

## **Minutes of the Health & Human Services Committee**

**Thursday, October 8, 2020**

Chair Dondlinger called the meeting to order at 8:30 a.m.

**Present:** Supervisors Tim Dondlinger, Kathleen Cummings, Jeremy Walz, Jim Batzko, and Ted Wysocki. Joel Gaughan arrived at 8:35 a.m. Steve Whittow arrived at 9:06 a.m. and left at 11:38 a.m.

**Also Present:** Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, HHS Director Antwayne Robertson (via phone), HHS Interim Deputy Director Lisa Roberts, Administrative Services Manager Randy Setzer, Accounting Services Coordinator Lisa Davis, Intake & Support Services Manager Kathy Mullooly, Economic Support Coordinator Robert Klingforth, Interim Children & Family Services Manager Vickie Smith, Adolescent & Family Services Manager Ron Pupp, Veterans Services Officer John Gaidosh, Public Health Manager Ben Jones, ADRC Manager Mary Smith, ADRC Coordinator Lisa Bittman, Mental Health Center Administrator Jeff Lewis, Justice Services Coordinator Rebecca Luczaj, Clinical Services Manager Kirk Yauchler (via phone), and Outpatient Services Administrator Danielle Birdeau.

### **Approve Minutes**

MOTION: Batzko moved, second by Walz to amend the minutes of September 10. Motion carried 5-0.

MOTION: Walz moved, second by Batzko to approve the minutes of September 10 as amended. Motion carried 5-0.

### **Review Correspondence**

- Fund Transfer Request for Federal CARES Act Grant Expenditures in Public Health and Non-Departmental General Fund.

### **Chair's Executive Committee Report: September 14 and October 5**

Dondlinger said the Executive Committee, at their last two meetings, approved two ordinances and two appointments, 2021 budgets for UW-Extension, the Bridges Library System, and Non-Departmental, and the Capital Projects Plan.

### **Next Meeting Date**

It was announced that the October 15 Health & Human Services Committee meeting was canceled and the next meeting is scheduled for November 12.

### **Future Agenda Items**

- Restructure of Youth Justice
- Homeless in City of Waukesha Parks
- Update on COVID-19 (mid-July)

### **Overview of the 2021 Operating Budget for the Health & Human Services Department**

Davis and Robertson discussed the proposed 2021 budget for the Health & Human Services Department as outlined in the budget book including functional area budget highlights. Total all

funds, department-wide, revenues total \$58,229,301 – a decrease of \$1,217,869 or 2.0% % from the adopted 2019 budget. The County tax levy totals \$26,581,406 – an increase of \$317,428 or 1.0%. Expenditures total \$85,399,874 – a decrease of \$674,141 or 1.0%. The number of full-time equivalent (FTE) positions increased 6.85 for a total of 444.50. Davis also covered a broad range of department and related County initiatives. No major concerns were voiced.

Whittow arrived 9:06 a.m.

**Discuss and Consider 2020 Operating Budgets for the Following Divisions in the Health & Human Services Department:**

Intake & Shared Services

Mullooly and Klingforth discussed the proposed 2021 budget for the Intake Support Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$5,391,723 – an increase of \$226,737 or 4.4% from the adopted 2020 budget. The County tax levy totals \$2,810,771 – an increase of \$25,264 or 0.9%. Expenditures total \$8,202,494 – an increase of \$252,001 or 3.2%. No major concerns were voiced.

Children & Family Services

Smith discussed the proposed 2021 budget for the Children & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$13,827,073 – a decrease of \$1,135,817 or 7.6% from the adopted 2020 budget. The County tax levy totals \$3,214,125 – a decrease of \$230,446 or 6.7%. Expenditures total \$17,041,198 – a decrease of \$1,366,263 or 7.4%. No major concerns were voiced.

Adolescent & Family Services

Pupp discussed the proposed 2021 budget for the Adolescent & Family Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$4,168,385 – an increase of \$20,991 or 0.5% from the adopted 2020 budget. The County tax levy totals \$3,118,033 – a decrease of \$3,246 or 0.1%. Expenditures total \$7,286,418 – an increase of \$17,745 or 0.2%. No major concerns were voiced.

Veterans' Services

Johannes discussed the proposed 2021 budget for the Veterans' Services Office as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$21,467 – an increase of \$6,300 or 41.5%% from the adopted 2020 budget. The County tax levy totals \$346,615 – an increase of \$13,780 or 4.1%. Expenditures total \$368,082 – an increase of \$20,080 or 5.8%. No major concerns were voiced.

Public Health

Jones discussed the proposed 2021 budget for the Public Health Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$1,124,552 – an increase of \$138,361 or 14.0% from the adopted 2020 budget. The County tax levy totals \$1,975,034 – an increase of \$16,010 or 0.8%. Expenditures total \$3,099,586 – an increase of \$154,371 or 5.2%. No major concerns were voiced.

The committee recessed at 11:38 am. and reconvened at 12:30 p.m. Whittow was not in attendance.

Aging & Disability Resource Center (ADRC)

Smith and Bittman discussed the proposed 2021 budget for the ADRC as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues \$7,548,089 – an increase of \$235,376 or 3.2% from the adopted 2020 budget. The County tax levy totals \$1,874,440 – a decrease of \$66,940 or 3.4%. Expenditures total \$9,422,529 – an increase of \$68,436 or 1.8%. No major concerns were voiced.

Clinical Services

Luczaj, Lewis, Birdeau, and Yauchler discussed the proposed 2021 budget for the Clinical Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues total \$14,214,403 – a decrease of \$840,125 or 5.6% from the adopted 2020 budget. The County tax levy totals \$12,337,776 – an increase of \$42,165 or 0.3%. Expenditures total \$26,552,179 – a decrease of \$797,960 or 2.9%. Revenues in the Criminal Justice Collaborating Council total \$718,021 – an increase of \$32,724 or 4.8%. The County tax levy totals \$1,181,641 – an increase of \$7,835 or 0.7%. Expenditures total \$1,899,662 – an increase of \$40,559 or 2.2%. No major concerns were voiced.

Administrative Services

Setzer discussed the proposed 2021 budget for the Administrative Services Division as outlined in the budget book including the budget highlights, financial summaries, major departmental strategic plan objectives, and program highlights and activities. Revenues (includes Family Care payments to State) total \$11,804,755 – an increase of \$323,884 or 2.8% from the adopted 2020 budget. The County tax levy shows a credit of \$277,029 – a decrease of \$513,006. Expenditures total \$11,527,726 – an increase of \$836,890 or 7.8%. No major concerns were voiced.

**Discuss and Consider Possible Amendments to the 2021 Operating Budget for the Health & Human Services Department**

No amendments were proposed.

**Approve the 2021 Operating Budget for the Health & Human Services Department**

MOTION: Gaughan moved, second by Cummings to approve the 2021 operating budget for the Health & Human Services Department. Motion carried 6-0.

MOTION: Cummings moved, second by Wysocki to adjourn at 3:48 p.m. Motion carried 6-0.

Respectfully submitted,

*Jeremy Walz*

Jeremy Walz  
Secretary