

ENROLLED ORDINANCE 160-116

TRANSFER CARRYOVER FUNDS FROM 2005 UNEXPENDED
APPROPRIATIONS TO 2006 BUDGETED APPROPRIATIONS

WHEREAS funds were appropriated in the 2005 budget for certain items or services which, for various reasons, were deferred to 2006, and

WHEREAS requests of the departments for carrying over unspent funds and related revenues from the 2005 budget were recommended for carry-over after review by the County Executive.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA DOES ORDAIN that a total of \$ 2,491,074 be carried forward from 2005 accounts into the 2006 budgets to enable the purchase of goods and services, as indicated on the carry-over schedule on file with the County Clerk and made a part of this ordinance by reference.

BE IT FURTHER ORDAINED that the funding necessary to cover the carry-over expenditures be provided by appropriating the related revenues in the amount of \$1,832,653 and related 2005 fund balance in the amount of \$658,421, for a total of \$2,491,074.

TRANSFER CARRYOVER FUNDS FROM 2005 UNEXPENDED
APPROPRIATIONS TO 2006 BUDGETED APPROPRIATIONS

Approved by:
Finance Committee

Patricia A. Haukohl
Patricia A. Haukohl, Chair

absent
James R. Behrend

Donald M. Broesch
Donald M. Broesch

absent
Genia C. Bruce

Ken Herro
Kenneth C. Herro

Joe C. Marchese
Joe C. Marchese

Bonnie J. Morris
Bonnie J. Morris

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin,
was presented to the County Executive on:

Date: 3-3-06, Kathy Nickolaus
Kathy Nickolaus, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin,
is hereby:

Approved: ✓
Vetoed: _____

Date: 3/6/06, Daniel P. Vrakas
Daniel P. Vrakas, County Executive

WAUKESHA COUNTY BOARD OF SUPERVISORS

V

DATE-02/28/06

(ORD) NUMBER-1600121

- 1 K. HERRO.....AYE
- 3 D. STAMSTA.....
- 5 J. MARCHESE.....AYE
- 7 J. JESKEWITZ.....AYE
- 9 P. HAUKOHL.....AYE
- 11 K. HARENDA.....AYE
- 13 J. MORRIS.....AYE
- 15 D. SWAN.....AYE
- 17 J. BEHREND.....AYE
- 19 W. MITCHELL.....AYE
- 21 W. KOLB.....AYE
- 23 J. TORTOMASI.....AYE
- 25 K. CUMMINGS.....AYE
- 27 D. PAULSON.....AYE
- 29 T. BULLERMANN.....AYE
- 31 V. STROUD.....
- 33 D. PAVELKO.....
- 35 C. SEITZ.....

- 2 R. THELEN.....AYE
- 4 R. HUTTON.....
- 6 D. BROESCH.....AYE
- 8 J. DWYER.....AYE
- 10 S. WOLFF.....
- 12 B. RONCKE.....AYE
- 14 A. KALLIN.....AYE
- 16 R. MANKE.....AYE
- 18 B. MORRIS.....AYE
- 20 M. KIPP.....
- 22 G. BRUCE.....AYE
- 24 B. KRAMER.....AYE
- 26 S. KLEIN.....AYE
- 28 P. JASKE.....AYE
- 30 K. NILSON.....AYE
- 32 P. GUNDRUM.....AYE
- 34 R. SINGERT.....AYE

TOTAL AYES-28

TOTAL NAYS-00

CARRIED _____

DEFEATED _____

UNANIMOUS X

TOTAL VOTES-28

**REQUESTED CARRYOVERS
2005-2006**

Department of Administration			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-011100-6485-0106	\$10,000	Operational Study of Payroll Processes	Due to turnover in a key staff position, this project could not be started until 2006.

County Executive			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-021000-6220-0201	\$1,000	Update Administrative Center Directory	An updated Administration Center Directory, to include the new County Executive's picture and signature, along with other changes from Facilities Management, could not be completed by the end of 2005.

Parks and Land Use			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-101000-6495-1001	\$15,000	Consulting Services – Remote Access/Field Data Entry	Funds were budgeted to hire a consultant to explore options for remote access/field data entry of information into the County network. An RFP was issued in 2005 but based on the proposals submitted, the evaluation team decided to narrow the scope of the project. A revised RFP will be issued in early 2006.
010-103100-6495-1010	\$60,000	Pebble Creek Watershed Plan	This project, which is funded by a State grant, was delayed but is expected to be completed in 2006. The State grant award has been extended through 2006.

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Parks and Land Use			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-104100-6765-1021	\$225,000	Grants to Communities – Smart Growth Planning	The State has awarded Waukesha County grant funds for Smart Growth planning. Local communities are currently reporting 2005 eligible costs to the County. The department will compile all 2005 project costs and apply for State grant funds in early 2006, at which time local communities will be reimbursed for eligible expenditures.
010-106530-7255-1040	\$22,100	Mukwonago Barn Shingle Replacement	This project has been delayed until Spring, 2006.

Register of Deeds			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-114000-1105-6495	\$10,000	Optical Character Recognition Project	Funds were budgeted to complete a return on investment (ROI) study at the end of the project. Due to technical problems, the project was not finished until the end of 2005. It is anticipated the study will be done in 2006, once staff is trained on the system and all technical problems are worked out.

UW-Extension			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-120000-4021-1205	\$5,055	CDBG Grant Funds – City of Waukesha Beautification (\$18,677),	Delays in recruitment and training of staff date back to initial grant award. Funds held back in anticipation of future needs in completion of grant projects.
010-120000-4124-1205	\$391	City of Waukesha Westside	
010-120000-5103-1205	\$10,944	(\$21,566), Garden Gleaning	
010-120000-5123-1205	\$1,518	(\$1,218), Haertel Field (\$23,464),	
010-120000-5960-1205	\$1,721	Phoenix Heights (\$27,062), Sussex	
010-120000-6590-1205	\$86,489	Planning (\$14,131)	

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UW-Extension			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-120000-5123-1205	\$1,491	Multi-Jurisdictional Comprehensive Planning Grant (\$50,568)	Department acts as a subcontractor for grant awarded to Parks and Land Use Department. Due to the need to have activities pre-approved by Parks and Land Use Department and affected municipalities, grant activities could not be completed as originally projected.
010-120000-5960-1205	\$389		
010-120000-5965-1205	\$1,000		
010-120000-5966-1205	\$500		
010-120000-6590-1205	\$47,188		
010-120000-4021-1205	\$2,323	Kohl Horticulture Outreach Grant (\$58,468)	Due to department budget issues that required staff time, startup of work on the grant objectives has been delayed until 2006.
010-120000-4124-1205	\$177		
010-120000-5103-1205	\$4,148		
010-120000-5699-1205	\$7,462		
010-120000-5920-1205	\$950		
010-120000-5960-1205	\$3,500		
010-120000-6590-1205	\$39,908		
010-120000-4021-1205	\$1,872	Roundy's Corporate Gift (\$12,107)	Continuation of horticulture and nutrition education endeavors to meet objectives of corporate gift funding. Since these funds are a gift and not a grant, some funds are being held back as a contingency should the department run out of funding to fulfill other grant objectives.
010-120000-4124-1205	\$143		
010-120000-5103-1205	\$431		
010-120000-5123-1205	\$500		
010-120000-5960-1205	\$921		
010-120000-5966-1205	\$137		
010-120000-6590-1205	\$8,103		
010-120000-5103-1205	\$8,651	Substance Abuse Mental Health Services Administration Grant (\$38,572)	This federal grant is nearing completion, with the carryover being requested to allow the grant evaluator to collect data and prepare the final report, evaluation and outcomes.
010-120000-5117-1205	\$168		
010-120000-5123-1205	\$7,019		
010-120000-5140-1205	\$114		
010-120000-5673-1205	\$120		
010-120000-5720-1205	\$194		
010-120000-5920-1205	\$1,225		
010-120000-5960-1205	\$1,075		
010-120000-5965-1205	\$1,875		
010-120000-6220-1205	\$3,780		
010-120000-6590-1205	\$14,351		

UW-Extension			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-120000-4021-1205	\$1,200	Going Solo – Building a Family Business Grant (\$25,771)	Due to difficulty in recruiting candidates for the program, grant objectives could not be completed in 2005. The grantor agency, the Milwaukee Foundation, is willing to continue the program until objectives can be met.
010-120000-4124-1205	\$91		
010-120000-5103-1205	\$1,202		
010-120000-5123-1205	\$450		
010-120000-5960-1205	\$125		
010-120000-6590-1205	\$22,203		
010-120000-6953-1205	\$500		

Sheriff			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-202260-5124-2036	\$10,000	Waukesha County Crime Stoppers Program Contribution	Planned contribution to the Waukesha County Crime Stoppers Program from seized funds, as authorized by Ordinance 106-04, was not made in 2005.
010-203-210-7255-2030	\$27,000	Additional Security Cell at Huber Facility	Proposed ordinance to transfer funds from operating costs to fixed assets went to County Board at its December 13, 2005 meeting, which did not allow sufficient time to encumber funds for the project in 2005. Fiscal note indicated that this was intended to be carried over to 2006.

Circuit Court Services			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-212100-5672-2108	\$5,000	Replacement of Digital Court Recording Device	Purchase delayed pending implementation of central audio server at State level that would be used to more efficiently archive the County's growing volume of recorded hearings.
010-212110-5675-2108	\$1,265	Replacement of Sound System and Teleconferencing Equipment – Juvenile Court	Purchase was delayed to permit integration of sound system components with the digital court recording device being requested above.

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Emergency Preparedness			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-241100-7345-2402	\$33,599	Fire Dispatching Software	In 2005, the Fire Dispatching software that was available did not fit the needs of the department. It is anticipated that software that better meets the department's needs will be available in 2006.
010-241200-5675-2410	\$17,000	Radios for County Fire Chiefs Association MABAS Project	This project, which was an identified priority for Emergency Preparedness, could not be funded from the 2005 Homeland Security Equipment Grant due to the requirement for personal protection equipment for law enforcement agencies that was imposed by the Wisconsin Office of Justice Assistance. Alternative funds are being carried over to complete the project in 2006.
010-241200-5675-2410 010-241200-6970-2410	\$72,726 \$35,000	2005 UASI Grant (\$107,726)	This grant, which was awarded in 2005, is to be used for hardware and software purchases for the mobile data computers project. The original timeline established by Radio Services called for purchase and installation of the mobile data computers in the first quarter of 2006.
010-241200-6765-2410	\$50,000	Buffer Zone Protection Program Grant	This grant is funding the purchase of bollards to be installed at Brookfield Square. Installation of the bollards will not take place until warmer weather, but the purchase will be completed by the end of February.

Senior Services			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-351200-6590-3503	\$1,356	Medicare Prescription Drug Improvement and Modernization Act Allocation	Carryover of grant funds used to assist older individuals select and enroll in the Medicare Part D Program. Grant allocation period runs through September 30, 2006.

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Public Works			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-401200-7255-4030	\$10,000	Expand Court Reporter Workstation	In order to get more favorable bids, Facilities Management would like to bid this project in conjunction with the other Courthouse remodeling projects budgeted for in 2006.
010-401200-7300-4035	\$7,560	Floor Scrubber	Due to staff turnover and other unforeseen issues, the purchase of this item was not completed in 2005.
010-401500-7255-4030	\$12,000	Replace Handrails on Public Health Building	Due to staff turnover in 2005, this project was not completed.

Non-Departmental			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
010-501000-4101-5001	\$238,194	Sick Leave Payout	Due to the increasing number of retirements, large departments will have retirement sick leave payout costs that are not able to be fully covered by normal vacancy and turnover cost avoidance. Exact timing of retirements is unknown. The fiscal note to Ordinance 160-74 indicated that remaining payout would be requested to be carried over.
010-501000-5712-5001	\$17,516	Implementation of Controlled	Controlled access screening pre-implementation projects were put on hold in 2005 during the change in County Executive leadership. Funds will ensure the buildings are physically able to operate to support controlled access screening and provide signage and information on access.
010-501000-6390-5001	\$18,517	Access Screening (\$39,438)	
010-501000-7110-5001	\$3,405		

Elderly Nutrition Fund			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
050-352100-5675-3510	\$1,800	Senior Dining Center Signs	Due to turnover in the site manager position which resulted in continual ongoing training, as well as the need to research local community sign regulations, the Nutrition Program Supervisor was not able to complete this activity in 2005.

Federated Library Fund		
Fund/Cost Center/ Account/Program	Amount Approved	Project
110-132000-5674-1304	\$41,446	WAN Upgrade
Justification Wide Area Network (WAN) replacement is deferred to 2006 based on delays in the state issuing technical standards for the statewide WAN connectivity. Funded by State Library Aids.		

Human Services Fund		
Fund/Cost Center/ Account/Program	Amount Approved	Project
150-368120-5103-3609	\$170	2005 Drug Court Discretionary Grant (\$19,200)
150-368120-5672-3609	\$3,650	
150-368120-5675-3609	\$1,440	
150-368120-5699-3609	\$350	
150-368120-5925-3609	\$600	
150-368120-5965-3609	\$1,150	
150-368120-5966-3609	\$750	
150-368120-6240-3609	\$190	
150-368120-6590-3609	\$10,900	
Justification Federal Department of Justice Grant funds to start an Alcohol Treatment Court were appropriated in the 4 th quarter of 2005. Expenditure was delayed due to the RFP being issued and approved later than originally anticipated.		

Community Development Block Grant Fund		
Fund/Cost Center/ Account/Program	Amount Approved	Project
250-024100-5999-0220	\$16,426	CDBG Administration
250-024100-5999-0220	\$3,114	Non-Profit Leadership Training
250-024100-6765-0220	\$6,193	Non-Profit (CDBG)
250-024100-6765-0220	\$33,249	Unallocated CDBG Funds
250-024100-6765-0220	\$8,198	Youth Opportunities
250-024100-6765-0220	\$106,118	UW-Extension Projects
250-024100-6766-0220	\$106,168	Revolving Loans (Program Income)
Justification Unexpended administrative funds from Federal CDBG Grant. Carryover of discretionary funds for training program that are not CDBG grant related. Unexpended and unencumbered balance of CDBG grant. Uncommitted and unencumbered funds available for the CDBG Board to allocate for out-of-cycle and emergency projects. Unexpended and unencumbered balance of CDBG grant. Unexpended portions of UW-Extension grants for current projects. Funds returned on housing development projects to be revolved for future projects approved by the HOME Board.		

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Community Development Block Grant Fund

Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250-024200-5999-0221	\$54,059	HOME Administration	Unexpended administrative and marketing funds from Federal CDBG HOME Grant.
250-024200-6765-0221	\$471,927	Community Housing Development Organization Reserve	Unexpended and unencumbered balance of HOME grant.
250-024200-6765-0221	\$83,565	Unallocated Housing Development	Grant funds will be allocated by the HOME Board in 2006.
250-024200-6765-0221	\$170,000	County Allocation Projects	Unexpended allocation that has been set aside for projects in each of the four participating counties.
250-024200-6765-0221	\$130,000	Housing Rehabilitation	Unexpended and unencumbered balance of HOME grant.
250-024300-5999-0222	\$106	Disaster Administration	Unexpended administrative funds from Disaster Grant.

Collections Fund

Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
480-016500-5676-0170	\$3,413	Conference Room Tables and Chairs	Furniture that was needed/planned as part of the Collections Division's move to new office space. The move to new office space was delayed until the 4 th quarter of 2005 and all furniture had not been procured.
480-016500-6590-0170	\$20,000	Outside Collection Assistance	Delayed due to the inability to obtain/secure a satisfactory staff resource until the 4 th quarter of 2005.

End User Technology Fund

Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
490-503400-6590-5040	\$21,250	Consulting Services – Records Management	Two RFP's were issued, but a qualified consultant was not identified and an award was not made. It is planned to expand the number of respondents and make an award in 2006.

Grand Total **\$2,491,074**

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