

CLINICAL THERAPIST

FUNCTION OF THE JOB

Under supervision, to perform professional clinical work in a variety of settings for clients of all ages; and to perform other duties as required.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES

1. Receives referrals of voluntary and involuntary clients with difficult mental health and behavioral problems and conducts assessment of treatment needs and intervention needs.
2. Provides psychotherapeutic treatment in a variety of settings to individuals, couples, families, and groups to resolve social, personal, developmental, behavioral, and/or mental disorders.
3. Develops and implement a treatment plan to meet the needs of the client utilizing psychotherapeutic treatment methods.
4. Interprets nature of illness and prescribes course of treatment to clients and families.
5. Participates in client staffings, reviews, and multi-disciplinary team discussions to formulate diagnoses and develop treatment and service plans.
6. Serves as a liaison and consultant to staff and other Human Services agencies.
7. Provides community education and public speaking on various community mental health issues and related topics.
8. Performs clinical crisis intervention and emergency intake evaluations for clients of all age groups.
9. Provides court related clinical and other duties such as assessments, testimony, reports, and recommendations.
10. Completes documentation for billing of services and maintains mandated clinical documentation.
11. Establishes and maintains effective working relations with clients and their families, staff, other agencies, and the general public.
12. Teams with social workers and others in non-licensed department programs to provide in-home and community based assessments, counseling and intervention as referenced in Wisconsin Statutes, Chapter 46, 48, 55, 88 and 938.
13. Ensures adherence and compliance to the policies and procedures of the federal Health Insurance Portability and Accountability Act (HIPAA) of 1996 in regards to protected health information.
14. Performs emergency government duties as assigned in the event of a Waukesha County Emergency Government declaration.
15. Performs other duties as required.

QUALIFICATIONS

Essential Knowledge and Abilities

1. Considerable knowledge of psychopathology, mental health principles, and techniques of clinical therapy.
2. Working knowledge of the signs and symptoms of reactions to psychotropic drugs used in the treatment of mental disorders.
3. Working knowledge of techniques to identify clients with substance use problems.
4. Working knowledge of computerized department program software, internet access, and database, spreadsheet, and word processing programs.
5. Working knowledge of human service organizations, mental health, and other community resources.
6. Working knowledge of applicable codes, rules, statutes, and regulations.
7. Working knowledge of state and federal confidentiality rules and regulations, including the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and Wisconsin Statutes, Chapter 51.

QUALIFICATIONS

Essential Knowledge and Abilities (continued)

8. Ability to interpret psychosocial and DSM 5 diagnoses to individuals and families.
9. Ability to utilize electronic health record, word processing, database and spreadsheet, and program specific applications.
10. Ability to participate in multi-disciplinary decision making and treatment planning.
11. Ability to develop treatment plans and to provide psychosocial and psychotherapeutic treatment services to individuals, families, and groups.
12. Ability to establish and maintain effective working relationships with clients and their families, staff, other agencies, and the general public.
13. Ability to effectively interact with sensitivity with persons from diverse cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, and persons of all ages and lifestyles.
14. Ability to respond appropriately to mental health emergency situations and utilize crisis intervention techniques and procedures.
15. Ability to complete clinical documentation and write reports as needed.
16. Ability to communicate effectively both orally and in writing.

Training and Experience

1. Graduation from a recognized college or university with a master's degree in psychology (clinical, counseling, educational,) counseling and guidance, social work or closely related area.
2. Candidates must have Advanced Practice Social Worker, Licensed Professional Counselor in Training, or Licensed Marriage and Family Therapist in Training, status as a minimum.
3. Two (2) years of post bachelor work experience in psychology (clinical, counseling, educational), counseling and guidance, social work or closely related area.