

Minutes of the Finance Committee

Wednesday, October 9, 2019

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tim Dondlinger, Tyler Foti, Richard Morris, and Ted Wysocki.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Human Resources Committee Chair Larry Nelson, County Clerk Meg Wartman, Deputy County Clerk Kelly Yaeger, Chief of Staff Shawn Lundie, Corporation Counsel Erik Weidig, County Board Chair Paul Decker, UW-Extension Director Jerry Braatz, Budget Manager Linda Witkowski, and Senior Financial Analysts Steve Trimborn, Clara Daniels, and Stephanie Kirby.

Schedule Next Meeting Date(s)

- October 16 (all day)
- October 18 (all day)

Future Agenda Items

- Discuss Interdepartmental Charges, Indirects and Overheads, including Relationship to Personnel and EUTF Charges

Discuss and Consider 2020 Operating Budgets for the Following Departments:

County Clerk

Wartman and Yaeger discussed the proposed 2020 budget for the County Clerk's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Both revenues and expenditures total \$697,855 – an increase of \$135,185 or 24% from the adopted 2019 budget. The total number of FTE positions decreased 0.17 for a total of 5.40. No major concerns were voiced.

MOTION: Paulson moved, second by Morris to tentatively approve the 2020 operating budget for the County Clerk's Office. Motion carried 7-0.

County Executive

Lundie discussed the proposed 2020 budget for the County Executive's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Revenues and expenditures (all tax levy) total \$601,865 – an increase of \$23,000 or 4.0% from the adopted 2019 budget. The total number of FTE positions remains unchanged at 4.65. No major concerns were voiced.

MOTION: Paulson moved, second by Michalski to tentatively approve the 2020 operating budget for the County Executive's Office. Motion carried 7-0.

Corporation Counsel

Weidig discussed the proposed 2020 budget for the Corporation Counsel's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Total all funds, revenues total \$2,956,883 – an increase of

\$149,130 or 5.3% from the adopted 2019 budget. The County tax levy totals \$1,280,247 – an increase of \$35,000 or 2.8%. Expenditures total \$4,237,130 – an increase of \$184,130 or 4.5%. The total number of FTE positions decreased 0.23 for a total of 41.60. No major concerns were voiced.

MOTION: Wysocki moved, second by Dondlinger to tentatively approve the 2020 operating budget for the Corporation Counsel's Office. Motion carried 7-0.

County Board

Decker discussed the proposed 2020 budget for the County Board Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Revenues and expenditures (all tax levy) total \$1,063,080 – a \$0 change from the adopted 2019 budget. The total number of full-time equivalent (FTE) positions decreased 0.11 for a total of 4.89. No major concerns were voiced.

MOTION: Wysocki moved, second by Morris to tentatively approve the 2020 operating budget for the County Board Office. Motion carried 7-0.

Discuss and Consider the 2020 Operating Budget for UW-Extension

Braatz discussed the proposed 2020 operating budget for UW-Extension as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$456,039 – an increase of \$378 or 0.1% from the adopted 2019 budget. The County tax levy totals \$348,763 – an increase of \$2,000 or 0.6%. The number of full-time equivalent (FTE) positions increased 0.15 for a total of 2.85. No major concerns were raised.

MOTION: Morris moved, second by Paulson to approve the 2020 UW-Extension Budget. Motion carried 7-0.

Discuss and Consider Issues Presented at the October 9 Finance Committee Public Hearing

There were no public comments at the October 9 public hearing.

State Legislative Update

Spaeth said the Senate passed the bill allowing local governments to do biennial budgets and the lemonade stand bill yesterday and she will be representing the County on a number of issues including bills relating to children in need of protective services.

MOTION: Dondlinger moved, second by Morris to adjourn at 11:15 a.m. Motion carried 7-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary