

ENROLLED ORDINANCE 170-91

TRANSFER CARRYOVER FUNDS FROM 2015 UNEXPENDED
APPROPRIATIONS TO 2016 BUDGETED APPROPRIATIONS

WHEREAS, funds were appropriated in the 2015 budget for certain items or services which, for various reasons, were deferred to 2016, and

WHEREAS, requests of the departments for carrying over unspent funds and related revenues from the 2015 budget are recommended for carry-over after review by the County Executive.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that a total of \$2,752,967 be carried forward from 2015 accounts into the 2016 budgets, to enable the purchase of goods and services, as indicated on the carry-over schedule on file with the County Clerk and made a part of this ordinance by reference.

BE IT FURTHER ORDAINED that the funding necessary to cover the carry-over expenditures be provided by appropriating the related revenues in the amount of \$2,387,138 and related 2015 fund balance in the amount of \$365,829, for a total of \$2,752,967.

FISCAL NOTE

**REQUESTED CARRYOVERS
2015-2016**

County Board - \$58,000			
Account Number	Amount Approved	Project	Justification
100.530.5300.5330.0.6495	\$58,000	Internal Audit – FMIS System	The funds will be used to perform an audit of the FMIS system. Internal audit was going to try to get this audit contracted in the 2015 year, however, they believe it will provide for a better audit if more time is taken to develop the RFP for this project.

Parks and Land Use - \$33,000			
Account Number	Amount Approved	Project	Justification
100.100.1010.1010.0.6495	\$10,000	Remote Facility Connectivity Study	This project is an ongoing review of data and phone connections to all external facilities, and includes DOA, PLU, DPW and the Sheriff. Phase 1 of the project was completed in-house in 2015. Phase 2 requires the hiring of a consultant to determine best connectivity options and what the costs will be.
100.100.1060.1062.MAINTN.7110	\$1,000	Muskego Park – Door Replacement and Keying	This project was built into the PLU three year maintenance project plan. Parks staff was unable to complete the entire project in 2015 due to allocating resources to other projects.

100.100.1060.1062.MAINTN.7110	\$10,000	Front Entrance Improvements – Menomonee, Fox River and Nagawaukee Parks	This project was built into the PLU three year maintenance project plan. Parks staff was unable to complete the entire project in 2015 due to allocating resources to other projects.
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Parks and Land Use – \$33,000			
Account Number	Amount Approved	Project	Justification
100.100.1020.1023.0.6495	\$12,000	Land and Water Resource Database	This project would collect land and water resource program information in the field and automatically upload the information into a central database. Currently this is a manual operation requiring additional staff time and double entry. Completion of the project was delayed due to technology concerns.

Parks and Land Use – Materials Recycling Facility Fund - \$54,800			
Account Number	Amount Approved	Project	Justification
580.100.1900.1920.0.5123	\$10,000	Recycling Education	Finalization of several community collection contracts were delayed due to negotiated contract terms, and two new communities joined the County program in the fall. Educational efforts and public relations campaigns were delayed as staff time was diverted to acceptance testing and material composition analysis from the initial recycling implementation.
580.100.1900.1920.0.5140	\$20,000		
580.100.1900.1920.0.6220	\$5,000		
580.100.1900.1920.0.6495	\$19,800		

Sheriff - \$111,018

Account Number	Amount Approved	Project	Justification
100.200.2010.2010.0.0.5723	\$7,400	Access Software	The Sheriff's Department purchases Access Software License once every three years. Due to turnover in the computer forensics lab staff, the Department budgeted for the license in 2015 instead of 2016 when the license is actually up for renewal

Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification
100.200.2012.2022.4020.HIDTA	\$12,736	High Intensity Drug Trafficking Area (HIDTA) Grant (\$24,989)	The Waukesha County Board approved ordinance 170-O-015, 170-O-048, the 2015 budget and the 2014 carryover ordinance which appropriated a total of \$82,268 of money awarded to the Waukesha County Sheriff's Department from the Office of National Drug Control Policy for drug investigation and enforcement efforts. Per HIDTA policies, the Sheriff's Department has two years to spend funds allocated for investigation and enforcement efforts. The Sheriff's Department spent all but \$24,989 and is requesting to carry over this money from 2015 to 2016 so that it can be spent on HIDTA eligible expenses within the HIDTA eligible timeframe.
100.200.2012.2022.4103.HIDTA	\$1,223		
100.200.2012.2022.4124.HIDTA	\$974		
100.200.2012.2022.5675.HIDTA	\$10,056		

100.200.2016.2060.TEU.5193 100.200.2016.2060.BOATREC.7 300 100.200.2036.2011.0.5138	\$5,000 \$2,942 \$437	Seized Funds (\$8,379)	The Waukesha County Board approved ordinance 170-O-057 and 170-O-063 to appropriate seized fund balance to purchase items that would enhance law enforcement efforts. The Department was not able to complete two of the purchases by year end so a request is being made to carry over the funds so that purchases could be made in 2016.
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Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification
100.200.2024.2095.0.7300	\$19,900	Jail Equipment Replacement Plan – Video Conferencing System	The Sheriff’s Department did not make a purchase relating to the video conference system in 2015. The Department needs to research available technology to determine if there could be efficiencies achieved for inmate movement with this purchase. Given other equipment failures, there was not sufficient time to complete the necessary research.

100.200.2024.2095.0.5695 100.200.2030.2095.0.5695	\$28,100 \$3,950	Jail Equipment Replacement Plan – Security Equipment (\$32,050)	The Department budgeted for the replacement of different types of cameras at the Jail and Huber facilities. The current camera system is analog, which is an older technology and needs to be replaced. The Department has made significant strides in the planning process to replace the security system – including the purchase of a DVR system and the replacement of the matrix. The Department has been meeting with the Security Electronics vendor to determine how to transition to a digital system in a cost effective manner, but the planning and implementation of the new technology has not yet been completed. Until the technology upgrade has been completed, analog cameras will be replaced with analog cameras on an as-need basis.
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Sheriff - \$111,018			
Account Number	Amount Approved	Project	Justification

100.200.2016.2016.0.5965 100.200.2016.2016.TEU.5966	\$6,000 \$8,800	SWAT Training (\$14,800)	The Sheriff's Department was anticipating sending additional tactical personal to the LA SWAT school in 2015. However, due to stressed staffing levels and an injury that occurred while the deputy was attending the school, the Department was not able to complete the desired training with the desired number of staff. Now that staffing levels have improved, the Department would like to send the staff to the training.
100.200.2012.2022.0.5672	\$3,500	Computer Equipment	The Metro Drug Captain budgeted money for technology for metro drug division staff, however, due to turnover in the Captain and Lieutenant position in that division, there wasn't a chance to purchase the equipment.

District Attorney - \$31,600			
Account Number	Amount Approved	Project	Justification
100.230.2320.2302.0.6958	\$31,600	Closed File Imaging	Due to staff vacancies and several large projects undertaken by the department in 2015, part time staff responsible for this work were redirected to other tasks. As a result, the department was unable to complete its 2015 purge project as planned.

Nondepartmental - \$95,000			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
100.510.9000.9000.0.6765	\$95,000	Economic Development	This request is to carryover unspent funds budgeted for startup costs related to the new economic development organization. The RFP for a new economic development organization was developed in 2015 but will be released in 2016.

Human Services - ADRC - \$7,400			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
150.360.8500.8570.0.5675	\$7,400	Office Furniture and Equipment	Funds were budgeted for the purchase of a Dish Machine, (6) microwave ovens, and a Steam Table. The ADRC Division had negotiated to reimburse the City of Brookfield, who would purchase the items. The legal specifications could not be finalized before the end of 2015.

Community Development Fund - \$2,362,149			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250.100.1800.1800.0.5999	\$88,295	CDBG Administration	Unexpended administrative funds from Federal CDBG Grant.*
250.100.1800.1800.0.6765	\$127,603	CDBG Entitlement Grants	Uncommitted and unencumbered funds available for the CDBG Board to allocate for out-of-cycle and emergency projects.*
250.100.1800.1800.0.6767	\$7,663	CDBG Program Income	Funds returned on housing development projects to be revolved for future projects approved by the CDBG Board*

Community Development Fund - \$2,362,149			
Fund/Cost Center/ Account/Program	Amount Approved	Project	Justification
250.100.1810.1810.0.5999	\$168,269	HOME Administration	Unexpended administrative and marketing funds from Federal CDBG HOME Grant.*
250.100.1810.1810.0.6765	\$728,534	HOME Entitlement Grants	Grant funds plan to be allocated by the HOME Board in 2015.*
250.100.1810.1810.0.6766	\$31,068	HOME Program Income	Funds returned on housing development projects to be revolved for future projects approved by the HOME Board.*
250.100.1840.1840.0.5999 250.100.1840.1840.0.6765	\$8,541 \$126,845	Neighborhood Stabilization Program (NSP) Grant (\$135,386)	Unexpended and unencumbered balance of the NSP grant for the purchase of foreclosed properties.*

* NOTE: CDBG funding for the most part follows the Federal Fiscal Year (October through September). These carryover requests allow the CDBG fund to match the County's Budget Year

Grand Total	\$2,752,967
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- 1 R. KOLB.....AYE
- 3 R. MORRIS.....AYE
- 5 J. BRANDTJEN.....AYE
- 7 J. GRANT.....AYE
- 9 J. HEINRICH.....AYE
- 11 C. HOWARD.....AYE
- 13 P. DECKER.....AYE
- 15 B. MITCHELL.....AYE
- 17 D. PAULSON.....AYE
- 19 K. CUMMINGS.....AYE
- 21 W. ZABOROWSKI.....AYE
- 23 K. HAMMITT.....AYE
- 25 G. YERKE.....AYE

- 2 D. Zimmermann.....AYE
- 4 J. BATZKO.....AYE
- 6 J. WALZ.....AYE
- 8 E. HIGHUM.....AYE
- 10 D. SWAN.....AYE
- 12 P. WOLFF.....AYE
- 14 C. PETTIS.....AYE
- 16 M. CROWLEY.....AYE
- 18 L. NELSON.....AYE
- 20 T. SCHELLINGER....AYE
- 22 P. JASKE.....AYE
- 24 S. WHITTOW.....AYE

TOTAL AYES-25

TOTAL NAYS-00

CARRIED_____

DEFEATED_____

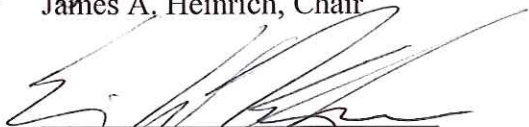
UNANIMOUS X


TOTAL VOTES-25

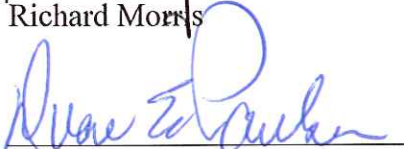
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Approved by:
Finance Committee


James A. Heinrich, Chair

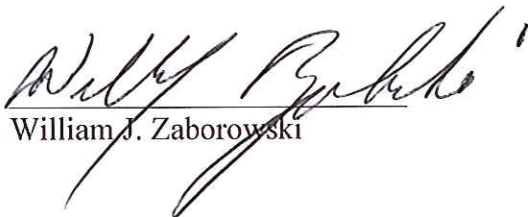

Eric Highum


Richard Morris



Duane E. Paulson


Larry Nelson


Steve Whittow


William J. Zaborowski

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 2/25/16, 
Kathleen Novack, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X
Vetoed: _____

Date: 2-25-2016, 
Paul Farrow, County Executive