

## CLINICAL PSYCHOLOGIST

### FUNCTION OF THE JOB

Under supervision, to perform clinical professional work providing psychological testing and psychotherapy in a variety of settings to clients of all ages; and to perform other duties as required.

### CHARACTERISTIC DUTIES AND RESPONSIBILITIES

1. Administers psychological tests including projective, personality, intelligence, and neuropsychological assessments to clients with severe behavioral or emotional problems.
2. Prepares detailed reports of psychological findings, including test results, diagnostic impressions, and behavior analysis; and makes recommendations for treatment.
3. Provides psychological consultation to groups such as community agencies, organizations, schools, courts, and other Human Services Department staff.
4. Receives referrals of voluntary and involuntary clients with difficult mental health and behavioral problems and conducts assessment of treatment needs.
5. Provides psychotherapeutic services in a variety of settings to individuals, couples, families, and groups to treat social, personal, developmental, behavioral, and/or mental disorders.
6. Develops and implements a treatment plan to meet the needs of the client utilizing psychotherapeutic treatment methods.
7. Interprets nature of illness and prescribes course of treatment to clients and families.
8. Participates in client staffings, reviews and multi-disciplinary team discussions to formulate diagnoses and develop treatment and service plans.
9. Serves as a liaison and consultant to staff and other Human Services agencies.
10. Provides community education and public speaking on various community mental health issues and related topics.
11. Provides court related clinical duties such as assessments, testimony, reports, and recommendations.
12. Completes documentation for billing of services and maintains mandated clinical documentation.
13. Establishes and maintains effective working relations with clients and their families, staff, other agencies, and the general public.
14. Performs emergency government duties as assigned in event of Waukesha County Emergency Government declaration.
15. Performs other duties as required.

### QUALIFICATIONS

#### Essential Knowledge and Abilities

1. Comprehensive knowledge of the principles, techniques, and practices of clinical psychology including psychological assessment.
2. Considerable knowledge of psychopathology, mental health principles, and techniques of psychotherapy.
3. Working knowledge of human service organizations, mental health, and other community resources.
4. Working knowledge of applicable codes, rules, statutes and regulations.
5. Working knowledge of the signs and symptoms of reactions to psychotropic medications used in the treatment of mental disorders.
6. Working knowledge of techniques to identify clients with alcohol or other substance use problems.
7. Working knowledge of computerized department program software, internet access, and database,

## QUALIFICATIONS

### Essential Knowledge and Abilities (continued)

- spreadsheet and word processing programs.
8. Working knowledge of confidentiality statutes and requirements, including the Health Insurance Portability and Accountability Act (HIPAA) of 1996.
  9. Ability to utilize electronic health record, word processing, database and spreadsheet programs.
  10. Ability to administer a wide variety of psychological tests.
  11. Ability to write detailed psychological reports.
  12. Ability to apply the principles, techniques, and practices of clinical psychology, including psychological assessment in formulating diagnostic impressions and treatment recommendations.
  13. Ability to establish and maintain effective working relationships with clients and their families, staff, other agencies, and the general public.
  14. Ability to effectively interact with sensitivity with persons from diverse cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, and persons of all ages and lifestyles.
  15. Ability to interpret psychosocial and DSM V diagnoses to individuals and families.
  16. Ability to develop treatment plans and to provide psychosocial and psychotherapeutic treatment services to individuals, families, and groups.
  17. Ability to participate in multi-disciplinary decision making and treatment planning.
  18. Ability to respond appropriately to mental health emergency situations and utilize crisis intervention techniques and procedures.
  19. Ability to communicate effectively, both orally and in writing.

### Training and Experience

1. Master's degree from a recognized college or university in psychology, educational psychology, or a closely related field including coursework and practice in test administration and interpretation.
2. Currently enrolled at a recognized college or university in a doctoral psychology program; must attain doctoral degree in psychology within one (1) year of employment.
3. Possession of or current eligibility for a license to practice psychology in the State of Wisconsin.