

## Waukesha County Board of Supervisors

### Minutes of the Finance Committee Tuesday, October 12, 2021

Chair Heinrich called the meeting to order at 8:15 a.m.

**Present:** Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tyler Foti, Joel Gaughan, and Ted Wysocki. Wysocki left at 9:42 a.m. and returned at 1:15 p.m. Gaughan left at 1:42 p.m. **Absent:** Larry Nelson

**Also Present:** Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, County Board Chair Paul Decker, County Board Supervisor Darlene Johnson, Judiciary Committee Chair Peter Wolff, Medical Examiner Dr. Lynda Biedrzycki, Departmental Executive Assistant Nicole Bauer, Emergency Preparedness Director Gary Bell, Emergency Management Coordinator Gail Goodchild, Financial Analyst Cathy Kienast, Sheriff Eric Severson, Inspector Jim Gumm, Business Manager Josh Joost, Land Use Committee Chair Bill Mitchell, Register of Deeds Jim Behrend, Deputy Register of Deeds Beth Zimmermann, Senior Administrative Specialist Dustin Casper, Administrative Specialist Tara Eckert, Parks & Land Use Director Dale Shaver, Business Manager Steve Trimborn, and Budget Manager Bill Duckwitz, Budget Intern Mitchell Wenzel, Senior Financial Analysts Linda Hein, Clara Daniels, Stephanie Kirby, Rob Dunn, and Alex Klosterman.

#### Next Meeting Date(s)

- October 13 (Public Hearing 8:15 a.m.; regular meeting 8:30 a.m.)

#### Discuss and Consider 2022 Operating Budgets for the Following Departments:

##### *Medical Examiner*

Biedrzycki and staff discussed the proposed 2022 operating budget for the Medical Examiner's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,289,019 – an increase of \$130,000 or 6.0% from the 2021 budget. The County tax levy totals \$1,188,955 – an increase of \$59,000 or 5.2%. The number of full-time equivalent positions increased 0.47 for a total of 15.68. No major concerns were voiced.

MOTION: Wysocki moved, second by Gaughan to tentatively approve the 2022 operating budget for the Medical Examiner's Office. Motion carried 6-0.

##### *Emergency Preparedness*

Bell and staff discussed the proposed 2022 operating budget for Emergency Preparedness Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Revenues total \$3,099,127 – an increase of \$189,664 or 6.5% from the 2021 budget. The County tax levy totals \$6,732,294 – an increase of

\$215,000 or 3.3%. Expenditures total \$9,530,450 – an increase of \$406,312 or 4.5%. The number of full-time equivalent positions increased 1.96 for a total of 70.21. No major concerns were voiced.

MOTION: Wysocki moved, second by Paulson to tentatively approve the 2022 operating budget for the Emergency Preparedness Department. Motion carried 6-0.

Wysocki left the meeting at 9:42 a.m.

#### *Sheriff*

Severson and staff discussed the proposed 2022 operating budget for Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$45,439,207 – an increase of \$1,448,313 or 3.3% from the 2021 budget. The County tax levy totals \$30,956,481 – an increase of \$825,000 or 2.7%. The number of full-time equivalent positions increased 3.30 for a total of 378.57. No major concerns were voiced.

MOTION: Paulson moved, second by Foti to tentatively approve the 2022 operating budget for the Sheriff's Department. Motion carried 5-0.

#### *Register of Deeds*

Behrend and staff discussed the proposed 2022 operating budget for the Register of Deeds as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$1,491,999 – an increase of \$121,000 or 1.5% from the 2021 budget. The County tax levy line item shows a credit of \$2,364,751 – an increase of \$110,000. The number of full-time equivalent positions increased 0.26 for a total of 16.18. No major concerns were voiced.

MOTION: Gaughan moved, second by Michalski to tentatively approve the 2022 operating budget for the Register of Deeds Office. Motion carried 5-0.

The committee recessed at 10:50 a.m. and reconvened at 1:15 p.m. Wysocki returned at 1:15 p.m.

#### *Parks & Land Use*

Shaver and staff discussed the proposed 2022 operating budget for the Parks and Land Use Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$22,370,396 – an increase of \$4,977,985 or 28.6% from the 2021 budget. The County tax levy totals \$7,249,010 – an increase of \$50,000 or 0.7%. Expenditures total \$30,440,467 – an increase of \$4,789,497 or 18.7%. The number of full-time equivalent positions increased 2.94 for a total of 163.86. No major concerns were voiced.

Gaughan left the meeting at 1:42 p.m.

MOTION: Michalski moved, second by Foti to tentatively approve the 2022 operating budget for the Parks and Land Use Department. Motion carried 5-0.

**Legislative Update**

Ignatowski updated the committee on legislation related to subsidized guardianship and work zone safety.

MOTION: Foti moved, second by Wysocki to adjourn at 2:57 p.m. Motion carried 5-0.

Respectfully submitted,

*Thomas A. Michalski*

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Secretary