

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, June 13, 2018 – 8:00am

Waukesha County Airport

Terminal Building Conference Room

2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Steve Betzler Gary Glojek, Kurt Weis

Excused: Abby Lorenz

Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima, Shannon Markley

Others: Beau Seabourn, Josh Siehof, Michelle Bell, Chris Stein, Brian Behrens, Nick Read, Catie Gifford

Approve/modify meeting minutes of May 9, 2018

Motion to approve meeting minutes from May 9, 2018 by Commissioner Betzler.

Second by Commissioner Glojek. Motion carried.

Approve/modify meeting minutes of May 17, 2018

Motion to approve meeting minutes from May 17, 2018 by Commissioner Betzler.

Second by Commissioner Weis. Motion carried.

Public comment/correspondence

None

Chairman's Report

None

Discussion and Action on the Vince Lombardi Foundation 5K & 3K Walk Special Use Agreement with Waukesha County.

Vince Lombardi Cancer Foundation 5K Run & 3K Walk staff presented the scope of their event to airport staff and Commissioner. Corporation Counsel has not yet completed the Special Use Agreement which was requested to be tabled until the next Airport Operations Commission Meeting. Commissioners made a motion for the conceptual approval of this event.

Motion to table the Special Use agreement and conceptually approve the event by Commissioner Weis, Second by Commissioner Crowley. Motion approved.

Discussion and Action on Hangar Lease Amendment for Spring City Aviation

Spring City Aviation is planning to build a new hangar south of Skycom Avionics on Aviation Drive. To continue offering aeronautical services while accounting for a new timeline to include a one year extension, an amendment was drafted.

Motion to approve Hangar Land Lease Amendment for Spring City Aviation by Commissioner Betzler, Second by Commissioner Weis. Motion approved.

Discussion and Action on the 2017 Annual Report

Presentation on the 2017 Annual Report from the Airport Operations Commissioners to the Waukesha County Board.

Motion to approve the 2017 Annual Report by Commissioner Crowley, Second by Commissioner Glojek. Motion approved.

Operations Report.

Fuel Farm Flowage: Jet A fuel is down about 11% compared to this month last year, and there were no deliveries for 100 LL. A year-to-date analysis shows a slight increase of 100LL and a decrease for Jet A deliveries, just down 6.64% overall.

Tower Operations: May shows an increase of about 38% in operations overall, with GA up approximately 38% and reflects an increase of air taxi of 25% compared to April 2017. Tower operations, year-to-date, shows an increase of 23% overall, reflecting an increase of 62% in military operations, and an increase of 25% for GA. A 2018 comparison with similar airports shows Waukesha's operations for April behind Kenosha and Waukegan.

The construction project is moving along well and is on schedule. Night work is complete.

Director's Report.

Kurt Stanich attended the AAAE Conference in Washington DC to receive the Willie F. Card Award alongside Midwest Air Traffic Control Tower (ATC). Since the arrival of Beau Seabourn as tower manager and staff turnover, the feedback on the tower's customer services is exceptionally positive. This serves our collective customers well and we are delighted to share in the honor of being awarded the best U.S. Contract Tower.

Future Commission Agenda Items.

City of Waukesha Personal Property Taxes

Adjourn Meeting

Motion to adjourn by Commissioner Betzler. Second by Commissioner Weis. Motion carried unanimously. Meeting adjourned at 8:48 a.m.

Respectfully Submitted,

Kurt J. Weis 7/11/18

Kurt J Weis

Secretary

Waukesha County Airport Operations Commission

