

ENROLLED ORDINANCE 174-089

MODIFY THE 2020 BUDGET BY TRANSFERING CARRYOVER FUNDS FROM 2019
UNEXPENDED APPROPRIATIONS TO 2020 BUDGETED APPROPRIATIONS

WHEREAS, funds were appropriated in the 2019 budget for certain items or services which, for various reasons, were deferred to 2020; and

WHEREAS, requests of the departments for carrying other unspent funds and related revenues from the 2019 budget are recommended for carry-over after review by the County Executive.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that a total of \$944,112 to be carried forward from 2019 accounts into the 2020 budgets, to enable the purchase of goods and services, as indicated on the carry-over schedule on file with the County Clerk and made a part of this ordinance by reference.

BE IT FURTHER ORDAINED that the funding necessary to cover the carry-over expenditures be provided by appropriating the related revenues in the amount of \$520,482 and related 2019 fund balance in the amount of \$423,630 for a total of \$944,112.

MODIFY THE 2020 BUDGET BY TRANSFERING CARRYOVER FUNDS FROM 2019
UNEXPENDED APPROPRIATIONS TO 2020 BUDGETED APPROPRIATIONS

Approved by:
Finance Committee

Absent
James A. Heinrich, Chair

Timothy Dondlinger
Timothy Dondlinger

Absent
Tyler J. Foti

Thomas A. Michalski
Thomas A. Michalski

Richard Morris
Richard Morris

Duane E. Paulson
Duane E. Paulson

Ted Wysocki
Ted Wysocki

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 2/28/2020, Margaret Wartman
Margaret Wartman, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X
Vetoed: _____

Date: 2/28/2020, Paul Farrow
Paul Farrow, County Executive

REQUESTED CARRYOVERS 2019-2020

Parks and Land Use - General Fund \$76,300			
Account Number	Amount Approved	Projects	Justification
100.100.1500.1500.0.6590	\$50,000	Orthophotography project	This project is historically completed every five years. The total project is anticipated to cost nearly \$70,000. The 2020 budget includes \$20,000 in grant funded costs for the completion of the project. Largely due to competing projects in 2019, staff have developed a plan to perform most of the project work in April 2020, with an expected completion date of no later than early December 2020.
100.100.1060.1062.MAINTN.7255	\$10,300	Facility repair and replacement at Naga-Waukee Park	Staff planned to begin work on facility repairs and replacements in November 2019, but were unable to obtain enough quotes to justify moving forward at the time.
100.100.1060.1062.MAINTN.7255	\$16,000	Demolish the Millpointer Property	The Millpointer property removal was originally budgeted in 2019, but delayed to 2020 partially due to the bidding climate but also related to an extension of the residential use agreement (RUA) with the tenant.
Parks and Land Use - Golf Course Fund \$25,000			
Account Number	Amount Approved	Projects	Justification
505.599.1600.1610.0.7110	\$15,000	Replacement of a walking bridge at Moor Downs Golf Course	The 2019 budget identified \$15,000 for the construction of a replacement walking bridge at Moor Downs Golf Course. Staff planned to complete the project in Fall 2019, but early cold weather and permitting issues will delay the project until the Spring 2020.
505.599.1600.1610.0.7255	\$10,000	Repairs to the clubhouse porch at Moor Downs Golf Course	The 2019 budget identified \$10,000 in repairs to the clubhouse porch, including replacing deteriorating floor boards, window frames, and siding in an effort to restore the facility and mitigate future water damage. Like the bridge project, these repairs were planned to occur in Fall 2019, but due to early cold weather, staff are requesting to delay the project until Spring 2020.
Parks and Land Use - Ice Arena Fund \$4,660			
Account Number	Amount Approved	Projects	Justification
545.599.1700.1720.0.7255	\$4,660	Install new rubber flooring at Naga-Waukee Ice Arena	Installation of new rubber flooring at Naga-Waukee Ice Arena was not completed by the end of 2019. Much of the materials have been purchased, and a purchase order has encumbered funds for the remaining materials. It is requested to carryover remaining fixed asset expenditure authority related to this project for flooring installation.

Parks and Land Use - Materials Recycling Facility Fund \$15,000			
Account Number	Amount Approved	Projects	Justification
580.100.1900.1910.0.6495	\$15,000	Completion of the 2018 audit of the Joint MRF	The request is to carryover \$15,000 for the completion of the 2018 audit of the Joint MRF. Due to multiple staff transitions in 2018 (at Republic, the county, and the city of Milwaukee), the need to review the MRF's processor's 2018 financial reports, as well as the revised contract amendment, the process has been delayed. Another audit is budgeted in 2020 of 2019 activity (\$20,000) as required by the intergovernmental agreement with the city of Milwaukee.
Register of Deeds \$10,000			
100.110.1100.1101.0.5712	\$10,000	Secure vault for physical records	These funds were set aside to secure the Register of Deed's vault after all their records have been digitized. The work was delayed as the final digital images have not yet been received.
UW-Extension \$3,825			
100.120.1200.1200.GMF.6590	\$3,825	Greater Milwaukee Foundation - Healthy Neighborhood Initiative	The Waukesha County Board approved an ordinance in March 2018 (File #172-O-092) which appropriated a total of \$30,000 of money awarded to the Waukesha County UW-Extension department from the Greater Milwaukee Foundation (GMF) for the Tower Hill Neighborhood Initiating Project (Healthy Neighborhood Initiative efforts). Per the GMF policies, the Extension office has two years to spend funds beginning April 1, 2018 and extending through March 31, 2020. Extension is requesting to carryover what's left of this award so that it can be spent on GMF eligible expenses and comply with the GMF eligible timeline.

Sheriff \$167,901

Account Number	Amount Approved	Projects	Justification
100.200.2012.2022.HIDTA.4020	\$4,200	HIDTA for drug investigation and enforcement efforts	The Waukesha County Board approved the 2018 carryover ordinance and the 2019 Budget which appropriated a total of \$89,291 of money awarded to the Waukesha County Sheriff's Department from the Office of National Drug Control Policy for drug investigation and enforcement efforts. Per HIDTA policies, the Sheriff's Department has two years to spend funds allocated for investigation and enforcement efforts. The Sheriff's Department spent all but \$22,908 and is requesting to carry over this money from 2019 to 2020 so that it can be spent on HIDTA eligible expenses within the HIDTA eligible timeframe.
100.200.2012.2022.HIDTA.5675	\$7,096		
100.200.2012.2022.HIDTA.5191	\$9,365		
100.200.2012.2022.HIDTA.5720	\$2,247		
100.200.2024.2095.0.5695	\$44,300	Jail Equipment Replacement Plan - Security Equipment	The department budgeted funds for the replacement of different types of cameras at the jail and Huber. Cameras are currently replaced on an "as needed basis." This is done because cameras are specific to the area that they are monitoring (pan-tilt-zoom vs. fixed or timed vs not timed) and because the department does not want to have a significant number of analog cameras in stock as staff is working with consultants to transition the current analog system to digital as analog technology is being phased out of the security industry. The department has a capital project to replace the security electronics system in 2020. As many of these cameras are continuing to age, the department anticipates needing this money to continue to replace equipment until the capital project is implemented.
100.200.2030.2095.0.5695	\$6,070		
100.200.2024.2095.0.5675	\$41,000	Jail Equipment Replacement Plan - Small Equipment	The department budgeted money for the replacement of different equipment items. Staff felt that they could get another year of use out of the equipment before replacing it, and have delayed purchase of replacements until 2020.
100.200.2024.2095.0.5676	\$9,420	Jail Equipment Replacement Plan - Office Equipment	The department budgeted money for the replacement of office equipment for jail administrative staff. There continues to be a significant amount of turnover in the administrative staff so office equipment purchases were not made until staff could have an opportunity to evaluate workspace needs.
100.200.2016.2060.EQP.MNT.7300	\$40,000	Sworn Equipment Replacement Plan - Machinery & Equipment	The department is in the process of replacing servers and cameras used for interview rooms at the Sheriff's Department and at the sub station in the City of Pewaukee. The department is still determining the best course of action for this replacement. This is a necessary replacement due to the servers no longer being supported by Microsoft.
100.200.2012.2022.Heroin.4020	\$4,203	Heroin Grant for overtime	This is funding to pay for overtime associated with the Heroin Grant. The money is being carried over to 2020 with Heroin Grant revenue.

Public Works - Transportation Fund \$21,300			
Account Number	Amount Approved	Projects	Justification
240.400.4600.4620.0.5442	\$15,000	Traffic control - Sign posts	In an effort to receive the best pricing for sign posts, the Purchasing division bids out the product in a larger quantity resulting in a delivery quantity for a two-year use. Working with budget staff, it was determined that the best way to budget for this is to budget one-half the cost each year and request a carryover of unspent funds every other year. The funds requested in this carryover will be added to the 2020 budget and provide enough funding for another order that will last two years.
240.400.4710.4710.0.5442	\$3,000		
240.400.4600.4630.0.5723	\$3,300	Traffic control - Traffic signal monitoring software	This carryover request is to complete an upgrade of our traffic signal monitoring software through TAPCO. Efforts were made to do this upgrade in 2019, however due to turnover of signs and signal staff and an unexpected medical leave of a staff member, there was not time to research the available options and make a final decision to purchase in 2019.
Department of Administration - End User Technology Fund \$83,000			
Account Number	Amount Approved	Projects	Justification
490.500.5135.5135.0.6590	\$53,000	Cloud governance	The department is requesting to carryover funds to continue the evaluation and execution of cloud computing initiatives. These funds were not spent in 2019 because the Cloud RFP process was delayed due to other organizational priorities. The RFP was evaluated in the 4 th quarter of 2019 so these expenditures are needed in 2020 when the cloud work effort begins.
490.500.5135.5135.0.6590	\$30,000	Security audit	The department is requesting to carryover funds to conduct a security audit of the Waukesha County information technology infrastructure. The audit was not completed in 2019 due to a delay in contract negotiations.
Non-Departmental - General Fund \$21,000			
Account Number	Amount Approved	Projects	Justification
100.510.9000.9000.0.6390	\$21,000	HIPAA Privacy/Security Audit	The department is requesting to carryover funds to conduct a HIPAA Privacy/Security Audit. Through the auditing process, the County will determine if additional safeguards need to be developed to ensure HIPAA compliance. The expectation is that, if the Office of Civil Rights formally audited the County, there would be a cleaner result. The funds were not spent in 2019 as County staff spent a greater than anticipated amount of time refining policies and procedures in preparation for the HIPAA audit.

County Board \$91,580			
Account Number	Amount Approved	Projects	Justification
100.530.5300.5330.0.6495	\$91,580	Audit contracts	The carryover request is to facilitate contracting for audits which were planned in 2019, but which were unable to be completed due to scheduling conflicts in the departments to be audited. The carryover of funds will allow the County Board Office to contract for two projects (to be chosen depending on department schedules) in 2020.
Community Development Block Grant Fund \$424,546			
Account Number	Amount Approved	Projects	Justification
250.100.1800.1800.0.6766	\$33,435	CDBG Administration	Unexpended administrative funds from Federal CDBG Grant.
250.100.1800.1800.0.6766	\$195,579	CDBG Entitlement Grants	Uncommitted and unencumbered funds available for the CDBG Board to allocate for out-of-cycle and emergency projects.
250.100.1810.1810.0.5999	\$185,956	HOME Administration	Unexpended administrative and marketing funds from Federal HOME Grant.
250.100.1810.1810.0.6767	\$9,576	HOME Entitlement Grants	Grant funds to be allocated by the HOME Board in 2020.

Ordinance 174-O-093



Ordinance 174-O-093: Modify The 2020 Budget By Transferring Carryover Funds From 2019 Unexpended Appropriations To 2020 Budgeted Appropriations

VOTE RESULTS: Passed With 17 Yes Votes Needed

AYE: 24

NAY: 0

ABSENT: 1

D1 - Foti	Yes
D2 - Zimmermann	Yes
D3 - Morris	Yes
D4 - Batzko	Yes
D5 - Dondlinger	Yes
D6 - Walz	Yes
D7 - Grant	Yes
D8 - Michalski	Yes
D9 - Heinrich	Motion
D10 - Swan	Yes
D11 - Howard	ABSENT
D12 - Wolff	Yes
D13 - Decker	Yes

D14 - Wood	Yes
D15 - Mitchell	Yes
D16 - Crowley	Yes
D17 - Paulson	Yes
D18 - Nelson	Yes
D19 - Cummings	Yes
D20 - Schellinger	Yes
D21 - Gaughan	Yes
D22 - Wysocki	Second
D23 - Hammitt	Yes
D24 - Whitlow	Yes
D25 - Johnson	Yes