

ENROLLED ORDINANCE 173-038

CREATE ONE WORKFORCE DEVELOPMENT BOARD DIRECTOR POSITION AND
MODIFY WAUKESHA COUNTY PARKS AND LAND USE 2018 BUDGET TO
APPROPRIATE WAUKESHA-OZAUKEE-WASHINGTON WORKFORCE
DEVELOPMENT BOARD GRANT FUNDS

WHEREAS, Waukesha County pursues collaborations and partnerships when it is in the interest of Waukesha County and the other parties; and

WHEREAS, Waukesha, Ozaukee, and Washington Counties and the WOW- Workforce Development Board desire, pursuant to the Workforce Innovation and Opportunity Act, to name Waukesha County as the Administrative Entity, Grant Recipient, Fiscal Agent and Oversight Manager (Fiscal Agent) of the WOW-Workforce Development Board; and

WHEREAS, to assist in fulfilling its responsibilities as the Fiscal Agent, it is desirable that the County provide a WOW- Workforce Development Board Director to assist in the implementation of grant programming that complies with the Workforce Innovation and Opportunity Act, maximizes efficiencies, and strengthens the regional workforce system.

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF WAUKESHA ORDAINS that one regular full-time position of Workforce Development Board Director, Open Range 20 (\$44.91/hr minimum, \$51.34/hr mid-point, \$61.60/hr maximum) be created within the Department of Parks and Land Use.

BE IT FURTHER ORDAINED that the classification specification for the Workforce Development Board Director on file in the County Clerk's Office and the Division of Human Resources of the Department of Administration be adopted upon final approval of this ordinance.

BE IT FURTHER ORDAINED that the Parks and Land Use 2018 budget be modified to create a WOW-Board Special Revenue Fund, and by appropriating WOW-Board General Government Revenues of \$434,700, and operating expenditures of \$392,400 for WOW-Board programs and personnel expenditures of \$42,300 for Director and program support staff services.

BE IT FURTHER ORDAINED that each of the foregoing approved actions are conditioned upon the approval and execution of a mutually agreeable Fiscal Agent Agreement.

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 WAUKESHA COUNTY PARKS AND LAND USE 2018 BUDGET TO APPROPRIATE WAUKESHA-
 OZAUKEE-WASHINGTON WORKFORCE DEVELOPMENT BOARD GRANT FUNDS

Presented by:
 Human Resources Committee

Approved by: Land Use, Parks
 and Environment Committee

Approved by:
 Finance Committee


 Larry Nelson, Chair


 David D. Zimmermann, Chair


 James A. Heinrich, Chair

Absent
 Michael A. Crowley


 Kathleen M. Cummings


 Timothy Dondlinger


 Joel R. Gaughan


 Keith Hammitt

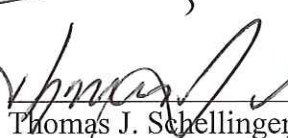

 Tyler J. Foti


 Thomas A. Michalski

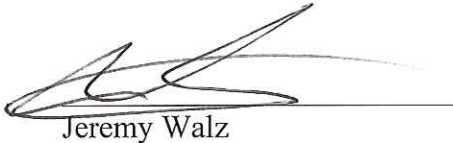

 William A. Mitchell


 Thomas A. Michalski


 William Mitchell

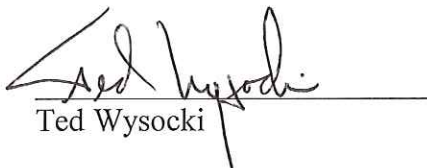

 Thomas J. Schellinger

Absent
 Richard Morris

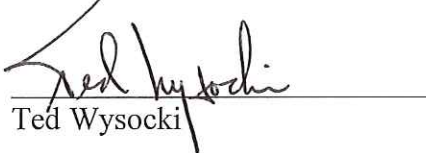

 Jeremy Walz

absent
 Steve Whittow


 Duane E. Paulson


 Ted Wysocki

absent
 Chuck Wood


 Ted Wysocki

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, was presented to the County Executive on:

Date: 8/28/18, 
 Kathleen Novack, County Clerk

The foregoing legislation adopted by the County Board of Supervisors of Waukesha County, Wisconsin, is hereby:

Approved: X
 Vetoed: _____

Date: 9/4/18, 
 Paul Farrow, County Executive

FISCAL NOTE

CREATE ONE WORKFORCE DEVELOPMENT BOARD DIRECTOR POSITION AND MODIFY
WAUKESHA COUNTY PARKS AND LAND USE 2018 BUDGET TO APPROPRIATE
WAUKESHA-OZAUKEE-WASHINGTON WORKFORCE DEVELOPMENT BOARD GRANT
FUNDS

This ordinance creates one regular, full-time (1.00 FTE) workforce development board director position (salary range \$93,772 - \$128,621) in the Workforce Innovation and Opportunity Act (WIOA) Fund, in the Parks and Land Use Department. This ordinance also appropriates \$434,700 of total expenditure authority, and increases General Government revenues by a corresponding amount for the fourth quarter of 2018. See the table below for a breakdown of these budgeted items.

<u>2018 WIOA 4th Quarter Budget</u>	<u>Direct Programming</u>	<u>Administrative Support</u>	<u>Total</u>
--Workforce Dev. Board Director	\$7,862	\$24,899	\$32,761
--Support Staff/Extra Help	\$2,280	\$7,259	\$9,539
Personnel Costs	\$10,142	\$32,158	\$42,300
--Contracts for Workforce Sub-grantees	\$376,857	\$0	\$376,857
--Miscellaneous Operating	\$7,001	\$8,542	\$15,543
Operating Expenses	\$383,858	\$8,542	\$392,400
Total Expenses	\$394,000	\$40,700	\$434,700
% of Total Expenses	90.6%	9.4%	100%

The position creation is requested as a result of Waukesha County agreeing to serve as the Administrative Entity, Grant Recipient, Fiscal Agent, and Oversight Manager of the Waukesha, Ozaukee, and Walworth (WOW) Counties Board. The position will implement grant-programming working with sub-grantee vendors, work with stakeholders on macroeconomic workforce issues, and serve as a liaison with representatives of the WOW counties.

Personnel Costs of \$42,300 are related to the workforce development board director position as well as programmatic support costs and extra help. Operating Expenses of \$392,400 is largely to support sub-grantee programs mentioned previously. Other miscellaneous Operating Expenses are mainly budgeted to provide office supply costs, office rent, staff development and travel, and software/computer maintenance.

All position costs and any Workforce Development grant programming and related expenses are funded through federal Workforce Innovation and Opportunity Act annual allocations. Department management indicates that the total grant expenditures are estimated to be expended by December 31, 2018. Any amounts remaining will be submitted as part of the county's carryover ordinance process.

This ordinance is estimated to have no direct tax levy impact and is conditioned upon the approval and execution of a mutually agreeable Fiscal Agent Agreement.


Norman A. Cummings
Director of Administration

8/7/2018

D1 - Foti	AYE	D14 - Wood	AYE
D2 - Zimmermann	AYE	D15 - Mitchell	AYE
D3 - Morris	AYE	D16 - Crowley	AYE
D4 - Batzko	AYE	D17 - Paulson	AYE
D5 - Dondlinger	AYE	D18 - Nelson	(M) AYE
D6 - Walz	(2) AYE	D19 - Cummings	AYE
D7 - Grant	AYE	D20 - Schellinger	AYE
D8 - Michalski	AYE	D21 - Gaughan	AYE
D9 - Heinrich	AYE	D22 - Wysocki	AYE
D10 - Swan	AYE	D23 - Hammitt	Notified
D11 - Howard	AYE	D24 - Whittow	AYE
D12 - Wolff	AYE	D25 - Johnson	AYE
D13 - Decker	AYE		

172-0-038

Passed (24 Y - 0 N - 1 Absent)

17 YES Needed >