

Phantom Lakes Management District
May 27, 2021, 6:00 P.M. Meeting Minutes
Virtual Meeting with audio call in

APPROVED

1. Call to Order:

Meeting called to order at 6:00 PM by Chairman Joe Graczyk.

2. Open Meeting Notice:

The meeting was noticed and posted according to law.

3. Board Members Present:

Joe Graczyk, Joanne Tlachac-Hehn, Joe Kirchner, Jake Jagmin, Adam Miller and Darlene Johnson in Attendance. Not present: Dave Dubey. Also in attendance: Steve Verduyn, Dawn Couillard, Bethany Simon, Sue Graczyk.

4. Open Forum:

No items were discussed.

5. Announcements & Correspondence:

Darlene Johnson made PLMD aware that the order to attach territories copy is available for pickup and archive for PLMD records for PLMD boundary purposes. Joe Graczyk and Darlene Johnson to pick it up on 6-4-2021.

Joe Graczyk announced that the certified mail sent to Mellissa Winter was rejected after two attempts. Dawn Couillard and possibly other PLMD board members to visit Melissa Winter's residence to attempt to contact her.

Steve Verduyn forwarded an email to all PLMD board members regarding insurance renewal. Adam Miller to complete and submit insurance renewal.

Adam Miller to resend google drive link to all PLMD board members.

6. Secretary's Report:

Jake Jagmin made a motion to approve the meeting minutes from 4-22-2021. Seconded by Darlene Johnson. Motion carried.

5-17-2021 meeting minutes to be amended. Modification is specific to item 8 and to specify final timesheet must be submitted no later than 6-15-2021 and items to be collected additionally include: Any PLMD files, documents, checks, passwords, envelopes, and stationery. Jake Jagmin made a motion to approve the amended meeting minutes from 5-17-2021. Seconded by Joe Graczyk. Motion carried.

7. Treasurer's Report:

PLMD PO Box has not been checked as the key is unavailable. Adam Miller to visit the post office and attempt to gain access and/or replacement keys to the PLMD PO Box.

PLMD check book is unavailable. Adam Miller to visit Citizens Bank to have cashier's checks written for the bills due until the check book can be retrieved or replaced.

Motion by Darlene Johnson to involve Town of Mukwonago Police in assisting PLMD retrieve the items listed PLMD meeting minutes item 8 from 5-17-2021 if no response is received from Melissa Winter by 6-5-2021. Seconded by Joe Graczyk. Motion carried.

8. Harvesting Report:

Harvesting Manager, Dawn Couillard provided an update.

Seasonal harvester launch was delayed due to weather and rescheduled for 6-4-2021.

Dawn Couillard attended a seminar 5-22-2021 at Aquarius Systems to network with other lake districts and discussed: hiring operators, GPS, DNR permits, Insurance and so on.

Dawn Couillard discussed the benefits of transport barges and the ability to pick up aquatic plants from resident's piers if PLMD had one. Due to budget constraints: this would be something PLMD could consider in future years.

Dawn Couillard received a quote from Bill Morris to harvest in the shallow water channels as permitted by our current harvesting permit. Quote was \$200 per hour (labor & equipment), expecting the job to take 3 days to complete.

Joe Kirchner asked if PLMD is interested in investigating dredging areas, if permitted by the DNR. Jake Jagmin noted that a DINO6 Sediment removal system rental could be an option.

9. Assistant Role:

Bethany Simon is the sole applicant.

Jake Jagmin motioned to hire Bethany Simon as the PLMD secretary and treasurer's assistant at a rate of \$20 per hour effective immediately. Seconded by Joe Graczyk. Motion carried.

10. New Harvester Grant:

Adam Miller noted that he mailed the grant application to the DNR on 5-25-2021. The DNR to host a zoom meeting discussing the application and reasons a second harvester is acquisition is being pursued on 8-10-2021.

11. Lake Survey:

Joanne Tlachac-Hehn to research companies to quote and perform the next lake survey, as required for our next harvesting permit application. Jake Jagmin to provide contact information for Eco-Resource Consulting.

12. Fireworks:

Jake Jagmin provided an update. Jake Jagmin to submit Phantom Glen Park rental application prior to the 6-2-2021 Committee of the whole meeting.

13. Loose Bogs:

Dawn Couillard contacted DPW Director Ron Bittner. The DPW will remove the loose bogs if PLMD can push them to the Andrews St boat launch with the harvester.
Joanne Tlachac-Hehn said the correct protocol is to contact Village DPW when anyone sees a loose bog.

14. Next Meeting:

6-24-2021, 6:00 P.M., Virtual meeting. Jake Jagmin to assist Bethany Simon with posting the meeting agenda.

15. Adjournment:

Joe Graczyk made a motion to adjourn at 8:06PM. Darlene Johnson seconded. Motion carried.