

ENROLLED ORDINANCE 178-13

ACCEPT GRANT FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF
MILITARY AFFAIRS/OFFICE OF EMERGENCY COMMUNICATIONS AND
APPROPRIATE FUNDS TO MODIFY THE PARKS AND LAND USE LAND
INFORMATION SYSTEMS 2023 BUDGET TO UPDATE AND ENHANCE NEXT
GENERATION 9-1-1 GIS DATA TO MEET STATE STANDARDS

WHEREAS, the State of Wisconsin Department of Military Affairs/Office of Emergency Communications has made Next Generation 9-1-1 funding available to Wisconsin counties to assist with costs related to the updating and enhancing of land information system data; and

WHEREAS, the Department of Parks and Land Use and the Department of Emergency Preparedness have been working together to apply for grant funding on behalf of Waukesha County; and

WHEREAS, the Department of Military Affairs/Office of Emergency Communications has awarded grant funding to Waukesha County for use by the Department of Parks and Land Use -- Land Information Systems; and

WHEREAS, the awarded funding is to be used to reimburse contracted costs associated with the updating of mapping data to allow faster responses to emergency calls with location data that is more accurate; and

WHEREAS, Waukesha County received a grant award notice of \$80,940 for the 2023 budget year; and

WHEREAS, the grant award requires a five percent match of up to \$4,260, which will be prioritized within the existing Department of Parks and Land Use 2023 budget; and

WHEREAS, the Department of Parks and Land Use 2023 budget already anticipated \$20,000 of appropriations and revenues for this project, resulting in a net appropriation needed of \$60,940.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that the Director of the Department of Emergency Preparedness or his designee is authorized to enter into a grant agreement on behalf of Waukesha County to accept the State of Wisconsin Department of Military Affairs/Office of Emergency Communications grant funding to update and enhance Next Generation 9-1-1 data in the amount of \$80,940.

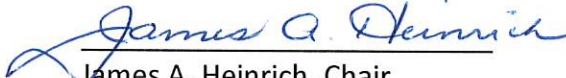
BE IT FURTHER ORDAINED that the Department of Parks and Land Use budget be modified by appropriating \$60,940 for operating expenses and increasing general government grant revenues by \$60,940 to fund costs related to this project.

ACCEPT GRANT FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF MILITARY AFFAIRS/OFFICE OF EMERGENCY COMMUNICATIONS AND APPROPRIATE FUNDS TO MODIFY THE PARKS AND LAND USE LAND INFORMATION SYSTEMS 2023 BUDGET TO UPDATE AND ENHANCE NEXT GENERATION 9-1-1 GIS DATA TO MEET STATE STANDARDS

Presented by: Land Use, Parks and Environment Committee



Tyler J. Foti, Chair

Approved by: Finance Committee

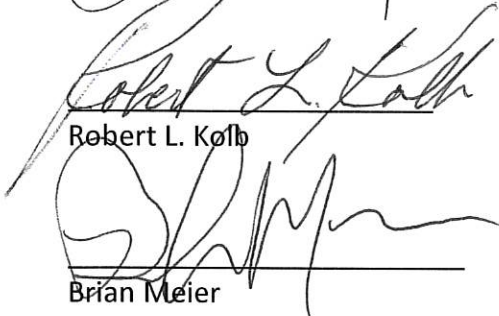

James A. Heinrich, Chair

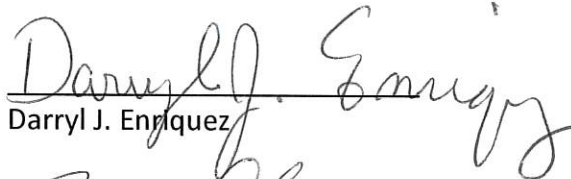

Jennifer Grant


Larry Bangs


Christine M. Howard


James Batzko

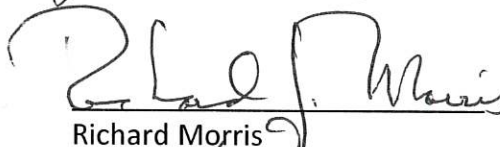

Robert L. Kolb

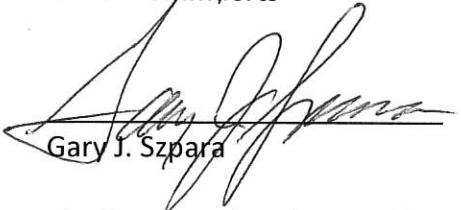

Darryl J. Enriquez

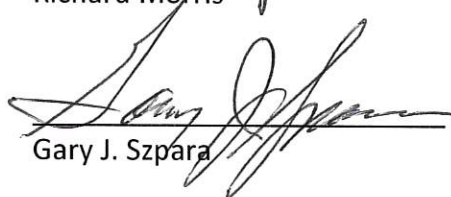

Brian Meier


Joel R. Gaughan



Chris Mommaerts


Richard Morris


Gary J. Szpara


Gary J. Szpara

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 5/30/2023 
Margaret Wartman, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X
Vetoed: _____

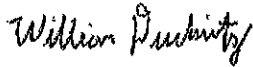
Date: 6/2/2023 
Paul Farrow, County Executive

FISCAL NOTE

ACCEPT GRANT FUNDING FROM THE STATE OF WISCONSIN DEPARTMENT OF
MILITARY AFFAIRS/OFFICE OF EMERGENCY COMMUNICATIONS AND
APPROPRIATE FUNDS TO MODIFY THE PARKS AND LAND USE LAND
INFORMATION SYSTEMS 2023 BUDGET TO UPDATE AND ENHANCE NEXT
GENERATION 9-1-1 GIS DATA TO MEET STATE STANDARDS

This ordinance authorizes the Director of the Department of Emergency Preparedness or his designee to enter into a grant agreement on behalf of Waukesha County to accept the State of Wisconsin Department of Military Affairs/Office of Emergency Communications grant funding of \$80,940, which is 95% of the \$85,200 approved budget. (Department Management has indicated that they will prioritize the \$4,260 or 5% local match from existing operating appropriations.) The ordinance also modifies the Department of Parks and Land Use – Land Information Systems 2023 budget (where the work in this project will be accounted for) to appropriate additional expenditure authority and increase general government revenue. The 2023 budget already includes \$20,000 of appropriations and revenues for this project, resulting in a net appropriation needed of \$60,940. The grant period is through June 30, 2024.

This ordinance does not result in a direct tax levy impact.



William Duckwitz
Budget Manager
4/28/2023
CD JE#2023-00004357



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

OFFICE OF EMERGENCY COMMUNICATIONS

PO BOX 14887
MADISON 53708-0587

TELEPHONE 608 888-6601

December 15, 2022

Waukesha County
Gary Bell, Emergency Preparedness Director
515 W Moreland Blvd
Room AC 260
Waukesha, WI 53188

RE: **NextGen9-1-1 GIS Grant Program**

Dear Gary Bell,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Waukesha County** state funding through the NG9-1-1 GIS Grant Program to provide funding to county land information offices for data creation, preparation, and remediation activities necessary for enabling Next Generation 9-1-1 (NG9-1-1). Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
1. The **Signatory Official** must sign and initial where indicated including the bottom of each page, after each general and/or special condition, and the last page. Electronic signatures are acceptable.
2. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
3. Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Waukesha County**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Re: NextGen9-1-1 GIS Grant Program

Grant Number: 2023-G124

The Office of Emergency Communications (OEC), Department of Military Affairs (DMA) hereby awards to **Waukesha County** (hereinafter referred to as the Grantee), the amount of \$85,200.00 for programs or projects pursuant to § 256.35 (3s) (br), Stats., and DMA NGSP.1 NG9-1-1 GIS Grants Policy.

This grant may be used until **June 30, 2024** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) when the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

DocuSigned by:
Erik Viel
4249C86640744F...
Erik Viel, Director
Office of Emergency Communications
Wisconsin Department of Military Affairs

12/15/2022 | 12:42 PM CST
Date

The Grantee, Waukesha County hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: Waukesha County

By: _____
Gary Bell
Emergency Preparedness Director

Date

Signing Official _____
Initials _____
Date _____

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Waukesha County** Grant Number: **2023-G124**
Project Title: **FY23 NG9-1-1 GIS Grant Program**
Statute Reference: **§ 256.35 (3s) (br) and § 20.465 (3) (qm)**

Grant Period from: **Date of Award Signature** to **June 30, 2024**

APPROVED BUDGET

Cost Category	State & Match
Software	\$0.00
Contractual Services	\$85,200.00
NG9-1-1 Specific Training	\$0.00
Equipment Hardware	\$0.00
Supplemental Staff/Other Services	\$0.00
STATE (95%) TOTAL	\$80,940.00
MATCH (5%) TOTAL	\$4,260.00
TOTAL APPROVED BUDGET	\$85,200.00

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signing official need to be reported to grant administrative staff via email.

Name of Grant Specialist: **Grant Grywalsky**
Phone Number: **608-471-2155**
Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
Phone Number: **608-888-5520**
Email: **Jessica.Jimenez@widma.gov**

Signing Official _____
Initials _____
Date _____

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Award General Conditions

1. *Supplantation:* In appropriate circumstances, grant funds may be used to supplant local funds authorized for a county land information office. However, grant funds must increase the amount of funds for the county land information office that would otherwise be available from local resources. County land information office base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure base budgets are not being reduced.
2. *Training:* All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance:* To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs:* Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes:* Any changes to the grant require prior approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, Period of Performance, Project Director, Fiscal Manager, and/or applicable Performance Measures.
6. *Contracts and Procurement:* Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest:* No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).
8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a

Signing Official _____
 Initials _____
 Date _____

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

completed Request for Reimbursement Form signed by the Signatory Official for your agency. If the grant project included supplemental staffing, proof of payroll/general ledger must be submitted at grant closeout.

10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program Income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and Irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the DMA or by their contractors.

Signing Official _____
Initials _____
Date _____

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and DMA NGSP.1 NG9-1-1 GIS Grants Policy. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

- a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.
- b. The Grantee is prohibited from transferring funds between programs (i.e., NG9-1-1 Program, Homeland Security, Emergency Management Program, Wisconsin Land Information Program, etc.)
- c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 5% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 95% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable DMA grants policy or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

7. Maintenance of Records

Signing Official
Initials _____
Date _____

ATTACHMENT B – GRANT ASSURANCES

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of three (3) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

12. 9-1-1 Fee Diversion

Signing Official _____
Initials _____
Date _____

ATTACHMENT B – GRANT ASSURANCES

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signing Official _____
Initials _____
Date _____

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be to DMA within thirty (30) days (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2023	Due: April 30, 2023
Report 2 – April 1, 2023 to June 30, 2023	Due: July 30, 2023
Report 3 – July 1, 2023 to September 30, 2023	Due: October 30, 2023
Report 4 – October 1, 2023 to December 31, 2023	Due: January 31, 2024
Report 5 – January 1, 2024 to March 31, 2024	Due: April 30, 2024
Report 6 – April 1, 2024 to June 30, 2024	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* -- expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signing Official _____
 Initials _____
 Date _____



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14687
MADISON 53708-0687

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 808 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

Signature of Authorized Agent	Date	Waukesha County Agency
Gary Bell		2023-G124
Name (printed)		Grant Award Number

This grant award is effective from the date of the above signature. Substitute signing or stamping is not accepted.

PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:

Interop@widma.gov
Subject: Signed Grant Award Documents



Attachment D - Application
**NG9-1-1 GIS Grant Program
 Application Form**



Eligible applicants should complete this form and submit with the required documentation to interop@wisconsin.gov by the deadline specified in the Grant Announcement. If you are experiencing issues submitting your application, please call [608] 888-5501 for assistance.

Section 1: Applicant Information	
A. Agency Name	Waukesha County
B. Physical Address	515 W. Moreland Blvd. Room AC 260 Waukesha, WI 53188
C. Mailing Address (Leave blank if same as above)	
D. Main Point of Contact	Name: James Landwehr
	Title: LIS Supervisor
	Email: jlandwehr@waukeshacounty.gov
	Phone: 262-548-7946
E. Secondary Point of Contact (Must be different from above)	Name: Alan Barrows
	Title: Land Resources Division Manager
	Email: abarrows@waukeshacounty.gov
	Phone: 262-896-8307
F. Signatory Official	Name: Gary Bell
	Title: Emergency Preparedness Director
	Email: gbell@waukeshacounty.gov
	Phone: 262-446-5075



NG9-1-1 GIS Grant Program Application Form



Section 2: Project Narrative

A. Provide a summary of the proposed project(s) to be funded during the grant period. In addition, the summary should include information in the following areas:

- The proposed project(s) alignment with the county's 2021 NG9-1-1 remediation report or Wisconsin NG9-1-1 GIS Implementation Plan. If you require a copy of the remediation report for your county or NG9-1-1 GIS Implementation Plan, please contact OEC staff as soon as possible.
- Whether the proposed project(s) provides wide ranging benefits to or coordination with multiple counties and/or statewide.

Waukesha County will use an outside GIS services provider to ensure that all GIS NG911 datasets are configured, populated, and corrected to meet State standards for I3 call routing. Items found in the 2020 Waukesha County NG911 QC Assessment report will be ranked according to their difficulty and then assigned to either the chosen GIS services provider or County staff depending on the level of effort required. A vendor project quote/estimate is included with this application. (See attachment A)

The project will benefit both the County's multi-jurisdictional PSAP as well as provide data-readiness for the additional four PSAPs that conduct their own dispatching, (Cities of Muskego and Waukesha and Villages of Mukwonago and Elm Grove.) The County will work with the GIS services provider to quickly resolve questions and provide feedback as the project progresses.

B. Provide a proposed timeline for your project(s), including proposed start date, anticipated purchasing process and implementation schedule.

Depending on the grant award date, Waukesha County intends to start the project within 60 days of grant approval.

Grant Approval Date (TBD)

30 Days from grant approval or RFP for contract for services award. (RFP currently In process)
 Contractor to begin work no later than 1/30/2023
 Q1 project status report 4/30/2023
 Q2 project status report 7/30/2023
 Q3 project status report 10/30/2023
 Q4 project status report 1/31/2024
 Project completion no later than 7/30/2024
 Acceptance criteria review period 8/14/2024
 Criteria met/payment issued 2/15/2024



NG9-1-1 GIS Grant Program Application Form



C. Describe any planned NG9-1-1 coordination between the applicant and the PSAPs within the applicant's county, including any specific plans for implementing NG9-1-1 at the PSAP(s) and how your grant project(s) will enable NENA 13 call routing in your county.

Waukesha County's shared dispatch system currently receives all cellular calls within the County. Calls outside the county's PSAP jurisdiction are received by the County and forwarded to the relevant PSAP. The NG911 data improvement and standardization completed using grant funding will bring all centerlines, address points, PSAP boundaries and ESN zones within the County's borders into compliance, regardless of jurisdiction. This will ensure that all calls can be correctly routed and that the data is "NG911-ready" when the additional four PSAP communities choose to adopt the state NG911 standard model and opt into the system. The County has received letters of support and cooperation from each of the four PSAP representatives (See Attachments B, C, D, E and F.)

Section 3: Proposed Project Budget

A. Provide a narrative for the proposed budget. The detail provided in the narrative must be sufficient so that reviewers can interpret what each identified cost is and how costs were estimated or calculated in the budget details in Section 3B based on the vendor quotes provided. The narrative should also identify the source of the local match required. The budget may include multiple projects.

Phase 1: Schema Migration, Data Creation and Cleanup \$46,400.00
Optional Phase 4: GIS and ALI/MSAG Reconciliation \$16,500.00
Optional Phase 5: Centerline Split at all Polygon Boundaries \$22,300.00

Total Project Cost: \$85,200
County Cash Match*: \$17,040

*County Cash Match funds to come from interdepartmental revenue received by Land Information Systems from Waukesha County Department of Emergency Preparedness.



NOTE: Please reference Attachment A for the approved grant budget.

NG9-1-1 GIS Grant Program Application Form



B. Budget Details. Based on the narrative provided in Section 3A, enter the grant costs into the associated cost categories below. The total in the last row should reflect the entire amount to be funded with both the state share and any required local share/match. The state and local share is automatically calculated based on the required percentage and total cost of the grant project(s). The budget may include multiple projects.

Cost Category	Item(s) Description - List all proposed grant funded items	Total Cost
Software		\$0.00
Contractual Services	Schema Migration, Data Creation and Cleanup GIS and ALI/MSAG Reconciliation Centerline Split at all Polygon Boundaries	\$85,200.00
NG9-1-1 Specific Training		
Equipment Hardware		
Supplemental Staff Time or Other Services		
	State Share: 80% of Total	Local Share/Match: 20% of Total
	\$68,160.00	\$17,040.00
		Total: \$85,200.00

Section 4: Grant Project Sustainability Plan

A. Provide a narrative for the proposed sustainment and maintenance of any grant-funded activities after the grant period has ended. Applicants must demonstrate that any projects that extend beyond the grant period will be sustained.

The Waukesha County Land Information Office has been charged with maintaining the E9-1-1 centerline data for the EOC since 2004 and will continue this relationship after all data has been made NG9-1-1 compliant. Additionally, in 2011, the office worked with the EOC to migrate the data and dispatch system from the Spillman software platform to the Hexagon solution. As part of its role in NG9-1-1 data maintenance, the LIS Office has addressing applications, ETL and geoprocessing workflows, manual processes and staff dedicated to the task of E9-1-1 data maintenance and validation. In anticipation of the increased work effort forthcoming with the migration to NG9-1-1 data maintenance, the County's EOC increased its interdepartmental funding to the LIS department to \$20,500 annually. County staff also strives to maintain data integrity and updates from the four other PSAPs within the County to insure that their most current data is integrated into the County data that is sent to EOC/Dispatch.



NG9-1-1 GIS Grant Program Application Form



B. Provide a narrative that demonstrates the Applicant's regular operating budget will not decrease as a result of receiving this grant award.

On an annual basis, the LIS Division receives \$20,500 interdepartmental revenue from the County's Department of Emergency Preparedness to cover costs of maintaining its CAD/E9-1-1 data. A portion of this funding will be used for the cash match.

Section 5: Additional Applicant Data

Number of PSAPs supported by the County Land Information Office	1
Number of GIS personnel working on PSAP data in the county	1
Who is the main GIS point of contact for your county related to NG9-1-1 GIS data to support the PSAP? (Name, Title)	Ms. Kimberly Meinert, LIS Analyst

Section 6: Authorized Signature

	18 October 2022
Signatory Official Signature	Date

VOTE RESULTS >

22

YES

0

NO

0

ABSTAIN

3

ABSENT

Ordinance 178-O-013

Ordinance 178-O-013: Accept Grant Funding From the State of Wisconsin Department of Military Affairs/Office of State Standards
Appropriate Funds to Modify the Parks and Land Use Land Information Systems 2023 Budget to Update and Enhance Next Generation 9-1-1 GIS Data to Meet State Standards

 **Passed With 17 Yes Votes Needed**

D1 - Foti	AYE	D10 - Thieme	AYE	D19 - Enriquez	AYE
D2 - Weil	AYE	D11 - Howard	AYE	D20 - Schellinger	AYE
D3 - Morris	AYE	D12 - Wolff	AYE	D21 - Gaughan	AYE
D4 - Batzko	AYE	D13 - Decker	AYE	D22 - Szpara	ABSENT
D5 - Grant	AYE	D14 - Mommaerts	AYE	D23 - Hammitt	AYE
D6 - Walz	AYE	D15 - Kolb	AYE	D24 - Bangs	AYE
D7 - LaFontain	ABSENT	D16 - Crowley	AYE	D25 - Johnson	AYE
D8 - Koremenos	AYE	D17 - Meier	AYE		
D9 - Heinrich	AYE	D18 - Nelson	ABSENT		

2nd Meeting, 178th Year of the County Board of Supervisors - May 23 2023 08:05:10 PM
May 23, 2023

