STATE OF WISCONSIN CIRCUIT COURT WAUKESHA COUNTY

FAMILY COURT DIVISION

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**PRETRIAL ORDER**

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**IT IS HEREBY ORDERED:**

* REQUIRED ATTENDANCE - Both parties and their attorney must be present at the Pre-Trial Conference Hearing, unless excused by the court.
* FINANCIAL DISCLOSURESTATEMENT – Pursuant to *767.127(2) Wis. Stats*, forms required under this section shall be filed within 90 days after service of the Summons or the filing of a Joint Petition or at a time ordered by the court. Information on the forms shall be updated on the record to the date of hearing.
* MEDIATION – If parties have minor children and no agreement regarding legal custody and physical placement is filed with the Court prior to the Pre-Trial Conference Hearing, the Court will order you to mediation with Family Court Services unless one or both parties identify good cause why mediation is not appropriate.
* PARENTING EDUCATION CLASS - If parties have minor children, each party must attend and successfully complete the “Children Cope with Divorce” seminar. *Proof of completion must be filed with the Court before either party can request a modification of legal custody and/or physical placement after final judgment has been entered.*

**Failure to comply may result in dismissal of the case or rescheduling of the Pre-Trial Conference Hearing**

**IT IS FURTHER ORDERED:**

Any agreement reached between the parties prior to a final judgment of divorce, legal separation or annulment regarding legal custody, physical placement, child support, property division, maintenance and/or any related provisions shall be filed in writing with the Court in stipulated fashion detailing the agreed-upon terms. Prior to approving any order adopting the stipulated agreement, the Court will schedule a hearing to conduct a colloquy with both parties in order to comply with *767.333(6)(a) Wis. Stats*.

If both parties wish the Court to enter a final judgment of divorce, legal separation, or annulment at the Pre-Trial Conference Hearing, parties are required to fully complete and file the following forms at least one week prior to the Pre-Trial Conference Hearing:

* Financial Disclosure Statement
* Marital Settlement Agreement
* Proposed Parenting Plan *(If parties have minor children)*
* Parties Approval of Findings of Fact, Conclusions of Law and Judgment
* Findings of Fact, Conclusions of Law and Judgment
* Divorce/Annulment Worksheet

*\*See PreTrial Checklist for form numbers, form locations and any additional filing guidelines.\**

*BY THE COURT*:

*Circuit Court Judge Jack A. Pitzo*

*BY THE COURT:*

*Circuit Court Judge Jennifer R. Dorow*