

Phantom Lakes Management District
May 19th, 2022, 6:00 pm Meeting Minutes
Virtual Meeting with Audio Call-in

APPROVED

1. Call to Order

- a. Meeting called to order by Chairman Joe Graczyk at 6:01 PM

2. Open Meeting Notice

- a. The meeting was noticed and posted according to law.

3. Roll Call

- a. Board Members Present: Joe Graczyk, Joe Kirchner, Adam Miller, Darlene Johnson, Jake Jagmin, Joanne Tlachac-Hehn, Dave Dubey. Also Present: Harvest Manager Dawn Couillard, Colleen Mutchler

4. Open Forum

- a. Joe Graczyk is in contact with representative from our insurance company. No changes from last year, however moving forward we will need to insure the new trailer and new harvester.
- b. Need to send an email blast to the residents about fireworks and new harvester.
- c. Father's Day Parade: Dawn is pursuing partaking in the parade. Seeking two banners, candy and a flyer to handout.
- d. Moving forward with changing the annual meeting date to Wednesday September 28th.

5. Announcements & Correspondence

- a. Boundary changes to be submitted. Joe Graczyk to provide
- b. Adam Miller filled out a census for the US Census Bureau
- c. Email from a concerned citizen Jason Searing received about the use of a deeded access point for Phantom Lakes Park Subdivision. PLMD does not police the lake. A document from 1891 was provided, if this proves conclusive we should post on the website for all residents to access. There is also a file cabinet at the town for Phantom Lake that may provide additional important information. Citizen is seeking more material to settle dispute.

6. Secretary's Report

- a. Secretary Jake Jagmin made a motion to approve 04-28-2022 meeting minutes. County Supervisor Darlene Johnson seconds. Motion carries.

7. Treasurer's Report

- a. Treasurer's Report reviewed by Treasurer Miller. County Supervisor Darlene Johnson makes a motion to approve Treasurer's report. Joanne Tlachac-Hehn seconds. Motion carries.

- b. Adam reports that the DNR has issued our check for the grant obtained to purchase the new harvester and trailer.
- c. Seeking a company to preform our yearly audit.

8. Harvester Report

- a. Truck experienced battery issues, Inland Lake Harvesters installed a new battery.
- b. Chad with Aquarius helped install the cutting motors
- c. Harvester was successfully launched on May 16th, on time. We used the Village launch, Manesis towed and launched the harvester. Dawn Couillard and Joe Graczyk present with a couple crew members.
- d. A crew of 4-5, part and full time, have been assembled for the 2022 season
- e. Scheduled to go through the YMCA barn to organize our tools and clutter.
- f. Today (5/19) the truck had an issue with the gate rusting and not opening, National Door Systems was able to fix the issue and get us back on the road.
- g. New buoys in the channel, installed by the Town
- h. Robert's Nursery takes 100% of our harvested lake weed donations. We are looking for more places to donate.
- i. More cutting in the Upper Phantom is scheduled, cattails by channel.
- j. Bill Morris has been contacted about cutting the channels in late June and early August.
- k. Motion to authorize Bill Morris channel cutting not to exceed the \$12,000 budgeted made by Town Representative Dave Dubey. Jake Jagmin seconds. Motion carries.

9. Lake Plant Survey Update (NR107)

- a. Waiting on an update from Vince Mosca with Hey and Associates
- b. Dawn found the 1990 and 2002 lake plant surveys in the harvester

10. New Harvester and Trailer Acquisition Update

- a. Valve body from Italy is supposed to be here on May 20th, estimated time of completion should be soon there after
- b. Walkthrough of the unit to be performed by available members of PLMD and of course open to the public. A quorum will be posted and no votes will be made.

11. Payroll and Employment Services for Harvesters

- a. Halpin Staffing has been very helpful. Working out the process and adjusting to the new company.

12. Fireworks 2022

- a. Everything is on track for the July 3rd firework show.
- b. List of shells and map will be provided to Fire Chief Stein.
- c. Clean up will be the following day at 9am with volunteers

13. Website Redesign

- a. Linda Goehre with Goehre Creative provided a contract for \$3,000.

- b. Motion made by Jake Jagmin to continue with Linda Goehre Creative with the condition that PLMD has control of the website completely. Any expense after the update/redesign will need to be approved by the board, redesign not to exceed \$3,000. County Supervisor Darlene Johnson seconds. Motion carries, Joe Graczyk to authorize contract. Deposit to be made.

14. Next Meeting

- a. Thursday June 23rd, 2022, at 6pm. Virtual and call in.

15. Adjournment

- a. Dave Dubey made a motion to adjourn at 7:19pm. Seconded by Jake Jagmin. Motion carried.