

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, August 9, 2023 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Stephen Betzler, Abby Lorenz, Kurt Weis

Excused: Shawn McCauley

Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy

Others: Jim Brown, Jason Curran, Sue Davies, Andy Groth

Public comment/correspondence.

Public comment given by Jim Brown asking for update on expired lease agreements since the last commission meeting. Requesting more timely lease agreements and communication between the county and tenants. Brown also made public comment on this topic during the July Commission meeting.

Airport Director working with neighborhood in Merton regarding noise complaints. Referred to Milwaukee Flight Standards District Office due to airspace jurisdiction.

Approve or Modify Meeting Minutes from July 12th 2023.

Meeting Minutes approved by Commissioner Lorenz and second offered by Commissioner Weis.

Motion approved unanimously.

Chairman's Report.

Commissioner Lorenz's reappointment is being processed and voted on during September board meeting through the County Executive Office.

Discussion and Action on Hangar Land Lease Agreement Between Waukesha County and KIAS, LLC for 592 Northview Rd.

Motion to table offered by Commissioner Chair Crowley and second offered by Commissioner Betzler. Motion approved unanimously. Tabled due to agreement not being able to be met between KIAS, LLC and Waukesha County.

Discussion and Action on Ordinance to Modify the 2023 Department of Public Works, Airport Operations Fund Budget for Increased Contracted Snow Removal Expenses and In-House Snow Removal Operations, and Create Two FTE Park Maintenance Worker Positions

Motion to approve offered by Commissioner Weis and second offered by Commissioner Lorenz. Motion approved unanimously.

Operations Report.

July 2023 Fuel Farm Flowage: Jet A fuel sales decreased by -11% in July 2023 compared to July 2022. 100LL sales increased 72% in July 2023 compared to July 2022. Overall total gallons are down -4%.

Tower Operations: Total Traffic increased by 16% compared to July last year. General Aviation increased by 13%, Air Taxi increased by 75% and there were 27 military aircraft in July 2023 compared to 30 in July 2022.

Regional airports comparison for July 2023 shows Kenosha slightly ahead of Waukesha, Janesville, Waukegan and Timmeman for general aviation operations.

Flyovers increased during EAA week.

A 12-month historical look at operations and total fuel flow was presented by Scrima per Commissioner Weis' request.

Airport getting work and storage areas ready for new hires and snow product delivery.

Hangar inspections are wrapping up.

Manager's Report.

A total of 6 leases on the airport are expired. Airport Director states he plans to reach out to tenants and states he plans to meet with head of Corporate Council within the next week to deliver excel documentation and ask for plan of action and specific completion timeline by the end of the month so information can be communicated to leaseholders. Allison Bussler, head DPW will also be involved in the communications and ensure Corporate Council is meeting goals for the airport.

Build environment is ramping up as materials cost are coming down. Airport has received inquiries from multiple individuals interested in new land leases for building hangars.

Review of budget discussed. Budget lines, administration, buildings and grounds will be combined into one budget line.

Parking lot construction is currently in progress. Completion expected mid-September.

Future Commission Items.

PR/Marketing Taskforce for Youth Participation in Aviation Reports

Adjourn Meeting.

Motion to adjourn offered by Commissioner Lorenz and second offered by Commission Weis. Motion carried unanimously. Meeting adjourned at 9:00 a.m.

Respectfully Submitted,


Kurt J. Weis

Secretary
Waukesha County Airport Operations Commission