

MEETING MINUTES

AIRPORT OPERATIONS COMMISSION SPECIAL MEETING

Thursday, June 21, 2018 – 8:00am
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance

Commissioners: Mike Crowley, Gary Glojek, Abby Lorenz, Kurt Weis
Excused: Steve Betzler
Staff: Kurt Stanich, Matt Grenoble
Others: Druanne Pierce, Samuel Cryer, Nick Read

Public comment/correspondence

Airport Manager Kurt Stanich reported on the UES Air Traffic Control Tower receiving the American Association of Airport Executives (AAAE) Willie Card Contract Tower Service Award. Kurt and Beau Seabourn accepted the award in Washington D.C. on Tuesday, June 19th.

Discussion and Action on the Vince Lombardi Foundation 5K Run/3K Walk Special Use Agreement with Waukesha County.

Airport Manager Kurt Stanich is waiting for Corporation Counsel and Risk Management to finalize the agreement, requesting it to be tabled.

Discussion and action on hangar lease agreement for 503 Bluemound with Plane Safe Aircraft Maintenance.

Airport Operations Supervisor Matt Grenoble discussed the finalization of the long-term hangar lease agreement for 503 Bluemound Rd with Plane Safe Aircraft Maintenance. Commissioner Lorenz asked about an item in the agreement that addressed fuel flowage fees. She asked if the County had amended the ordinance to increase or decrease the fuel flowage fees. Kurt Stanich stated that the County has, but it was a long time ago. Commissioner Glojek asked if Plane Safe chooses to build a new hangar before the term of 10 years is completed, would the County be able to terminate the current lease and negotiate a new one. Matt Grenoble stated that there was not specific language in the lease stating that but that it would possible to terminate the lease and negotiate a new one should that occur. Commissioner Weis asked if we receive a copy of all tenants' insurance certificates annually and Matt Grenoble confirmed that the County does receive these certificates.

Motion to approve the hangar lease agreement by Commissioner Lorenz. Second by Commissioner Weis. Motion carried unanimously.

Adjourn Meeting

Motion to adjourn by Commissioner Weis. Second by Commissioner Glojek. Motion carried unanimously. Meeting adjourned at 8:18 a.m.

Respectfully Submitted,

Kurt J Weis

Secretary
Waukesha County Airport Operations Commission