

PUBLIC HEALTH NURSE TECHNICIAN

FUNCTION OF THE JOB

Under direct supervision of a registered nurse, to assist in the assessment, planning, implementation, and evaluation of public health nursing services, and to perform other duties as required.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

1. Identifies present and potential health needs and resources related to the total health of individuals, families, and the community.
2. Observes and reports the clients' physical and emotional condition.
3. Carries out and provides individual treatment to serve individuals and families.
4. Interprets Health and Human Services programs and other County services to clients, families, and community organizations.
5. Teaches the family in giving health care to clients.
6. Provides information to management for the development and operation of public health programs.
7. Participates in epidemiological investigations.
8. Participates in surveys, studies, surveillance, and data collection on various public health issues.
9. Performs data entry and look up, data searches, reporting, and other functions using various computer systems.
10. Participates as assigned in County disaster plans.
11. Coordinates activities of paraprofessional nursing personnel.
12. Keeps accurate comprehensive records and makes comprehensive reports.
13. Establishes and maintains effective working relations with the recipients of services, other employees, and the general public.
14. Performs other duties as required.

QUALIFICATIONS

Essential Knowledge and Abilities

1. Comprehensive knowledge of the principles and practices of nursing, including public health nursing, and core functions of public health.
2. Considerable knowledge of preventive health care, including the prevention and control of communicable diseases.
3. Considerable knowledge of the laws regulating the confidentiality of client information.
4. Working knowledge of computerized department program software including electronic health record, internet access and database, spreadsheet, and word processing programs.
5. Ability to make a comprehensive assessment of the health status of clients and families.
6. Ability to practice public health nursing effectively.
7. Ability to explain and interpret laws, rules, and regulations pertaining to public health nursing.
8. Ability to detect and identify symptoms of communicable diseases.
9. Ability to establish and maintain effective working relationships with the recipients of services, other employees, and the general public.
10. Ability to effectively interact with sensitivity with persons from diverse cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, and persons of all ages and lifestyles.
11. Ability to communicate with non-English speaking individuals.
12. Ability to communicate effectively, both verbally and in writing.
13. Ability to keep accurate and comprehensive records and make reports.

Training and Experience

1. Graduation from recognized college or university with a bachelor's degree in nursing.
2. Current license to practice as a registered nurse in Wisconsin within six (6) months of graduation.