

ENROLLED ORDINANCE 176-98

MODIFY THE 2022 DEPARTMENT OF EMERGENCY PREPAREDNESS BUDGET TO CREATE  
1.00 FTE PROGRAMS AND PROJECTS ANALYST POSITION AND UNFUND  
ONE REGULAR FULL-TIME TELECOMMUNICATOR POSITION

WHEREAS Waukesha County Department of Emergency Preparedness provides essential emergency management services to Waukesha County, including all municipalities and County departments; and

WHEREAS strategic initiatives such as emergency response planning, community exercises, disaster management and hazardous materials management are vital to ensure Waukesha County communities are prepared for local disasters and well equipped to respond to emergencies; and

WHEREAS the Emergency Preparedness Department has analyzed operations and identified unmet needs in emergency management planning and hazardous material management program areas; and

WHEREAS the 2022 adopted budget includes 1.00 FTE telecommunicator position largely dedicated to emergency management planning functions; and

WHEREAS a recent vacancy allows Emergency Preparedness to address the identified emergency management need by hiring a programs and projects analyst dedicated to emergency preparedness activities; and

WHEREAS department management estimates that the Programs and Projects Analyst position will cost \$93,150; and

WHEREAS no additional funding is needed within the 2022 budget position reflecting the department management's request that the existing 1.00 FTE telecommunicator position be unfunded making approximately \$72,300 available for the position; and

WHEREAS the remaining \$20,850 is available from levy funded operating expenses that are identified to be below budget within the Communications Center.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that, effective upon final approval of this ordinance, the Department of Emergency Preparedness is authorized to unfund 1.00 FTE regular, full-time Telecommunicator, Open Range 6 (\$23.27/hour minimum, \$27.03/hour mid-point, \$30.78/hour maximum) and create 1.00 FTE Programs and Projects Analyst position, Open Range 10 (\$28.29/hour minimum, \$32.85/hour mid-point, \$37.40/hour maximum).

BE FURTHER ORDAINED that the Department of Emergency Preparedness 2022 budget be modified to increase personnel costs by \$20,850 and decrease operating expenses by \$20,850 to fund the incremental cost increase associated with the creation of 1.00 FTE Programs and Projects Analyst.

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Presented by: Judiciary &  
Law Enforcement Committee

Approved by:  
Human Resources Committee

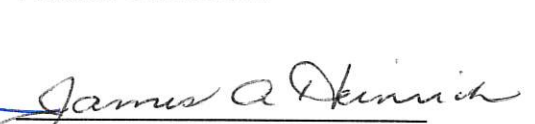
Approved by:  
Finance Committee



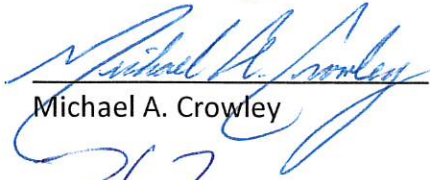
Peter M. Wolff, Chair



David D. Zimmermann, Chair



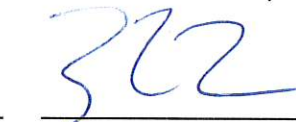
James A. Heinrich, Chair



Michael A. Crowley

**Absent**

Michael A. Crowley



Tyler J. Foti



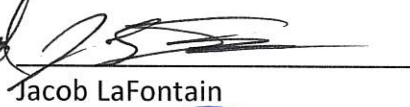
Tyler J. Foti



Joel R. Gaughan



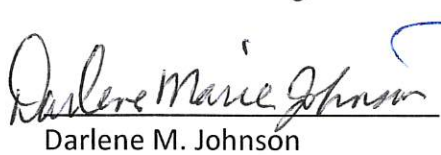
Christine M. Howard



Jacob LaFontain



Thomas A. Michalski



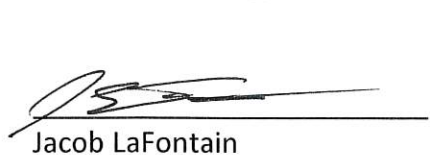
Darlene M. Johnson



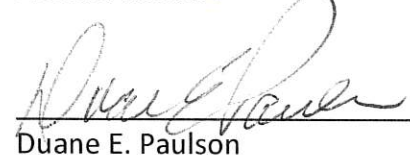
Richard Morris



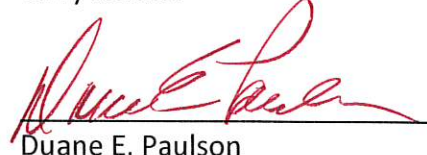
Larry Nelson



Jacob LaFontain



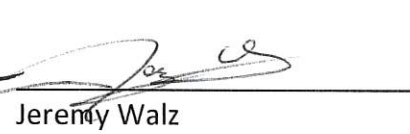
Duane E. Paulson



Duane E. Paulson



Larry Nelson



Jeremy Walz

**Absent**

Ted Wysocki

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 1/31/2022,   
Margaret Wartman, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X  
Vetoed: \_\_\_\_\_

Date: 1/31/2022,   
Paul Farrow, County Executive

FISCAL NOTE

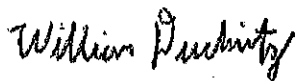
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1.00 FTE PROGRAMS AND PROJECTS ANALYST POSITION AND UNFUND  
ONE REGULAR FULL-TIME TELECOMMUNICATOR POSITION

This ordinance requests the unfunding of a currently vacant Telecommunicator position, Open Range 6 (\$23.27/hour minimum, \$27.03/hour mid-point, \$30.78/hour maximum) and the creation of one Programs and Projects Analyst position, Open Range 10 (\$28.29/hour minimum, \$32.85/hour mid-point, \$37.40/hour maximum).

The previous incumbent in the now-vacant Telecommunicator position was providing support to the Disaster Management division. The department believes that nature of work is more appropriately carried out by a Programs and Projects Analyst. Some of these program areas include: Emergency Operation Center trainings for county staff; county-wide full-scale emergency exercises, such as County Highway Operations requesting assistance with exercises associated with weather/highway conditions; partnerships with non-profit entities in the community, such as the American Red Cross, Salvation Army, and United Way; assisting municipal emergency management officials with their own community plans; reviewing the Comprehensive Emergency Management Plan (CEMP) with county departments; and preparing off-site response plans for facilities with extremely hazardous substances (EHS). The reason this position was not included in the 2022 Budget Request was because the department was unaware that the position would be vacant at the time.

The 1.00 FTE Programs and Projects Analyst position is estimated to cost \$93,150. The 1.00 FTE unfunded Telecommunicator position is currently budgeted at \$72,300. The remaining expenditure authority to fund this position will consist of a \$20,850 transfer from operating expenses to personnel expenses to cover the remaining costs. The operating accounts that are being reduced in the Communication Center's budget includes \$12,000 from telephone line expenses resulting from receiving preferable pricing through an alternative vendor and \$8,850 from a software maintenance account, which department management anticipate will be underspent.

This ordinance results in no tax levy impact.



William Duckwitz

Budget Manager

1/4/2022

AJK JE#2022-00000090

# Ordinance 176-O-103

Ordinance 176-O-103: Modify the 2022 Department o...

 **Passed With 16 Yes Votes Needed**

D1 - Foti	AYE	D14 - Middaugh	ABSENT
D2 - Zimmermann	AYE	D15 - Mitchell	AYE
D3 - Morris	AYE	D16 - Crowley	ABSENT
D4 - Batzko	AYE	D17 - Paulson	AYE
D5 - Dondlinger	AYE	D18 - Nelson	AYE
D6 - Walz	AYE	D19 - Vacant	ABSENT
D7 - LaFontain	AYE	D20 - Schellinger	AYE
D8 - Michalski	AYE	D21 - Gaughan	AYE
D9 - Heinrich	AYE	D22 - Wysocki	AYE
D10 - Swan	AYE	D23 - Hammitt	AYE
D11 - Howard	AYE	D24 - Whitrow	ABSENT
D12 - Wolff	AYE	D25 - Johnson	AYE
D13 - Decker	AYE		

January 25 2022 - January 25 2022 07:12:16 PM

