

Phantom Lakes Management District
July 28th, 2022, 6:00 pm Meeting Minutes
Virtual Meeting with Audio Call-in

APPROVED

1. Call to Order

- a. Meeting called to order by Chairman Joe Graczyk at 6:00 PM

2. Open Meeting Notice

- a. The meeting was noticed and posted according to law.

3. Roll Call

- a. Board Members Present: Joe Graczyk, Joe Kirchner, Adam Miller, Darlene Johnson, Jake Jagmin, Joanne Tlachac-Hehn, Dave Dubey. Also Present: Dawn Couillard, Colleen Mutchler, Gary and Leanne Eastland, Bob and Lisa Krewer, Chad Klawitter

4. Open Forum

- a. Steve Verduyn will present at the August meeting, agenda item "Fish Stocking". Seeking quotes for stocking the lakes this fall.

5. Announcements & Correspondence

- a. Adam Miller spoke to Heidi Bunk with the DNR about dredging the channels, in summary approval not likely granted and overall process very expensive.
- b. Fish stocking quotes are being received and will be discussed in August.
- c. Adam Miller's assistant has been hard at work scanning documents from the Town of Mukwonago pertaining to PLMD. Scans can be accessed on the PLMD Google Drive account. Many interesting and old documents have been reviewed some as far back as the 1930's. There is/was a parcel of land gifted to the PLMD when it was Mukwonago Lakes Preservation Society before 1987. The land is near the dam and has probably been gifted to the village, follow up with previous members needed.
- d. Freedom of Information Act (FOIA) request has been fulfilled. PLMD was contacted with a request, a \$40 check was submitted by FOIA for an open records request.
- e. Adam Miller was approached by lake users about the erosion of the shoreline by the 'sandbar' area, across from Castaway. The land is privately owned.
- f. Jake Jagmin is following up about the levy with Pointe Apartments, it does not appear as though they have been taxed properly yet. In contact with Candace White with the County of Waukesha. The State Boundary Change amendment needs to go to the Department of Revenue. A survey from the Department of Revenue was filled out in May, no response yet. Board is following up and will discuss again in August.

6. Secretary's Report

- a. Secretary Jake Jagmin made a motion to approve 06-23-2022 meeting minutes. Joe Graczyk seconds. Motion carries.

7. Treasurer's Report

- a. Treasurer's Report reviewed by Treasurer Miller. County Supervisor Darlene Johnson makes a motion to approve Treasurer's report. Joanne Thlac-Hehn seconds. Motion carries.
- b. We need to re-establish terms with NAPA in town, less expensive to have an account on file.

8. Harvester Report

- a. New harvester has been launched and is running, very quiet and comfortable. Dawn did a ride along, takes 25 minutes to get to the west side of the lake.
- b. On average the harvester operators are working 38 hours per week.
- c. Lots of requests from residents; Do we need to operators on each unit? Do we need to run units at the same time? Complaints about the shoreline and channels. Issues with wind, low water levels, older harvester breaking down and overall playing catch up has been the culprit.
- d. A harvester operator was let go due to truancy issues
- e. Bill Morris was out earlier this month and was only able to service two areas inside the channel before breaking down and having an issue with the water level. Considering not having him come out again this year due to budget and water level constraints.
- f. Considering setting up an phone service for the harvest operations and residents. The service would be available for resident to call and obtain information about the harvester operations day to day with conditions, repairs, and staffing.
- g. Dump truck is missing one door magnet. Truck only has one old, faded magnet, need to order two replacements.

9. New Harvester and Trailer Acquisition Update

- a. Trailer is set to be complete by the end of the season
- b. Seeking a quote for a new 10 ft harvester, \$61,207 in repairs have been made in the last 5 years to our original 10ft harvester
- c. A preliminary quote of \$220,000 for a new 10ft harvester has been proposed. Citizens Bank could provide financing if necessary. Original machine could be sold. We would look into receiving a grant for a new machine to assist with costs.
- d. A hockney, small harvesting machine, may be of interest to Phantom Lakes, mostly in the channel areas for cutting and removing weeds.
- e. Overall, we need a consensus from the residents on how to proceed, channels are a problem and contracting the job over has its costs.

10. Lake Plant Survey Update and APM

- a. Lake and Pond Solutions has provided a quote. The first phase would be a point intercept survey conducted in August. The second phase would be an aquatic plant plan 12 months later.
- b. Phase one would be a survey of vegetation at approximately 700 points for \$8829
- c. Phase two would be a written-up report and a current quote of \$9600 for Upper and Lower Phantom Lakes. This phase is still under consideration, aiming to have the report for Lower Phantom and not Upper due to the cutting lanes and harvesting. Goal would be to decrease costs.
- d. Lower Phantom Lake is mostly seen as a sensitive area but with increasing vegetation and resident concerns we must push for more permission if we can
- e. Jake Jagmin makes a motion to approve spending not to exceed \$8829 with Lake and Pond Solutions performing a point intercept survey August of 2022. Joe Graczyk seconds. Motion carried.

11. Insurance

- a. All of the insurance has been converted over and updated. New harvester and trailer are included. New insurance is with Joe Kasle and Robertson Ryan and Associates.

12. Audit

- a. Adam Millers accountant is interested completing the audit for us. Our previous auditor is not taking on projects currently. Information has been dropped off with the CPA, need completed before our annual meeting.

13. Website Redesign

- a. Process has started, should be completed by the end of September. Linda stated we need to monitor our picture file size to hurt us on Google searches.
- b. Anticipating security updates, need quotes for budgets.

14. 2023 Geese Roundup and Landowners Permissions

- a. Jake Jagmin has been in communication with the organizer of local geese round up efforts by the USDA. A permit and fee of \$3500 is expected. Fees would increase if the meat were tested and donated to a food shelter for human consumption.
- b. We would need permission from all / most landowners to corral the geese and trailer them. A map would be helpful for the organizers and volunteers. The harvesters and a few boats would be needed as well.
- c. Village has installed a special light at the swimming hole to deter geese from residing. We would want the Villages permission to access their land as well as any Town land.
- d. Discussion will continue at the annual meeting with permission being requested.

15. Preliminary Budget and Discussions

- a. Budget was reviewed line by line, increases in labor and fuel is an impact.

- i. Geese roundup was added \$3500
 - ii. Assistant budget was decreased
 - iii. \$9600 was reallocated to aquatic management plan (APM)
 - iv. Website and newsletter category decreased
 - v. Fish stocking is being increased
 - vi. Insurance needs to be dialed in more
 - vii. Increasing savings
 - viii. 2022 surplus of \$12k is being reallocated to 2023
- b. Budget is not final, looking to complete 95% by the August meeting and in time for printing in the newsletter

16. Annual Newsletter

- a. Newsletter is currently 8 pages long, we will need to add another two pages to accommodate the geese roundup, letters and harvester news.
- b. Need to consult Chapter 33 for dates on having the newsletter in residences mailboxes.
- c. Swift Printing in Delavan will be contacted shortly to organize and consult.
- d. Motion made by Jake Jagmin to approve a check for the postmaster general not to exceed \$500. Adam Miller seconds. Motion carried. Check needs approval ahead of time to send the newsletters via USPS.
- e. We will need 15 extra copies for the meeting.

17. Next Meeting August 25th, 2022 @ 6pm

18. Adjournment

- a. Motion made to adjourn meeting at 8:27pm by Jake Jagmin. Seconded by Dave Dubey. Motion carried.