

OPEN MEETING MINUTES
Waukesha County Mental Health Center
Mental Health Advisory Committee (MHAC)
and
Comprehensive Community Services (CCS) Coordinating Committee
May 16, 2022

Present MHAC Committee: CST Liaison (Ron Pupp), CCS Committee Liaison (Amanda Huber), Peer Specialists of Waukesha County (Susie Austin), WCTC (Amy Machgan), NAMI (Mary Madden, Co-Chair), LSS/Friendships-Clubhouse (Rachel Sauer), ProHealth Care (Jena Scherer)

Absent MHAC Committee: TJ Findley (Co-Chair), Cathy Friend, DOC – Probation and Parole (Shannon Stydahr), Homes for Independent Living (Pauline Glainyk-Buehler), Helen Prozeller, Public Defender’s Office (Maura McMahan),

Present CCS Committee: Tracy Allman (Vice Chair), Jean Goodsett (Chair), Lisa Hoefer

Absent CCS Committee: Pauline Glainyk-Buehler, Shannon Hammer, Kate Hensleigh, Kelli Klopstein, Jacob Matteson, Angela Nigh, Shane Serafin, Marie Umlauf

Absent HHS Board Liaison: Vicki Dallmann-Papke

Present HHS Staff Liaison: Ron Pupp (CCS), Brad Haas (MHAC), Amanda Huber (CCS), Courtney McElmeel (CCS)

Guests: Jessica Brost, Kristin Hoffman, Brea Lopez, Janelle McClain, Hunter Kieffer

1. **Call to Order**
MHAC Co-Chair Madden called the meeting to order at 1:37 p.m. Introductions were exchanged among the committee members and guests.
2. **Review and Approval of Minutes**
 - a. **Mental Health Advisory Committee (MHAC)**
Motion: Austin moved, second by Machgan, to approve the Mental Health Advisory Committee minutes of March 21, 2022. Motion passed without a negative vote.
 - b. **Comprehensive Community Services (CCS) Coordinating Committee**
Due to a lack of quorum, this topic has been tabled until a future meeting.
3. **Community Needs Presentation for Annual 2022 HHS Board Presentation Discussion**
Sauer reported that the presentation went very smoothly.
4. **Educational Presentation: Accessibility Services at WCTC**
Hoffman distributed and shared a presentation titled, “Student Accessibility Office (SAO).”

Tutoring is open to all students, not restricted to those with disabilities.

If a student is not comfortable with approaching the instructor regarding their accommodations, staff will assist with preparing for that meeting. There is also an online platform to aid in communication efforts between all the parties involved.

Prospective students can inquire about the possible services they could receive.

5. Mental Health Stigma Across the Country

Goodsett provided a brief overview regarding how the mental health stigma is affecting the population and how people are viewing those with mental health illness. She requested the opportunity to give a presentation at the November 2022 meeting.

6. Committee and Organizational Updates

a. HHS Board Liaison Report

McClain reported on behalf of Dallmann-Papke that the HHS Board listened to the Advisory Committee presentations and will be reviewing and summarizing the topics for a meeting with the County Executive this Thursday.

b. HHS Staff Liaison Report

Haas reported that historically, the CCS and CSP programs have consisted of contract and County employee staff. In April, the County Board passed an ordinance to bring all the positions in-house and no longer utilize contract agencies.

McElmeel stated that leadership is actively recruiting for the outreach position that is vacant again, as well as for a CCS therapist.

The CCS annual report has been sent out to recipients. The in-person survey will be taking place soon, but the plans for the event are still tentative.

c. Comprehensive Community Services (CCS) Coordinating Committee

Madden stated that other communities are having issues with membership for their respective CCS Coordinating Committees.

Attendees brainstormed other ideas to increase membership including:

- Higher stipend
- Offer food
- Offer transportation
- Lunch and learn about the committee

Machgan left at 2:49 p.m.

Pupp reported that a new Quality Assurance employee has started for the youth program, and she will also work with the vendor network for potential vendors.

d. Coordinated Services Team (CST)

Pupp provided the following update:

- CST has reapproved the Committee's handbook

- CST is working on the partnership/interagency agreement
- A caregiver support group will begin in June
- There is a youth triage team that meets weekly to work with specific youth involved in multiple systems of care including CCS, Counseling and Wellness, Child Protective Services, Intake, and Youth Justice Services

e. Peer Specialists of Waukesha County

Austin is striving to revitalize the Peer Specialist group.

Austin would like to coordinate a Peer Specialist training specifically for Waukesha County.

A Peer Specialist has just been hired and will be working with the Department of Corrections to assist with probation clients.

7. Agency Updates / Announcements

Spring City Clubhouse will be hosting an Open House on Thursday evening.

SOFA's Jump for Archie will be held on June 18.

8. Discuss Agenda Items for Next Meeting

- CSP Report (Haas)
- November: Mental Health Stigma (Goodsett)

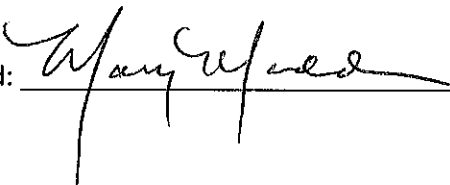
9. Public Comment

There was no public comment.

10. Adjourn

Motion: Sauer moved, second by Austin, to adjourn the meeting at 2:57 p.m. Motion passed unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved:  Date: 7/18/2022