

OPEN MEETING MINUTES

Waukesha County Health and Human Services Department ADRC Advisory Board December 1, 2022

Present Board Members: Pat Carriveau
Joel Gaughan
Betty Koepsel
Marj Kozlowski, Secretary
Susan Schweda, Vice Chair
Judith Tharman, Chair
Sandy Wolff

HHS Board Liaison: Mary Baer (Present)

HHS Staff Liaisons: Mary Smith (Present)
Lisa Bittman (Present)
Sally DuPont (Present)

Guest: Mike Glasgow, Transportation Supervisor

Call to Order

The meeting was called to order at 9:31 a.m. by Chair Tharman.

Review and Approval of Minutes from November 3, 2022 Meeting

Chair Tharman called for approval of the minutes from November 3, 2022. Vice Chair Schweda moved to approve the minutes; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Review and Approve 2023 DOT 85.21 Transportation Application – Mike Glasgow, Transportation Supervisor

Mike Glasgow gave an ADRC specialized transportation and 85.21 grant summary:

- The 85.21 is state DOT grant dollars that every county in Wisconsin receives annually for transportation for seniors and citizens with disabilities. The grant requires a mandatory minimum 20% county match.
- Specialized transportation projects included in the grant are:
 - Rideline. This is a countywide accessible van service. The current Rideline contract has been extended to the end of June 2023.
 - Senior Taxi. This is a cost share, door to door program.
 - Eras. This is a volunteer driver program that is door through door. There is no mandatory cost share for this program.
 - Administrative operating expenses
 - Group Trips. The ADRC will reimburse community organizations up to a certain dollar amount for each group trip.
 - Shuttle. This is the Menomonee Falls Senior Shuttle that is only available in Menomonee Falls. This is a cost share program.
 - \$1 Rides. These are for rides to and from the senior dining centers in Waukesha County.

- New project for 2023:
 - The ADRC will be looking at technology to better manage Rideline data and to pursue electronic reporting and ridership tracking to replace the current paper-based voucher system.
 - It is recommended that Waukesha County develop or procure a software solution that allows taxi providers to enter trip data into an online database.
- Mike spoke about the public hearing notice process for the transportation application:
 - A draft copy of the application is made available to view at the ADRC front reception desk and it is posted on the ADRC website.
 - The ADRC posts a notice of the public hearing in the Waukesha Freeman and on the ADRC website.

Mike Glasgow asked the ADRC Advisory Board for approval of the 2023 DOT 85.21 Transportation Application. Joel Gaughan moved to approve the transportation application, Marj Kozlowski seconded the motion.

All in attendance approved. Motion carried.

Overview of 2023 ADRC County Budget – Mary Smith

Mary gave a presentation on the 2023 ADRC County Budget:

- The County Board approved the budget on November 15, 2022, and the County Executive signed it on November 17, 2022.
- Revenues:
 - The ADRC manages numerous grants.
 - OAA funding remains stable.
 - AFCSP funding has gone down about \$7,000.
 - Transportation funding remains stable.
 - For the Resource Center funding, the state dollars remain flat, but the federal match is slightly higher.
 - There is no change in the state APS funding.
- Expenses:
 - Cost to Continue
 - End user technology fees
 - Microsoft licensing fees
 - Interdepartmental fees
 - Corporate guardian fees have increased
 - Reduction in Nutrition program donations
 - New contract for the accessible van service
 - Contracted providers for in-home services have increased their fees
- The overall ADRC budget is a little over \$10 million.
- Staffing:
 - A new ADRC Coordinator position has been approved.
 - A Senior ADRC Specialist position has been approved for APS.

ADRC Manager Report – Mary Smith

- Mary asked the board members what educational segments they would like at future board meetings and the following was discussed:
 - January 2023 – Transportation
 - February 2023 – Dementia Care Services
 - March 2023 – Veteran Services
 - April 2023 – Advocacy Awareness
 - May 2023 – Social Isolation

ADRC Coordinator Report – Lisa Bittman

- Staffing update:
 - Looking to make an offer for the part-time Call Center position.
- Lisa discussed the increase in service provider rates and the increase in the minimum number of hours for each visit.

Health and Human Services Board Report – Mary Baer

The Health and Human Services Board met on November 10, 2022 and the following business was conducted:

- The meeting was a combined meeting with the DOA.
- Dan Driscoll from Veteran Services presented.
- Linda Wickstrom, Public Information Officer, handed out information on pillar strategies.

County Board Report – Joel Gaughan

- The County Board unanimously approved the budget without any proposed amendments.
- The County Board approved the appointment of Gary Szpara to fill the late Ted Wysocki’s vacancy.

Agency Announcements and Updates

None

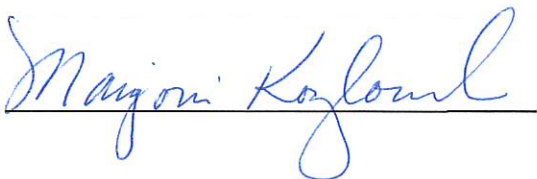
Public Comment

There were no public comments.

Adjourn

Chair Tharman called for a motion to adjourn the meeting at 11:18 a.m. Betty Koepsel moved to adjourn; Sandy Wolff seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Approved: 

Date: 1-5-2023

