can also be moved around with heavy equipment if adjustments or closures are needed. The fence design will be modified slightly with the addition of the woven wire fencing, which is used as a standard fence element to contain the dogs at all of Waukesha County's DEA's. An addition will be constructed onto one of the two existing parking lots that will now be used for the DEA users, which will bring the total number of parking spaces that are reserved for DEA users on par with the number of spaces at other Waukesha County DEAs. Since this is a one-year project, funds for construction will not be spent until a standing committee of the County Board approves the project bid process.

Locations: Menomonee Park, W220 N7884 Town Line Rd, Menomonee Falls, WI 53051

Analysis of Need

Residents of Sussex and Menomonee Falls have expressed considerable interest in the development of a dog exercise area in the northeast corner of the county. Both Sussex and Menomonee Falls had been considering development of their own smaller facilities, and the partnership will allow for the implementation of a larger facility that better meets the needs of residents. Small dog exercise areas are often over used, making maintenance of adequate turf coverage difficult.

Alternatives

1. Do nothing.
2. Allow either the Village of Menomonee Falls or the Village of Sussex to create a dog exercise area.

Ongoing Operating Costs

Ongoing maintenance, including turf mowing, emptying trash receptacles, and snow plowing will be performed by existing Menomonee Park staff. Costs will be offset by increased sales of park entrance stickers, which will be required for residents to use the facility.

Previous Action: Approved as a new project in 2020-2024 capital plan.

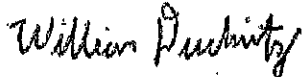
FISCAL NOTE
MODIFY PROJECT SCOPE AND BUDGET FOR CAPITAL PROJECT 202002,
MENOMONEE PARK DOG EXERCISE AREA

This ordinance modifies the 2020 Capital Project budget to decrease project expenditure authority by \$125,000 and reduce the revenue budget by \$125,000 for project 202002 Menomonee Park Dog Exercise Area. This ordinance also modifies the scope of the project to accommodate the lower budget by eliminating the construction of a new parking lot, and instead adds onto an existing parking lot.

Officials with the Village of Menomonee Falls initially indicated a willingness to provide \$125,000 towards the construction of the dog exercise area. The funding is no longer available; therefore, the project scope must be modified and the cost must be reduced.

The project was approved in the 2020-2024 capital plan with a total budget of \$500,000; the new total budget will be \$375,000. This project will be funded through a partnership with the Village of Sussex (\$125,000). The county's portion of the project is \$250,000, and is funded with Tarmann Parkland Acquisition Fund balance.

There is no direct tax levy impact related to this ordinance.



William Duckwitz
Budget Manager
9/1/2020
JE# 2020-00008163



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 2, 2020
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of County Board Supervisor to the Park and Planning Commission

This letter is submitted to recommend Supervisor Bill Mitchell for reappointment to the Park and Planning Commission for Waukesha County. Supervisor Mitchell has served on the Park and Planning Commission since 2013. Should he be reappointed to the Park and Planning Commission, Supervisor Mitchell's term will expire July of 2027.

PF:kb

cc: Meg Wartman
Jason Fruth



WAUKESHA COUNTY
OFFICE OF THE COUNTY EXECUTIVE

MEMO:

DATE: September 2, 2020
TO: Chairman Paul Decker
FROM: Paul Farrow
RE: Reappointment of alternate member to the Park and Planning
Commission

This letter is submitted to recommend Robert Hamilton for reappointment to the Park and Planning Commission for Waukesha County. Mr. Hamilton has served on the Park & Planning Commission since 2014. Should he be reappointed to the Park and Planning Commission, Mr. Hamilton's term will expire July of 2023.

PF:kb

cc: Meg Wartman
Jason Fruth

ADOPT FIVE-YEAR CAPITAL PROJECTS PLAN

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WHEREAS, the County Board’s Executive Committee completed its review of capital projects proposed in the County Executive’s (2021-2025) Capital Projects Plan; and

WHEREAS, the Executive Committee prepared a listing of recommended capital projects for adoption by the Waukesha County Board of Supervisors as the Waukesha County Five-Year (2021-2025) Capital Projects Plan; and

WHEREAS, the Waukesha County Board of Supervisors has completed its review and made any changes through amendments to the (2021-2025) Capital Projects Plan; and

WHEREAS, a copy of the Capital Projects Plan is available from the Department of Administration and online at the County’s website, www.waukeshacounty.gov/capitalplan.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE WAUKESHA COUNTY BOARD OF SUPERVISORS that the Waukesha County Five-Year (2021-2025) Capital Projects Plan, on file in the Office of the County Clerk, is hereby adopted.

1 MODIFY THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT 2020 BUDGET TO
2 ACCEPT THE LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE GRANT
3 FROM THE STATE OF WISCONSIN DEPARTMENT OF JUSTICE
4 AND TO AUTHORIZE GRANT EXPENDITURES
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6

7 WHEREAS, the State of Wisconsin, Department of Justice identified a need to provide financial
8 resources to reimburse local multi-jurisdictional drug task forces for training and operations
9 related to new programs intended to target illicit drugs in Wisconsin; and
10

11 WHEREAS, the Waukesha County Metropolitan Drug Enforcement Unit was awarded \$47,250
12 for the time period of August 1st, 2020 through July 31, 2021, from the Wisconsin Department of
13 Justice to fund the new interdiction program; and
14

15 WHEREAS, the Waukesha County Sheriff's Department is proposing to amend the 2020
16 adopted budget by increasing the operating expenditure appropriation unit by \$30,250 and the
17 fixed asset appropriation unit by \$17,000 to fund interdiction program related expenses.
18

19 THE COUNTY BOARD OF SUPERVISORS OF WAUKESHA COUNTY ORDAINS that the
20 Waukesha County Sheriff's Department be authorized to accept the grant award from the
21 Wisconsin Department of Justice.
22

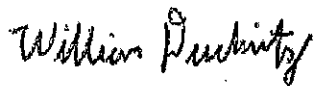
23 BE IT FURTHER ORDAINED that the Waukesha County Sheriff's Department 2020 budget be
24 modified by increasing intergovernmental revenues by an additional \$47,250, the Department's
25 operations expenditure appropriation unit by \$30,250, and the Department's fixed assets
26 appropriation unit by \$17,000 to fund expenditures associated with the new interdiction program.

FISCAL NOTE

ACCEPT THE LAW ENFORCEMENT DRUG TRAFFICKING RESPONSE GRANT
FROM THE STATE OF WISCONSIN DEPARTMENT OF JUSTICE AND MODIFY
THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT 2020 BUDGET TO
AUTHORIZE GRANT EXPENDITURES

This ordinance modifies the 2020 Waukesha County Sheriff's Department budget by \$47,250 by appropriating Intergovernmental Revenue from the State of Wisconsin Department of Justice Law Enforcement Drug Trafficking Response Grant. The funds will provide an additional \$17,000 in equipment, \$15,000 in training, \$10,250 in supplies, and \$5,000 in drug buy money. These are all costs associated with starting a drug interdiction program.

Department management indicates that this program would be operated with existing staff and that future equipment replacement will likely be paid for using other grant funds. This ordinance results in no direct additional tax levy impact.



William Duckwitz
Budget Manager
9/2/2020
JE# 2020-00008468

1 MODIFY THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT 2020 BUDGET TO
2 ACCEPT THE BJA FY 20 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING
3 PROGRAM GRANT FROM THE DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE
4 PROGRAMS, AND TO AUTHORIZE GRANT EXPENDITURES
5
6

7 WHEREAS, the United States Department of Justice identified a need to provide financial
8 resources to reimburse local law enforcement agencies for expenditures associated with COVID-
9 19; and
10

11 WHEREAS, the Waukesha County Sheriff's Department was awarded \$58,008 for the time
12 period of January 20th 2020 through January 31, 2022, from the United States Department of
13 Justice Office of Justice Assistance to fund emergency expenses associated with COVID-19; and
14

15 WHEREAS, the Waukesha County Sheriff's Department is proposing to amend the 2020
16 adopted budget by increasing the operating expenditure appropriation unit by \$17,208 and the
17 fixed asset appropriation unit by \$40,800 to fund COVID-19 related expenses.
18

19 THE COUNTY BOARD OF SUPERVISORS OF WAUKESHA COUNTY ORDAINS that the
20 Waukesha County Sheriff's Department be authorized to accept the grant award from the United
21 States Department of Justice.
22

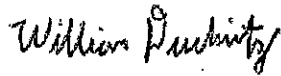
23 BE IT FURTHER ORDAINED that the Waukesha County Sheriff's Department 2020 budget be
24 modified by increasing intergovernmental revenues by an additional \$58,008, increasing the
25 Department's operations expenditure appropriation unit by \$17,208, and the fixed asset
26 appropriation unit by \$40,800 to fund expenditures associated with COVID-19.

FISCAL NOTE

ACCEPT THE BJA FY 20 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM GRANT FROM THE DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS AND MODIFY THE WAUKESHA COUNTY SHERIFF'S DEPARTMENT 2020 BUDGET TO AUTHORIZE GRANT EXPENDITURES

This ordinance modifies the 2020 Waukesha County Sheriff's Department budget by \$58,008 by appropriating Intergovernmental Revenue from the United States Department of Justice Office of Justice Assistance. The funds are for a Skytron disinfecting unit (\$40,800) for the Jail Division and for other supplies (\$17,208) such as masks and gloves associated with officer safety.

This ordinance results in no direct additional tax levy impact.



William Duckwitz
Budget Manager
9/1/2020
JE# 2020-00008469

1 MODIFY THE DEPARTMENT OF HEALTH AND HUMAN SERVICES 2020 BUDGET TO
2 ACCEPT THE CARES COVID-19 TEST COORDINATION GRANT FUNDING AND
3 APPROPRIATE ADDITIONAL EXPENDITURES
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6 WHEREAS, the State of Wisconsin, Department of Health Services, has made available CARES
7 COVID-19 Test Coordination grant funds through the federal award from the US Department of
8 Treasury for local COVID-19 testing of \$513,200 in 2020 to the Waukesha County Department
9 of Health and Human Services; and
10

11 WHEREAS, available revenues were not anticipated nor included in the 2020 budget; and
12

13 WHEREAS, the COVID-19 Test Coordination grant seeks to effectively manage this disease in
14 our communities by assuring sufficient testing to quickly identify new cases of disease, to
15 investigate and contain outbreaks, to protect vulnerable populations, and to reduce barriers to
16 testing access for underserved community members; and
17

18 WHEREAS, the Department of Health and Human Services will utilize funding to work with
19 local stakeholders to assure that, in alignment with the state testing strategy, adequate testing is
20 being done and access to testing is available for all members of the community who need a test.
21

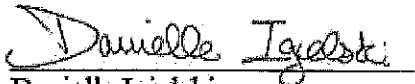
22 THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS
23 that the Waukesha County Department of Health and Human Services is authorized to accept the
24 COVID-19 Test Coordination grant of \$513,200 from the State of Wisconsin, Department of
25 Health Services.
26

27 BE IT FURTHER ORDAINED that the 2020 Health and Human Services Budget be modified to
28 appropriate expenditures of \$513,200 by increasing Personnel Expenses by \$275,000, increasing
29 Operating Expenses by \$238,200, and increasing General Government Revenues by \$513,200.

FISCAL NOTE

MODIFY THE DEPARTMENT OF HEALTH AND HUMAN SERVICES 2020 BUDGET TO
ACCEPT THE CARES COVID-19 TEST COORDINATION GRANT FUNDING AND
APPROPRIATE ADDITIONAL EXPENDITURES

This ordinance authorizes the Waukesha County Department of Health and Human Services to accept a grant award of \$513,200 from the State of Wisconsin Department of Health Services. This ordinance also modifies the Waukesha County Department of Health and Human Services 2020 budget by increasing general government revenues by \$513,200. This ordinance appropriates personnel expenses by \$275,000 for the purposes of hiring a full-time limited term testing coordinator and funding limited term contact tracers and disease investigators for school strike teams with the goal of containing outbreaks in schools. Operating expenditures are increased by \$238,200 to pay for the cost of sending COVID tests to an alternate lab with a quicker response time, when a quicker response time is warranted (i.e., two days instead of over a week with the state lab).



Danielle Igielski

Accounting Services Manager

9/2/2020

JE 2020-00008475

1 MODIFY THE WAUKESHA COUNTY CLERK'S 2020 BUDGET TO ACCEPT
2 THE HELP AMERICA VOTE ACT ELECTION SECURITY SUBGRANT
3 AND AUTHORIZE GRANT EXPENDITURES
4
5

6 WHEREAS, the Wisconsin Elections Commission identified a need to make funds available to
7 Wisconsin counties to help address 2020 federal election security needs; and
8

9 WHEREAS, the Waukesha County Clerk's Office was awarded \$128,650 in 2020 from the
10 Wisconsin Elections Commission to fund activities that enhance election technology and make
11 election security improvements; and
12

13 WHEREAS, the Waukesha County Clerk's Office is proposing to modify the 2020 Adopted
14 Budget by increasing the operating expenditure appropriation by \$121,584, fixed asset
15 appropriation by \$7,000, and interdepartmental charges appropriation by \$66 to fund costs
16 associated with election technology and security.
17

18 THE COUNTY BOARD OF SUPERVISORS OF WAUKESHA COUNTY ORDAINS that the
19 Waukesha County Clerk's Office be authorized to accept the HAVA (Help America Vote Act)
20 subgrant award from the Wisconsin Elections Commission to fund costs associated with county
21 election technology and security.
22

23 BE IT FURTHER ORDAINED that the Waukesha County Clerk's Office 2020 budget be
24 modified by increasing general government revenues by \$128,650, operating expenses by
25 \$121,584, fixed assets by \$7,000, and interdepartmental charges by \$66 to fund costs associated
26 with election technology and security.

FISCAL NOTE

MODIFY THE WAUKESHA COUNTY CLERK'S 2020 BUDGET TO ACCEPT THE HELP
AMERICA VOTE ACT ELECTION SECURITY SUBGRANT
AND AUTHROIZE GRANT EXPENDITURES

This ordinance accepts a subgrant award of \$128,650 from the Wisconsin Elections Commission for the Waukesha County Clerk's Office for costs associated with enhancing election technology and make election security improvements.

This ordinance modifies the 2020 Waukesha County Clerk's Office 2020 budget by increasing general government revenues by \$128,650, operating expenses by \$121,584, fixed assets by \$7,000, and interdepartmental charges by \$66, as shown in the following table.

Appropriation Unit	Description	Amount
Operating	Network Security Coverage (3 years)	\$44,299
Operating	Network Vulnerability Test	\$35,000
Operating	Safe, Laptop, Router, Security Camera, Cell Phone (including annual plan), and USB Sticks	\$27,985
Operating	Vulnerability Assessment Tool	\$10,000
Operating	Security Seminar for Municipal Clerks	\$2,000
Operating	Software Installation Services	\$2,300
Interdepartmental	Cell Phone Administration Fee	\$66
Fixed Asset	Network Monitoring System	\$7,000
Total		\$128,650

The grant funding has to be spent or committed by February 15, 2021. The majority of this ordinance results in no direct tax levy impact. This grant will prepay for three years of the annual network security coverage which will provide security for the entire county's network. Over the three years, DOA-IT will monitor and evaluate if the additional annual operating cost to continue the network security coverage is needed and justified. If the network security coverage were to continue after the three years, future operating costs will need to be managed within the budget. There would also be ongoing charges to continue cell phone usage of about \$580 per year.

William Duckwitz

William Duckwitz
Budget Manager
9/2/2020
JE# 2020-00008446