



Waukesha COUNTY

OFFICE OF
EMERGENCY MANAGEMENT

WAUKESHA COUNTY LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
September 28, 2022, 2:30 p.m.

1. Call to Order - *Meeting called to order at 1431 hours by Gail Goodchild.*

Committee Attendees:

- In-person: *Gail Goodchild, Jim Batzko, Steve Howard, Geno Neyhart, Sarah Ward, Brad Bowen*
- Virtual: *Matt Scallon, Allen LaConte, Rich Wernecke, Al Davies*
- Absent:

Guest Attendees:

- *Grant Deal, Taylor Williams, Kim Piskacek, Eric Olander, Lisa Panas, David Mason, Jeff Clark*

2. Meeting Location Specific Instructions for Emergency Evacuation or Shelter in Place -
Goodchild

3. Approval of Minutes of July 27, 2022, Meeting

Motion made by Neyhart, second by Howard, Motion carried unanimously

4. Public Comment

No public comment at this time

5. Invoice Review

a. Kral Scrap Metal, Inc. - \$3,485.87

b. Goodchild presented, no questions.

6. Off-site Plan Acceptance – Discussion and Action

Oconomowoc Memorial Hospital	79790	City of Oconomowoc
ProHealth Care Admin Building	199267	City of Pewaukee
Nature's Path Foods	11530	Sussex

Goodchild presented, question regarding vulnerability zones by Batzko, Clark – Receiver tank have secondary containment - Goodchild explained. Motion to accept plans by Howard, second by Warnecke, motion passed unanimously.

7. Incident Review

Goodchild discussed spills since last LEPC meeting, Neyhart questioned about July 26th “Other Chemical” incident leading to discussion on response protocols & procedures.

8. OEM Report

- *County Board adopted Hazard Mitigation Plan, accepted by FEMA, asking municipalities to adopt locally.*
- *Southeast Wisconsin Homeland Security Partnership hosting a tabletop exercise at Molson Coors on October 12, 2022. Information can be found in OEM Report.*
- *Tour of Nature’s Path facility (off site plan) Friday with Sussex FD to do site tour at 10am, Batzko expressed interest in attendance.*
- *Computer Hazmat and Equipment Grant Award letter received, \$7,517 awarded, grant closeout in December.*
- *SE Region – asked to host regional hazmat exercise/commodity flow study, Walworth Co. administrator of grants and host activities, Waukesha Co. signed to participate (Signed by Bowen) when things come to be Goodchild will reach out.*
- *Taylor Williams recently joined our office as a Deputy Emergency Management Coordinator.*
- *Wisconsin Emergency Management changed performance period for grants, cycle now will align with 12-month calendar year, rest of offsite plans will be at next meeting.*
- *Batzko questioned on future exercises or trainings focusing on mass casualties. Goodchild explained plan to conduct an active assailant exercise in 2023 for the County.*

9. Member Reports

- *Bowen thanked Goodchild for assisting WLFM in presenting to local municipalities.*

10. Schedule Next Meeting Date/Time

Next meeting scheduled for Wednesday December 14, 2022, at 2:30pm. In-person with virtual option.

11. Adjourn

Howard made motion to adjourn meeting, second by Neyhart, motion passed unanimously, Bowen adjourned meeting at 2:56pm.

LEPC Mission Statement

The Waukesha County Local Emergency Planning Committee promotes emergency planning, preparedness, and public awareness to protect Waukesha County’s communities and its citizens from the impact of releases of hazardous chemical substances and other disasters.