

Waukesha County Board of Supervisors

Minutes of the Joint Meeting of Finance Committee and Human Resources Committee Tuesday, October 18, 2022

Chair Heinrich called the joint meeting of the Finance Committee and Human Resources Committee meeting to order at 1:00 p.m.

Present from Finance Committee: Supervisors Jim Heinrich, Larry Bangs, Darryl Enriquez, Joel Gaughan, and Richard Morris. **Absent:** James Batzko and Tyler Foti

Present from Human Resources Committee: Supervisors Larry Nelson arrived at 1:02 p.m., Mike Crowley, Darlene Johnson, Brian Meier, Chris Mommaerts, Terry Thieme, and Jeremy Walz.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Sarah Fraley, Employee Benefits Administrator Andrea Mohr, County Clerk Meg Wartman, Deputy County Clerk Kelly Yaeger, Chief of Staff Shawn Lundie, Office Services Coordinator Kristin Bendlin, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Kim Haines, Financial Analyst Brad Blicharz, County Board Chair Paul Decker, Human Resources Manager Renee Gage, Senior Human Resources Analyst Natalie Durr, Health & Human Services Director Liz Aldred, Health & Human Services Deputy Director Lisa Roberts, Information Technology Manager Lance Spranger, and Senior Financial Analysts Michelle Czech, Alex Klosterman, and Clara Daniels.

Presentation on Deferred Compensation Incentive Campaign 2023

Mohr and Gage reviewed a new program proposed in the 2023 budget that creates an incentive match campaign for the 457 Deferred Compensation to engage and motivate non-enrolled employees to join and to encourage current participants to increase contributions. Funds for the incentive match will be used from the deferred compensation administrative allowance account.

Discuss and Consider 2023 Operating Budgets for the Following Departments

County Board

Decker and Spaeth discussed the proposed 2023 budget for the County Board Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Tax levy totals 1,007,907 – a decrease of \$12,224 or 1.2%. The total number of FTE positions remains at 3.89. No major concerns were voiced.

MOTION of Finance Committee: Morris moved, second by Enriquez to tentatively approve the 2023 operating budget for the County Board Office. Motion carried 5-0.

MOTION of Human Resources Committee: Johnson moved, second by Meier to approve the 2023 operating budget for the County Board Office. Motion carried 7-0.

County Clerk

Wartman and Yaeger discussed the proposed 2023 budget for the County Clerk's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives,

program highlights, and activity data. The County tax levy totals \$353,113 – an increase of \$26,000 or 7.9%. The total number of full-time equivalent (FTE) positions remains at 5.51.

MOTION of Finance Committee: Morris moved, second by Gaughan to tentatively approve the 2023 operating budget for the County Clerk. Motion carried 5-0.

MOTION of Human Resources Committee: Walz moved, second by Crowley to approve the 2023 operating budget for the County Clerk. Motion carried 7-0.

County Executive

Lundie and Bendlin discussed the proposed 2023 budget for the County Executive's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Tax levy totals \$682,638 – an increase of \$47,000 or 7.4% from the adopted 2022 budget. The total number of FTE positions remains unchanged at 4.65. No major concerns were voiced.

MOTION of Finance Committee: Enriquez moved, second by Gaughan to tentatively approve the 2023 operating budget for the County Executive. Motion carried 5-0.

MOTION of Human Resources Committee: Johnson moved, second by Walz to approve the 2023 operating budget for the County Executive. Motion carried 7-0.

Corporation Counsel

Weidig, Haines, and Blicharz discussed the proposed 2022 budget for the Corporation Counsel's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Total all funds, revenues total \$3,171.612 – an increase of \$64,507 or 2.1% from the adopted 2022 budget. The County tax levy totals \$1,335,307 – an increase of \$30,000 or 2.3%. Expenditures total \$4,506,919 – an increase of \$94,507 or 2.1%. The total number of FTE positions increases 0.21 for a total of 41.73. No major concerns were voiced.

MOTION of Finance Committee: Gaughan moved, second by Bangs to tentatively approve the 2023 operating budget for the Corporation Counsel. Motion carried 5-0.

MOTION of Human Resources Committee: Thieme moved, second by Johnson to approve the 2023 operating budget for the Corporation Counsel. Motion carried 7-0.

Discuss and Consider Ordinance 177-O-068 2023 Position Changes and Change Ice Arena Coordinator Classification Status to Regular Full-Time

Gage and Durr were present to discuss this item and copies of the draft ordinance were distributed. Staff discussed the proposed 23.50 FTE new positions and 18 FTE abolished positions for a net increase of 5.5 positions. Multiple reclassifications and title changes are also being proposed. The total estimated net tax levy impact of this ordinance is \$605,300.

MOTION of Finance Committee: Gaughan moved, second by Enriquez to approve Ordinance 177-O-068. Motion carried 5-0.

MOTION of Human Resources Committee: Crowley moved, second by Thieme to approve Ordinance 177-O-068. Motion carried 7-0.

MOTION of Finance Committee: Morris moved, second by Gaughan to adjourn at 3:51 p.m. Motion carried 5-0.

Discuss and Consider Revised Classification Specifications

Gage and Durr reviewed proposed changes for multiple class specs as outlined in their handout. No major concerns were voiced.

MOTION of Human Resources Committee: Meier moved, second by Mommaerts to approve the revised classification specifications as presented. Motion carried 7-0.

MOTION of Human Resources Committee: Approve Minutes September 13, 2022

MOTION: Johnson moved, second by Walz to approve the minutes of September 13. Motion carried 7-0.

Next Meeting Date

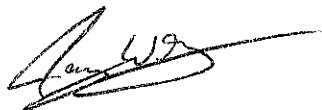
- November 15 (HR)
- October 20 (FI)
- October 24 (FI)

Executive Committee Report of October 4, 2021

Nelson said the Executive Committee reviewed and approved the 2023-2027 Capital Projects Plan. The committee voted unanimously to remove project 14 – CTH F and Lindsay Road Intersection from the Capital Plan. The committee also approved an ordinance and appointment that was voted on at the last County Board meeting.

MOTION of Human Resources Committee: Thieme moved, second by Gaughan to adjourn at 4:03 p.m. Motion carried 7-0.

Respectfully submitted,



Jeremy Walz
Secretary - Human Resources Committee