



Waukesha County Criminal Justice Collaborating Council (CJCC) Minutes

Wednesday, November 15, 2023

Team Members Present:

Hon. Paul Bugenhagen, Chief Judge & CJCC Chair	County Executive Paul Farrow
County Board Chair Paul Decker (CJCC Vice Chair)	Clerk of Circuit Court Monica Paz
Town of Brookfield Municipal Judge JoAnn Eiring	District Attorney Sue Opper
HHS Director Elizabeth Aldred	Citizen Member Jody Huelsman
SPD Regional Attorney Manager Jeremy Perri	City of Waukesha Mayor Shawn Reilly
DOC Regional Chief Vicki Seibel-Garvey	Sheriff Eric Severson
WCS VP of Court and Community Reintegration Services Sara Carpenter	

Team Members Absent:

Hon. Cody Horlacher, Juvenile Court Judge	UW-Extension Director Jerry Braatz
City of Waukesha Police Chief Dan Thompson	Victim Witness Coordinator Jen Dunn
DOC Community Corrections Field Supervisor Marla Bell	District Court Administrator Michael Neimon

Others Present:

Justice Services Coordinator Rebecca Luczaj	County Supervisor Joel Gaughan
Senior Administrative Specialist Janelle McClain	County Supervisor Larry Nelson
HHS Clinical Services Division Manager Kirk Yauchler	Citizen Member Ralph Schultz
County Board Chief of Staff Sarah Spaeth	WCS Program Director of Pretrial Services Matt Ruehle
Citizen Bob Gibson	

Welcome

Chair Bugenhagen called the meeting to order at 8:32 a.m.

Approve Minutes from September 27, 2023 Meeting

Motion: Decker moved, second by Farrow, to approve the minutes from the September 27, 2023 Criminal Justice Collaborating Council meeting. Motion passed without a negative vote.

Update on 2024 JAG EBDM Pretrial Pilot Sites Project Continuation Grant Application

Luczaj distributed and reviewed a document titled, "JAG EBDM Pretrial Pilot Sites Project Grant Application Summary; November 2023."

Aldred arrived at 8:33 a.m. Reilly arrived at 8:34 a.m.

Review and Discuss Agenda Items for 2024 Strategic Planning Retreat

Review Newly Released NIC National Standards for CJCCs

Luczaj distributed and reviewed a document titled, "Preface: The National Standards for CJCCs." Luczaj hopes to have technical assistance to facilitate the retreat and further review this document with the group.

Other topics that Luczaj recommends discussing at the retreat include:

- Revision Mission and Vision Statements
- Identify and Prioritize Change Targets
- Review Existing Committee Structure
- Determine Frequency of Future Strategic Planning

Juvenile Court Update

There is no update regarding Juvenile Court as Judge Horlacher was unable to attend.

Mental Health Center (MHC) Redesign Project Update

Kirk Yauchler updated the group on the MHC project, reporting that the Regional Crisis Facility/Crisis Resource Center construction is completed. The contracted vendor, Center for Independence, is set up at the facility and currently recruiting staff. The target opening date of the facility is December 15, with a ribbon cutting and open house tentatively scheduled for December 11. The construction on the inpatient unit is set to be completed by the end of December.

Courthouse Construction Project Update

Bugenhagen gave a brief update that the courthouse construction is continuing to progress with no major updates since the last meeting.

CJCC Committee Updates

Pretrial

Paz reported that the November meeting was canceled and the next meeting is on January 10.

Case Processing

Opper reported that the committee is meeting tomorrow and continues to discuss pretrial conferencing and will begin discussing court exhibit storage protocol.

Alternative Interventions

Perri reported that the committee is meeting next on December 5.

Mental Health

Aldred reported that the committee met on Monday and discussed a new data tracking log for Emergency Detentions, the City of Waukesha Police Department receiving a federal grant for an additional embedded crisis worker, and an embedded worker being added at the Brookfield Police Department. Reilly added that there are many other mayors in the county that are also interested in having embedded crisis workers within their police departments.

Victims' Rights

Luczaj reported that the committee met on November 7 and reviewed 2024 goals which will focus on restitution and reviewing the newly released WI Crime Victims' Rights Board Report on Restitution. The committee will be increasing their meeting frequency from quarterly to every other month in 2024.

Announcements

McClain will send out a survey to determine if the committee will maintain the current meeting schedule in 2024.

Public Comment

There was no public comment.

Adjourn

Motion: Farrow moved, second by Reilly, to adjourn the meeting at 9:04 a.m. Motion passed unanimously.

Minutes Were Approved February 22, 2024.